



The City Bridge Trust Committee

Date: THURSDAY, 17 SEPTEMBER 2020
Time: 1.45 pm
Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members: Henry Colthurst
Karina Dostalova
Simon Duckworth
Marianne Fredericks
Alderman Alison Gowman
Deputy Jamie Ingham Clark
Alderwoman Susan Langley
Deputy Edward Lord
Jeremy Mayhew
Wendy Mead
Paul Martinelli
Dhruv Patel
Deputy Richard Regan
Deputy Dr Giles Shilson
The Rt. Hon. The Lord Mayor (Ex-Officio Member)
Jannat Hossain (Co-opted Member)
William Hoyle (Co-opted Member)

Next Meetings: 19 Oct 2020 26 Nov 2020 28 Jan 2021

Enquiries: Joseph Anstee
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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/dd31yyOPibM>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk

AGENDA

Part 1 - Public Agenda

- 1. APOLOGIES**
- 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
- 3. ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council on 21 July 2020.
For Information
(Pages 1 - 2)
- 4. ELECTION OF CHAIR/CHAIRMAN**
To elect a Chair/Chairman in accordance with Standing Order 29.
For Decision
- 5. ELECTION OF DEPUTY CHAIR/CHAIRMAN**
To elect a Deputy Chair/Chairman in accordance with Standing Order 30.
For Decision
- 6. MINUTES**
To agree the minutes and non-public summary of the meeting held on 8 July 2020.
For Decision
(Pages 3 - 12)
- 7. APPOINTMENT TO THE SOCIAL INVESTMENT BOARD**
Report of the Town Clerk
For Decision
(Pages 13 - 16)
- 8. OUTSTANDING ACTIONS**
Report of the Town Clerk.
For Information
(Pages 17 - 18)
- 9. PRESENTATION - RENAISSI**
For Information
- 10. PROGRESS REPORT**
Report of the Chief Grants Officer and Director of City Bridge Trust (CGO)
For Decision
(Pages 19 - 22)

- 11. REDESIGNING THE TRUST'S WORK FOR THE COVID-19 HEALTH CRISIS AND BEYOND**
Report of the CGO
- For Decision**
(Pages 23 - 28)
- 12. FINANCIAL UPDATE OF CBT IN RESPECT OF 1 APRIL 2020 TO 31 JULY 2020**
Report of the CGO
- For Information**
(Pages 29 - 40)
- 13. GRANTS BUDGET AND APPLICATIONS TODAY**
Report of the CGO
- For Information**
(Pages 41 - 46)
- 14. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**
To consider the CGO's reports on grant recommendations as follows: -
- For Decision**
- Summary of Bridging Divides (Pages 47 - 48)
- a) **Grants of over £250,000 for Approval**
Report of the CGO
- For Decision**
(Pages 49 - 62)
- b) **Funds Ordinarily Approved under Delegated Authority**
Report of the CGO
- For Decision**
(Pages 63 - 124)
- 15. TO CONSIDER REPORTS OF THE CGO AS FOLLOWS: -**
- For Decision/Information**
- a) Applications Recommended for Rejection (Pages 125 - 130)
- b) Funds Approved or Declined under Delegated Authority (Pages 131 - 136)
- c) Withdrawn and Lapsed Applications (Pages 137 - 138)
- d) City Bridge Trust Communications & Events Attended (Pages 139 - 152)

16. REPORT OF ACTION TAKEN

Report of the Town Clerk

For Information
(Pages 153 - 154)

17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

19. EXCLUSION OF THE PUBLIC

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

20. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 8 July 2020.

For Decision
(Pages 155 - 158)

21. PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS

Report of the CGO

For Information
(Pages 159 - 162)

22. LEARNING CASE STUDY

Report of the CGO

For Information
(Pages 163 - 166)

23. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

24. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

RUSSELL, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 16 th July 2020, doth hereby appoint the following Committee until the first meeting of the Court in April, 2021.
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THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.

2. **Quorum**

The quorum consists of any five Members of the Court of Common Council.

3. **Membership 2020/21**

ALDERMEN

- 9 Alison Jane Gowman
- 2 Susan Langley, O.B.E.

COMMONERS

- 10 (4) Edward Lord, O.B.E., J.P., Deputy
- 4 (4) Paul Nicholas Martinelli
- 2 (2) Richard David Regan, O.B.E., Deputy *for two years*
- 4 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 8 (3) Simon D'Olier Duckworth, O.B.E., D.L
- 3 (3) Jamie Ingham Clark, Deputy
- 12 (3) Wendy Mead, O.B.E.
- 6 (2) Karina Dostalova
- 8 (2) Marianne Bernadette Fredericks
- 10 (2) Jeremy Paul Mayhew
- 1 (1) Henry Nicholas Almroth Colthurst
- 5 (1) Dhruv Patel, O.B.E.

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day.

4. **Terms of Reference**

- (a) In accordance with the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995; as respects the following purposes: -

- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
- for other charitable purposes for the general benefit of the inhabitants of Greater London;
- (i) to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes, other than funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;
- (ii) to review the policy referred to above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997, and to make recommendations to the Court of Common Council for changes to that policy or in settling a new policy;
- (iii) to determine terms, conditions and other requirements to be imposed in applying the charity's funds in accordance with the policy; and

- (iv) to review, as necessary, the amounts, nature and spread of funding approved or refused by way of grants or otherwise applied under the policy, and the operation of administrative arrangements for the Scheme.
- (b) To be involved in the process for the appointment of the Chief Grants Officer and Director of City Bridge Trust, as appropriate.

THE CITY BRIDGE TRUST COMMITTEE Wednesday, 8 July 2020

Minutes of the virtual meeting of The City Bridge Trust Committee held on
Wednesday, 8 July 2020 at 1.45 pm

Present

Members:

Dhruv Patel (Chairman)
Alderman Alison Gowman (Deputy Chair)
Karina Dostalova
Marianne Fredericks
Deputy Jamie Ingham Clark
Alderwoman Susan Langley
Deputy Edward Lord
Jeremy Mayhew
Wendy Mead
Paul Martinelli
Deputy Dr Giles Shilson
Jannat Hossain (Co-opted Member)
William Hoyle (Co-opted Member)

Officers:

David Farnsworth	- Chief Grants Officer & Director of City Bridge Trust (CGO)
Simon Latham	- Town Clerk's Department
Karen Atkinson	- Chamberlain's Department
Anne Pietsch	- Comptroller & City Solicitor's Dept.
Fiona Rawes	- City Bridge Trust
Jenny Field	- City Bridge Trust
Ciaran Rafferty	- City Bridge Trust
Tim Wilson	- City Bridge Trust
Shegufta Slawther	- City Bridge Trust
Lily Brandhorst	- City Bridge Trust
Catherine Mahoney	- City Bridge Trust
Geraldine Page	- City Bridge Trust
Samantha Grimmett-Batt	- City Bridge Trust
Natalie Jordan	- City Bridge Trust
Matthew Robinson	- City Bridge Trust
Amelia Ehren	- Town Clerk's Department
Tim Fletcher	- Town Clerk's Department
Joseph Anstee	- Town Clerk's Department

Also in attendance:

Dinah Cox

At the start of the meeting, the Chairman welcomed Members and those watching the live broadcast of the meeting via YouTube, before reminding Members of the guidance circulated for the conducting of remote meetings.

1. **APOLOGIES**

Apologies for absence were received from Ian Seaton.

The Chairman then paid tribute to Ian Seaton on his last meeting of the Committee, and the Committee gave thanks for his contributions during his valuable service as a Member of the Committee.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Jannat Hossain (Co-opted Member) declared a personal interest in Item 8b (13).

3. **MINUTES**

RESOLVED – That

a) the public minutes and non-public summary of the meeting held on 30 January 2020 be agreed as an accurate record; and

b) the public notes of the informal virtual meeting held on 26 March 2020 be noted.

4. **OUTSTANDING ACTIONS**

The Committee received the list of outstanding actions, noting those which were on the agenda or were scheduled for a future date or meeting.

RESOLVED – That the Outstanding Actions update be noted.

5. **PROGRESS REPORT**

The Committee considered the regular progress report of the Chief Grants Officer and Director of City Bridge Trust (CGO) and discussed the updates and recommendations provided.

Black Lives Matter

The CGO advised the Committee that, having funded projects that increase support for, engagement with and equality within BAME groups for some time, City Bridge Trust (CBT) aimed to use the current energy in supporting equality to create and develop an ambitious CBT action plan in solidarity with Black Lives Matter, whilst also connecting with other City of London Corporation work through the Tackling Racism Taskforce. The CGO introduced Dinah Cox, who had been engaged on a consultancy basis to support this work. Dinah Cox then introduced herself to the Committee and gave Members an overview of her background and strategy to support City Bridge Trust, before inviting Members and officers to get in touch with any thoughts about the initiative.

Members then proceeded to discuss the proposal, commenting on City Bridge Trust's previous work, process, and interaction with the Black Lives Matter

movement. In response to comments from Members, the CGO gave assurances that the Committee would be kept informed and involved on this work. Feedback from Members would be taken on board and any further views from Members were welcomed.

COVID-19

The CGO gave the Committee an update on work undertaken by CBT in response to the COVID-19 emergency and drew Members' attention to recommendations for continuing this work. In response to a question from a Member, the CGO gave the Committee further detail on CBT resource and staff commitments since March, and following the pause on new grant applications. The Committee would be updated on the capacity level of CBT at each meeting going forward.

Developmental work of City Bridge Invest

In response to a question from a Member, the CGO explained that development of City Bridge Trust's social investment capabilities was relevant to both the health and economic impact of COVID-19 now and in the future, and the structural inequality which the Black Lives Matter movement sought to address. Officers were working to align social investment activity with other activities such as the Funder+ offer, and looking at how to support the reconstruction of charitable organisations such as those with enterprise arms.

RESOLVED – That the City Bridge Trust Committee:

- a) Note the report;
- b) Agree to work with the CBT team, with appropriate support, to develop an action plan in response to Black Lives Matters, mindful of CBT's values, responsibility as London's largest independent funder and the work of BHE's trustee, the City of London Corporation (CoLC);
- c) Agree the contribution of staff time to London's Covid-19 Strategic Coordination Group, Transition and Recovery boards and related workstreams;
- d) Agree to extend the pause on new applications to Bridging Divides until the end of September 2020, with the recommendations of a review being considered at your September CBT Committee; and
- e) Recommend that the current level of delegations in relation to grant-making is extended for a further 3 months.

6. **BRIDGE HOUSE ESTATES STRATEGY: BRIDGING LONDON, 2020 - 2045**

The Committee considered a report of the CGO presenting the proposed final version of the Bridge House Estates (BHE) Strategy: Bridging London, 2020 – 2045. The Town Clerk introduced the report and drew Members' attention to the key points. By way of feedback, Members suggested that the Chairman of City Bridge Trust Committee be a signatory to the foreword of the strategy, and that the strategy should make clear how impact would be reported and

communicated. The Town Clerk advised that an implementation plan for the strategy was to follow and would take this into account.

RESOLVED – That the City Bridge Trust Committee:

- a) Endorse the proposed final version of the BHE Strategy, subject to any feedback received being incorporated, for onward approval by the Court of Common Council; and
- b) Note the proposed next steps for the Strategy's delivery.

7. GRANTS BUDGET AND APPLICATIONS TODAY

The Committee received a report of the CGO summarising grant applications recommended for decision at the meeting, and those that had been considered since the last meeting under schemes of delegation.

A Member asked about the take-up on CBT's offer to current Bridging Divides grantees to convert a proportion of their current grant funding from specific project funding to core cost funding for up to a year. The CGO advised that over 100 organisations had responded to the offer, with the majority wishing to convert a proportion of their grant funding. The offer was still available to any organisation and officers would follow-up with organisations who had yet to respond. The Chairman advised that he had received positive feedback on this action and thanked officers.

In response to a question from a Member, the CGO advised that officers were looking ahead to build on work undertaken as part of the 'Responding to Resilience Risk' strategic initiative and add further work arising from the COVID-19 emergency.

RESOLVED – That the report be noted.

8. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS

a) Grants Recommended of Over £250,000 for Approval

The Committee considered a report of the CGO advising Members of funds recommended for approval for amounts of £250,000 or above. The CGO introduced the application to Members and outlined the proposal.

RESOLVED – That the City Bridge Trust Committee receive the report and approve the recommended amount for the following application:

- 1. Inclusion Barnet

APPROVED £284,000 over five years (£55,000; £55,000; £57,000; £57,000; £60,000) for the salary costs of a p/t (3dpw) Peer Advocacy Lead; the CEO as sector representation lead (1 dpw); a Project Co-ordinator (1 dpw); and management and related costs of a project supporting voice for disabled people and disability organisations.

b) Funds Ordinarily Approved under Delegated Authority

The Committee considered a report of the CGO advising Members of funds to be approved that would usually be approved under delegated but are presented instead to the Committee in order to be able to confirm the total grants awarded this financial year. The CGO advised the Committee that details of the grants made through the London Community Response Fund (LCRF) would also be circulated to the Committee.

RESOLVED – That the City Bridge Trust Committee receive the report and approve the recommended amounts for the following applications:

2. Action on Disability

APPROVED £220,800 over five years (£44,500; £42,800; £43,230; £45,970; £44,300) towards staff costs, sessional costs and overheads for programmes with young people.

3. Advocacy Now

APPROVED £250,000 over five years (5 x £50,000) towards the salary of a Volunteer Co-ordinator and associated costs including volunteer expenses.

4. Cardboard Citizens

APPROVED £152,420 over three years (£51,670; £52,740; £48,010) towards developing and embedding trauma informed practice into CC's programme and promoting the value of this approach more widely throughout the arts-based sector.

5. Carers Trust

APPROVED £189,000 over three years (£65,000; £63,000; £61,000) for the London Network Capacity Building Project Manager (f/t) and associated project running costs and management costs.

6. Caxton Youth

APPROVED £250,000 over five years (5 x £50,000) for the Organisation salary costs of a f/t Lead Youth Worker and related management and activity costs of the Social & Emotional Wellbeing Programme. The grant cannot be used for minibus or residential costs.

7. Centre for Charity Effectiveness

APPROVED £19,200 towards a series of 12 podcasts on how charities are responding to the Covid-19 crisis.

8. Havering Women's Aid

APPROVED £127,500 over five years (£25,000; £25,250; £25,500; £25,750; £26,000) to cover the salary of a Young Persons Independent Domestic Abuse Advisor. Additional costs such as N.I and pension will be met by the applicant.

9. Islington Chinese Association

APPROVED £248,900 over 5 years (£48,600; £48,200; £49,300; £50,600; £52,200) towards the cost of a Full-Time Well-Being Officer (35hpw) and associated project costs and overheads to work with older Chinese People across London.

10. Money4Youth

APPROVED £150,000 over three years (3 x £50,000) towards Money4Youth's Avocado fundraising capability and financial sustainability programme for BAMER organisations in London.

11. Mosac

APPROVED £112,500 over three years (£28,800; £40,900; £42,800) towards costs of a Peer and Volunteer Support Manager. A proportion will also be allocated to the salary of a Training Manager, overheads and volunteer costs.

12. Race On The Agenda

APPROVED £85,200 over 3 years (£30,900, £28,400, £25,900) as contribution towards the core costs of the organisation.

13. Standing Together Against Domestic Violence

APPROVED £180,000 over 3 years (3 x £60,000) towards the project manager salary, overheads, management contribution and project costs.

9. **TO CONSIDER REPORTS OF THE CGO AS FOLLOWS: -**

a) **Applications Recommended for Rejection**

The Committee considered a report of the CGO outlining a total of 8 grant applications that were recommended for rejection.

RESOLVED – That the Committee reject the grant applications listed in the accompanying schedule.

b) **Funds Approved or Declined under Delegated Authority**

The Committee received a report of the CGO which advised Members of 34 expenditure items, totalling £3,364,210, which had been presented for approval under delegated authority to the CGO in consultation with the Chairman and Deputy Chair.

RESOLVED – That the report be noted.

c) **Withdrawn and Lapsed Applications**

The Committee received a report of the CGO which provided details of three applications which had been withdrawn or had lapsed.

RESOLVED – That the report be noted.

d) **Variations to Grants/Funds Awarded**

The Committee received a report of the CGO which advised Members of a variation to one grant agreed by the CGO since the last meeting.

RESOLVED – That the report be noted.

e) **City Bridge Trust Communications and Events Attended**

The Committee received a report of the CGO providing Members with an update on the communications work of City Bridge Trust. The Committee noted positive coverage arising from the LCRF and other collaborative work.

RESOLVED – That the report be noted.

10. **REPORT OF ACTION TAKEN**

The Committee received a report of the Town Clerk advising Members of actions taken by the Town Clerk since the last meeting of the Committee, in consultation with the Chairman and Deputy Chair, in accordance with Standing Order Nos. 41(a).

RESOLVED – That the report be noted.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

The Deputy Chair asked a question regarding the CBT view of those charities who have furloughed their employees and thereby reduced costs, but have also reduced their capability, and whether there was any stigma attached to such actions which might impact any decision to fund them in the future.

The CGO responded that early on in the COVID-19 CBT developed common lines for funding managers to signpost organisations to resources such as emergency funding or legal advice. Organisations had been considered on a case-by-case basis and where they had advised on furloughed staff that were funded by CBT, grants had been reprofiled and the risk of double-funding avoided. The CGO further advised that it was hoped there would not be stigma attached to use of the furlough scheme and that funders would join CBT in taking a sympathetic stance, with further conversations on the impact of COVID-19 and learning points still to come.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
14 – 16	3
17	3,5
18 – 19	3
20 – 21	-

14. **NON-PUBLIC MINUTES**

RESOLVED – That

- a) the non-public minutes of the meeting held on 30 January 2020 be agreed as an accurate record; and
- b) the non-public notes of the informal virtual meeting on 26 March 2020 be noted.

15. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

The Committee received a report of the CGO.

16. **CBT STRATEGY REPORT**

The Committee considered a report of the CGO.

17. **BRIDGE HOUSE ESTATES STRATEGIC REVIEW - UPDATE FOUR**

The Committee received a report of the Town Clerk and the CGO.

18. **LEARNING CASE STUDY ABOUT LONDON YOUTH - SUPPORTING YOUTH WORKERS DURING LOCKDOWN**

The Committee received a report of the CGO.

19. **NON-PUBLIC REPORT OF ACTION TAKEN**

The Committee received a report of the Town Clerk.

20. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 3.00 pm

Chairman

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Committee	Date:
The City Bridge Trust Committee	17 September 2020
Subject: Appointment to the Social Investment Board	Public
Report of: Town Clerk	For Decision
Report author: Joseph Anstee, Committee & Member Services Officer	

Summary

The purpose of this report is to consider the Committee's appointments to the Social Investment Board. The Terms of Reference and composition of the Board are given below and have been agreed for the ensuing year by the Investment Committee at its meeting on 21 July 2020.

The composition of the Social Investment Board includes three Members of the City Bridge Trust Committee, appointed for three-year terms, with a maximum of three consecutive terms per Member. In order to provide consistency, it was agreed that terms be staggered in a manner reflecting other Court of Common Council Committees, and so within each group, appointments for one, two and three-year terms were appointed in the first year following the agreement of the Board's revised governance arrangements. As the Committee's appointments at this time were uncontested, the terms were designated on the basis of seniority, in line with usual Court of Common Council practice. The City Bridge Trust Committee's appointments to the Social Investment Board for 2019/20 were Alderman Alison Gowman, *for three years*, Jeremy Mayhew, *for two years*, and Dhruv Patel, *for one year*.

The Committee is therefore asked to appoint one Member to the Board, for three years.

Recommendation

That the City Bridge Trust Committee appoint one Member to the Social Investment Board, for three years.

Main Report

Social Investment Board

Composition

- Chairman to be determined by the Board;
- Three Members of the Investment Committee;
- Three Members of the City Bridge Trust Committee;
- Three Members with social investment interest elected from the wider Court of Common Council; plus
- Up to three co-opted Members appointed according to the existing process

Members of the Social Investment Board should serve a three-year term, rather than one year, with a maximum of three consecutive terms per Member.

All nominees must be Members of the Court of Common Council.

External co-opted members to be appointed for three-year terms, subject to annual reappointment at the first meeting of the Board after Annual Court in April.

Quorum

Any three Members of the Board.

Terms of Reference

The terms of reference for the Social Investment Board shall be as follows: -

- a) to approve criteria for social investments and to authorise social investments in accordance with such criteria;
- b) to approve the appointment of and monitor the performance of independent advisors tasked with undertaking due diligence of investment proposals; and
- c) all of the above to be consistent with the strategic investment policies determined by the Policy and Resources Committee and the Investment Committee.

There is provision within the Investment Committee's Terms of Reference to enable the Chairman of the Social Investment Board to report on and speak to their activities and responsibilities in the Court of Common Council and to ensure that any decisions are taken without undue delay.

***Note on the Chairmanship**

The Social Investment Board shall elect annually a Chairman and a Deputy Chairman from amongst all of its Members (including ex-officio Members who shall also have the power to vote in such elections) with the exception of any co-opted people.

Membership 2019/20

Three Members of the Investment Committee	Nick Bensted-Smith Tijs Broeke Deputy Henry Pollard
Three Members of the City Bridge Trust Committee	Alderman Alison Gowman Jeremy Mayhew Dhruv Patel
Three Members with social investment interest elected from the wider Court of Common Council	Henry Colthurst (Chairman) Andrien Meyers (Deputy Chairman) Alderman Bronek Masojada
Plus, up to three co-opted Members	(as of the last meeting of the Board) Elizabeth Corrado Debby Ounsted Laura Tumbridge

Joseph Anstee

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The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	6 July 2018	Outreach work with targeted Boroughs	Ciaran Rafferty	December 2020	This has been paused until further notice and until staff can physically visit boroughs to promote the scheme
2.	28 Nov 2019	Strategic Initiatives Update	Jenny Field	September 2020	A progress report on the London's Giving Strategic initiatives to be brought to Committee.

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Committee: City Bridge Trust (CBT)	17th September 2020
Subject: Progress Report	Public
Report of: Chief Grants Officer and Director of CBT (CGO)	For Decision

Summary

Building on the progress/learning report and presentation of our Learning Partner, Renaisi (previous agenda item), the CGO will provide a brief presentation on CBT's response to Covid-19. This will include: contribution to the pan-London, multi-agency response; collaboration and leadership in respect of the London Community Response Fund; action taken in respect of CBT's portfolio of funded organisations and the application pipeline. Lessons learnt to date will be highlighted with a view to informing future plans, anchored in CBT's PACIER (Progressive, Adaptive, Collaborative, Inclusive, Environmentally Responsible and Representative) values – to be discussed in more depth in relation to the following agenda item and then at the October Committee Away Half-Day. There will be an opportunity for questions to ensure a shared understanding across the Committee.

Updates are also provided in respect of the work to deliver a racial justice action plan, the Philanthropy House project and compliance & unannounced visits.

Recommendation

Members are asked to:

- a) Note the report.
- b) Agree that the current level of delegations in relation to grant-making is extended for a further 4 months.

Main Report

CBT's Response to Covid-19

1. Members will receive a short presentation by the CGO summarising CBT's contribution to the pan-London, multi-agency response; collaboration and leadership in respect of the London Community Response Fund; action taken in respect of CBT's portfolio of funded organisations and the application pipeline. Lessons learnt to date will be highlighted with a view to informing future plans, anchored in CBT's PACIER (Progressive, Adaptive, Collaborative, Inclusive, Environmentally Responsible and Representative) values – to be discussed in more depth in relation to the following agenda item and then at the October Committee Away Half-Day.
2. Following the last CBT committee meeting, Dinah Cox OBE has been working with the CBT team and Members to scope and develop the CBT action plan in solidarity with Black Lives Matters. This will of course be anchored in our Bridging Divides Strategy and our PACIER values. As you will remember, part of this would be to provide support/challenge to our trustee, City of London

Corporation which has formed the 'Tackling Racism Task Force' co-chaired by two elected Members from a BAME background Caroline Addy and Andrien Meyers. Any CBT Committee members who are yet to contribute and who would still like to do so are encouraged to contact Dinah. The draft action plan will form the basis of a substantive discussion at the October strategic away half day.

Compliance and unannounced visits

3. We paused our rolling programme of compliance and unannounced visits to funded organisations at the start of lockdown. In August Internal Audit agreed that it is appropriate to continue to pause the visits until the end of March 2021 with a review in January. In this period we are satisfied that sufficient mitigating methods are in place: payments will continue to be made quarterly; Funding Managers will continue to review organisational finances on assessment and then annually (or more frequently where there are particular concerns); and any concerns around compliance will continue to be raised and action taken in liaison with the Leadership Team, Finance and Internal Audit as appropriate. To date we have not seen any evidence of increase compliance concern during lockdown.

Philanthropy House (PH)

4. In January 2020, Corporate Asset Sub-committee & associated committees paused the refurbishment of 20/21 Aldermanbury and agreed to a commercial letting of 21 Aldermanbury to a meanwhile workspace management company pending greater clarity on the optimal long-term appropriate use of that property. Having ascertained that the Anchor Partners for the PH project were not interested in renting space within the building on a meanwhile basis (owing to commitments under their current lease at Toynbee Hall), your Officers have been working with City Surveyors to explore the commercial viability of another property within the BHE portfolio as alternative sites for PH. This is subject to input from architects who have scoped the expansion and modernisation potential of this property and are in the process of generating final plans for planning approval, which will hopefully be submitted by the end of September.
5. Once these plans are approved, the assumptions underpinning business modelling to date will need to be revisited in light of the significant impact of Covid-19 on the commercial rental market and then applied to the footprint in question. We will update this committee with the findings once they are available.

Delegated Authority Thresholds

6. At your July Committee meeting, you agreed that the higher level of delegations afforded to the CGO and the Deputy Director of CBT be extended for a further 3 months, until 7th October 2020. It is proposed that this be extended for a further 4 months until your meeting on 28th January 2021 when these thresholds be subject to review.

Note to Members - Recommendations for grants of £250,000 or less

7. Your papers today include recommendations for grants of £250,000 or less and which would otherwise be eligible to be approved under delegated authority. They are being brought to Committee as they have been completed in time to meet the deadline for inclusion. This explains why some of the report formats may differ between reports.
8. Mindful of the fast pace of developments, if any CBT Committee member would like any further information or has any questions arising from this paper, please do contact your CGO (contacts below) prior to or post committee.

David Farnsworth, CGO, TEAMS: David Farnsworth (internal directory)

E: David.Farnsworth@cityoflondon.gov.uk

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Committee: City Bridge Trust (CBT)	17th September 2020
Subject: Redesigning the Trust's work for the Covid-19 health crisis and beyond	Public
Report of: Chief Grants Officer and Director of CBT (CGO)	For Decision
Report author: Tim Wilson, Funding & Social Investment Director	

Summary

This paper references:

- The significant and unequal consequences of the pandemic and resulting shift in CBT's operating context;
- The CBT response to the impact of the pandemic – 'pausing' business as usual, refocusing significant resources on the collaborative funding effort through the 'London Communities Response'; taking a supportive and flexible approach to the needs of CBT's existing portfolio of funded organisations; and honouring the existing applications' pipeline;
- The consideration given to the remainder of this financial year including the recommendations that the focus continues to be on the collaborative LCR, the existing funding portfolio and pipeline; and that the 'pause' on business as usual be extended to the last quarter of the financial year whilst the Bridging Divides funding strategy is revised and the additional uplift in spend is framed, drawing on learning to date and mindful of the changed context;
- The resourcing implications of the above balancing the immediate needs of London's community and voluntary sector and longer-term thinking and investments.

Recommendation

Members are asked to:

- a) Approve an extension to the pause on funding for new grantee projects until the last quarter of 2020-21, asking officers to present plans for funding programmes at your Committee on 28th January 2021;
- b) Approve drawing £15m from the £200m agreed by the March 2020 Court into the 2020-21 grant year; and,
- c) Approve £50,000 from the central risk budget for work on the interim Bridging Divides review.

Main Report

Background

1. Covid-19 has had profound and unequal impact across London. Beyond the pandemic's immediate health and mortality impacts, there have been social and economic consequences which have escalated existing inequalities and social fractures. Underlying patterns of insecurity, instability, poverty and discrimination have been amplified by Covid-19.¹
2. Our Bridging Divides funding strategy's vision & mission are '*for London to be a city where all individuals and communities can thrive.*' and '*to reduce inequality and grow stronger, more resilient and thriving communities for a London that serves everyone*'. Whilst these remain relevant to our current context, as London changes so our work and our ways of delivery must develop. CBT has focused its emergency and recovering funding through the collaborative grant-making platform of the London Community Response (LCR), through support for CBT's portfolio of grantees, the assessment of the current grant-application pipeline, and paused the pre-Covid Bridging Divides programmes to new applications.
3. Pre Covid-19, CBT was spending at a higher rate than previously experienced. This was for a number of factors including (but not limited to) longer term funding offers, the related availability of continuation grants to organisations supported under "Investing in Londoners", pressures on funding elsewhere in the sector, and proportionately greater requests for overhead support. Although the Trust has had additional investment, this may not be enough to meet the scale of current need. Covid-19 and the emerging economic crisis means we are working against a backdrop of uncertainty and likely growing demand.

Current activity

4. Since the July 2020 CBT Committee, the team has worked on the LCR, pan-London transition and recovery planning, and the pipeline of applications received pre-Covid health crisis. We have also been thinking about the Trust's approach to the coming 6 months, how the Bridging Divides implementation strategy could be reviewed in light of new circumstances, and the possible uses of uplifted funds agreed by March 2020 Court.
5. Whilst this work is not complete, we want to take input from Members at today's meeting as well as during the strategic half away-day in October. Today's meeting will also hear from our learning partner, Renaisi, and its findings from the second year of our *Bridging Divides* work which is relevant for thinking about future approach. One specific comment from Renaisi's report stands out:

"Bridging Divides was not designed or imagined for the context we are now living in. The core values and ambitions embodied in the strategy may still be relevant and desirable, but how they are implemented, and what the Trust

¹ See, for example, Resolution Foundation's July 2020 Living Standards Audit and the Scientific Advisory Group for Emergencies July 2020 BME report.

needs to do to achieve them, will now have to be different. There is a risk that, without review, Bridging Divides becomes a poor guide for the Trust's work and decision-making in the remaining months of 2020 and beyond."

Current applications

6. Grant applications for new projects are currently paused across most of the Trust's programmes until at least early October. **We recommend extending this pause until the last quarter of 2020-21, asking officers to present plans for funding programmes at your Committee on 28th January 2021.** Between now and then, officers would focus on future planning, the LCR and working through our existing application pipeline.
7. There is a risk that re-starting programmes in October would signal that the Trust is offering crisis funding. We cannot predict the level of demand we might see for new awards, but it seems sensible to assume that it will be high given data from the National Council of Voluntary Organisations (NCVO) and others on the funding shortfalls faced across the whole sector.² Covid-19 has stretched the Voluntary and Community Sector significantly – with notable drops in income and (particularly in certain service areas) rises in demand. We continue to operate in an emergency (and uncertain) environment, for which the LCR has been designed and which we continue to resource. We believe that it is better to offer further support to LCR and conduct periodic reviews of other funding pools as we design our revised Bridging Divides funding programmes to be launched in the first three months of 2021. This way we can identify useful data for the design of Wave 4 of LCR, and the need for any further programmes we should offer before the end of our extended pause. This would also give applicants more time to consider longer-term funding, hopefully in the context of a more stable environment when they are better able to see what services are needed.

Grant Budget

8. Prior to recommendations to the September Committee the Trust had an application pipeline with a total value of £21.7m, of which £4m was for continuation funding.
9. The historic success rate across Bridging Divides is 43.5%, but much higher for continuation applications where it is 70%. We remain open to new continuation requests and have received 24 submissions with a total value of £3.45m since late May. We can expect more continuation requests over the coming months and the Trust is also likely to recommend some strategic initiatives over the remainder of 2020-21 as it develops its Covid-19 response.
10. Assuming Member approval to extend the pause on programmes until the last quarter of the financial year, our estimated funding needs for 2020-21 are:

Current pipeline (non-continuation)	£17.7 x 0.435	£7.7m
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² NCVO estimate of £4bn+ lost to the sector as a result of Covid

Current pipeline (continuation)	£4m x 0.7	£2.8m
Forecast new continuation requests		£2.5m
Forecast new strategic initiatives		£0.8m
		£13.8m

11. We believe that the value of any new Bridging Divides recommendations from January – March 2021 would be very limited, with most awards made from FY 2021-22 onwards. We believe the rate of continuation requests will slow over the remaining course of the year.
12. In your papers for today's meeting you will see that if you approve all of the grants recommended, without agreeing any additional resources for grant-making, you will have overspent your year 3 (2020-21) Bridging Divides budget allocation by £2.9m.
13. Considering the current year grant budget, we have two options. The first is to remain within the current allocation of 2020-21, approving fewer of today's recommendations than presented, and suspending grant-making for the remainder of the financial year. The second is to draw additional funds from the additional £200m agreed by March 2020 Court of Common Council.
14. The first option does not seem ideal at a time of significant need. It also gives preference for those applicants who submitted their requests earlier in the year which could be seen as unfair.
15. Instead, **we recommend that Members approve drawing £15m from the £200m agreed by the March 2020 Court into the 2020-21 grant year.** We would then return to Committee with delivery plans for the remainder of the Bridging Divides monies as well as the proposals for the use of the balance of the £200m later in the financial year. Please note that this sum does not allow for any contribution to the planned LCR Wave 4 funding round and we may yet present a proposal for this at your November meeting.

Future Delivery

16. Over the coming weeks, the Trust will move at pace, developing its future plans for Member approval. This work will be anchored in our PACIER values (Progressive, Adaptive, Collaborative, Inclusive, Environmentally responsible, and Representative), the lessons from the Bridging Divides and LCR delivery to date and consider both *what* we deliver and *how* we deliver it.
17. We are not proposing a full quinquennial review, but rather an interim review of Bridging Divides catalysed by a seismic shift in our operating context. This review will take account of the leadership role CBT can play in a context where we can expect to see unemployment rise (with some sections of the community more adversely affected than others), and with it the deterioration of London's performance against deprivation indicators. It will take account of the racial injustices highlighted by the Black Lives Matter Movement, and from equalities

specialists who have gathered evidence on the pandemic's impact on disabled people, on women and on LGBTQ+ communities.

18. To borrow the title of IVAR's report into funder responses to emergencies, we will be looking for the 'possible not the perfect'. We want to answer questions such as:
 - a) What lessons can we draw from CBT's participation in the LCR?
 - b) How can we build on recent positive developments in funder approaches to equalities, collaboration, risk-management and timeliness?
 - c) How has Covid-19 affected demand for our Bridging Divides programmes and how might this shape future waves of LCR?
 - d) What key learning has emerged from pan-London strategic response work?
 - e) What rapid response programmes could we offer to support communities and organisations affected significantly by the current crisis?
 - f) What should we deliver collaboratively, and what should we take the lead on?
 - g) Should we maintain an open, responsive approach, or focus more strategically on areas and communities which have experienced disadvantage?
 - h) How can we best address the imbalance of power between funder and funded organisation, especially where this prevents effective learning and development?
 - i) What is the optimum spending rate, especially given the potential fall in grant funds available post-crisis and in context of lower investment returns?
 - j) How can we make better use of data to improve our reach to under-served communities and geographies?
19. In the short term, this will help guide what and how we should offer funding, and in the medium term, will support the interim review of the delivery strategy for Bridging Divides and provide options on the possible uses of the funding uplift..
20. Our work will be designed with the Trust's PACIER values in mind. It will be evidence-informed, drawing on our own organisational learning and insights as well as external data, whilst acknowledging the limits of data in a fast- changing climate. It will be based on key learning from the current health, social and economic crises, and the inequalities highlighted by its differing impacts across London's communities.
21. Despite the scale of the challenge, we have a positive opportunity to contribute to the development of a better London, one which helps tackle social injustices, which seeks to rebuild without such stark inequalities, and which is greener. Our response will be reflective of the Climate Action movement and supportive of the City Corporation's Climate Action Strategy. There is scope to draw positive lessons from recent months to look at funding in new ways, developing deeper or different relationships with funded organisations, and considering issues of risk and trust.

Resource

22. Whilst we want participation from across the team, we believe that dedicated capacity will be necessary to lead this work. Work will require engagement and co-design with other funders, consultation design, liaison with external informants and the development and implementation of a communications strategy. This work should develop in synergy with our Impact & Learning Strategy, our work on Racial Justice and on the Bridge House Estates strategy development. With ongoing pressures on staff roles, we do not believe this work can be delivered satisfactorily on top of the responsibilities of an existing role. At present we have not decided if this leadership should come from an external facilitator or from someone within the team whose role is then backfilled. In either case, we think it is prudent to allow budget for this work and **recommend that Members approve £50,000 from our central risk budget for work on this review.** This sum has not been included in the figures for today's meeting but, if approved, would be reported to your November meeting.

Conclusions

23. In the months ahead we can develop both *what* we do as a Trust in context of new realities and *how* we do it. Looking ahead, we will want to build on the collaborative spirit seen between funders during the Covid response as well as many of the positive elements seen in how we have engaged our funded partners. At all times, we will seek to keep our work anchored in our values and the needs of Londoners.
24. We have a strong ambition to offer the best possible response to London's voluntary and community sector over the coming months. In doing so, we have to avoid the risks of a) attempting to deliver a full quinquennial review in a compressed timeframe with (inevitably) less consultation than this would normally involve, b) seeking to gather too much evidence at the expense of action and adaptation during what is a fast-changing landscape, c) expanding the Trust's already ambitious range of programmes by adding new strands that would stretch us beyond what we have grants' budget to fund and d) avoiding a 'drift' back to 'business as usual' and losing the best lessons from the crisis response.
25. As our learning partner Renaisi notes

"Any process of adapting Bridging Divides would not need to take place immediately, especially given the Trust's current focus on its COVID-19 emergency response. It could be designed alongside a reflection process to help the team take stock of the changes that have happened since March 2020, and identify ways that they want to continue or change work in future."

Tim Wilson

Funding & Social Investment Director

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Committee:	Date:
City Bridge Trust (CBT)	17 th September 2020
Subject: Financial Update of CBT in respect of 1st April 2020 to 31 st July 2020	Public
Report of: Chief Grants Officer and Director of CBT The Chamberlain	For Information
Author Nathan Omane, Finance Manager (Charities)	

Summary

This paper provides a financial update of CBT's activities for the first four months of the 2020/21 financial year to 31st July 2020. CBT's approved budget for the 2020/21 financial year is £30.070m, made up of an allocation of £27.438m to the grants programme and £2.632m (net of income) to operational costs (split across central risk, local risk and recharge budget lines). This paper notes this is an exceptional financial year with the impact of the pandemic and the consequential establishment of the new Bridge House Estates (BHE) collaborative fund – the London Community Response Fund (LCRF); and also the BHE review enabling the March 2020 Court of Common Council to agree an additional allocation of £200M to support delivery of the charity's ancillary objects. As a result, the financial update includes the new LCRF's activity and an initial forecast commitment of £45m of the £200m additional allocation (£15m of which to be considered elsewhere in these papers and the balance, later this financial year n.b to emphasis, no decisions at all have been taken in respect of this sum and all will be subject to CBT committee's discussion and agreement). The forecast outturn for the 2020/21 financial year is therefore £71.859m. This sum comprises the forecast grant commitments of £68.710m (net of third-party donations income of £15.359m) and £3.149m in forecast operational costs.

As at the end of July 2020, there is a net underspend in Local Risk of £326k when compared to the approved budget for the first four months. This underspend is mainly from Employee Costs and Supplies and Services and results from the impact of the pandemic: significant employee costs were re-allocated to the LCRF and two major projects (Philanthropy House & the CBT website re-design) were delayed. Other costs have not been incurred due to current arrangements with staff working remotely.

Overall, there is a net over-delivery of £4.644m as at the end of July 2020. This is due to increased activities (both in respect of the Bridging Divides pipeline of grant applications and the new LCRF grant-making) as CBT responded to support London communities during the pandemic.

Summary forecasts by Committee and by Fund (i.e. Local Risk and Central Risk) are set out in Appendices 1 and 2. Appendix 3 sets out the breakdown of forecast grant expenditure for the 2020/21 financial year.

Recommendation

- a) That the report be noted.

Main Report

Introduction

This paper provides the financial update of CBT's activities for the first four months of this financial year. It has been an exceptional year with both the impact of the pandemic and also the BHE review enabling an increased allocation of £200m to the ancillary objects. CBT has also further increased its activity to include an expanded Central Grants Unit with responsibility for distribution of resources from the Community Interest Levy. All this results in a more complex reporting picture. Table 1 therefore provides a consolidated financial update for all CBT activities; there then follows a more detailed breakdown.

Table 1: CBT Budget v Actual Spend, Period Ended 31st July 2020.

Table 1 below presents a consolidated financial update for all CBT activities, including LCRF, as at 31st July 2020.

	Year to Date				Annual			
	Actual	Budget	Variance to Budget	Variance to Budget	Budget	Forecast	Variance to Forecast	Variance to Forecast
	£'000	£'000	£'000	%	£'000	£'000	£'000	%
Local Risk								
Employees	(709)	(875)	166	19	(2,655)	(2,846)	(191)	(7)
Transport	(1)	(3)	2	69	(9)	(4)	5	56
Supplies and Services	(159)	(339)	180	53	(759)	(870)	(111)	(15)
Total Expenditure	(868)	(1,217)	349	29	(3,423)	(3,720)	(297)	(8)
Income	17	39	(22)	58	503	405	(98)	19
Total Local Risk	(851)	(1,178)	326	28	(2,920)	(3,315)	(395)	(12)
Central Risk								
Grants	(21,944)	(9,409)	(12,535)	(133)	(27,438)	(84,069)	(56,631)	(206)
Depreciation	(10)	(10)	-	-	(31)	(31)	-	-
Donations	7,559	-	7,559	-	0	15,359	15,359	-
Social Investment Income	100	94	6	(7)	409	286	(123)	30
Total Central Risk	(14,295)	(9,325)	(4,970)	(53)	(27,060)	(68,455)	(41,395)	(153)
Recharges								
Admin Buildings	(30)	(30)	-	-	(90)	(90)	-	-
Support Services	(55)	(55)	-	-	(164)	(164)	-	-
Corporate & Democratic Core	55	55	-	-	164	164	-	-
Total Recharges	(30)	(30)	-	-	(90)	(90)	-	-
CBT Net Expenditure	(15,176)	(10,533)	(4,644)	(26)	(30,070)	(71,859)	(41,789)	(165)

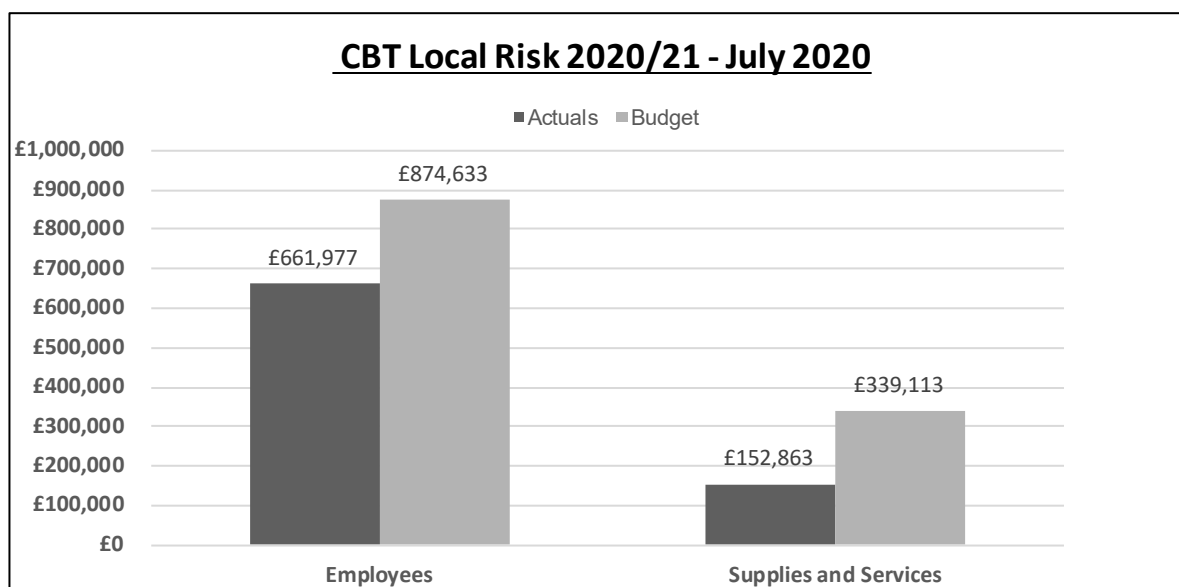
**Table 2: CBT Activities Budget v Actual Spend, Period Ended 31st July 2020
excluding LCRF**

Table 2 below presents a financial update of CBT activities, excluding LCRF, as at 31st July 2020 and is discussed in detail in sections 1 to 15.

	Year to Date				Annual			
	Actual	Budget	Variance to Budget	Variance to Budget	Budget	Forecast	Variance to Forecast	Variance to Forecast
	£'000	£'000	£'000	%	£'000	£'000	£'000	%
Local Risk								
Employees	(662)	(875)	213	24	(2,655)	(2,297)	358	13
Transport	(1)	(3)	2	69	(9)	(4)	5	56
Supplies and Services	(153)	(339)	186	55	(759)	(685)	74	10
Total Expenditure	(816)	(1,217)	401	33	(3,423)	(2,986)	437	15
Income	17	39	(22)	58	503	405	(98)	19
Total Local Risk	(799)	(1,178)	379	32	(2,920)	(2,581)	339	13
Central Risk								
Grants	(8,979)	(9,409)	430	5	(27,438)	(58,944)	(31,506)	(115)
Depreciation	(10)	(10)	-	-	(31)	(31)	-	-
Donations	-	-	-	-	-	500	500	-
Social Investment Income	100	94	6	(7)	409	286	(123)	30
Total Central Risk	(8,889)	(9,325)	436	5	(27,060)	(58,189)	(31,129)	(115)
Recharges								
Admin Buildings	(30)	(30)	-	-	(90)	(90)	-	-
Support Services	(55)	(55)	-	-	(164)	(164)	-	-
Corporate & Democratic Core	55	55	-	-	164	164	-	-
Total Recharges	(30)	(30)	-	-	(90)	(90)	-	-
CBT Main Net Expenditure	(9,718)	(10,533)	815	37	(30,070)	(60,860)	(30,790)	(102)

Local Risk

The graph 'CBT Local Risk 2020/21 – 31st July 2020' shown below, compares the year-to-date (YTD) spend and latest approved budget for Local Risk for only CBT main activities, excluding LCRF.



Employee Costs

1. The period, April to July 2020, witnessed considerable staff movements. These movements were due to some CBT staff being re-directed to support the LCRF and appointments to some posts notably the Finance Manager (Charities), Funding Managers and Funding Officers. Staff costs for those supporting the LCRF project have been redirected to the LCRF with a consequential underspend in employee costs of £213k as at 31st July 2020 against the CBT local risk budget.
2. Forecasts employee costs for main CBT activities is £2.297m, a saving of £358k compared to the approved budget for 2020/21. Again, this is due to the redirection of resources towards LCRF with costs of staff identified to be working of LCRF activities duly charged to LCRF. It is estimated that employee costs for LCRF activities will be £549k resulting current reported savings of £191k for all CBT activities for the financial year.
3. Due to current working arrangements, with CBT staff working from home, some indirect employee costs relating to staff travel, training and development will not be incurred.

Supplies and Services

4. Supplies and Services which includes consultancy, software maintenance and support, subscriptions, events and conferences, were underspent by £186k as at the end of July 2020. Of this underspend, £69k relates to fees and services for the Philanthropy House (PH) project. The outcomes of planning applications and associated design work for a key potential building have taken longer than anticipated to materialise. With limited project management capacity within the team owing to Covid-19-related priorities, it has made sense to delay some of the onward planning relating to this project whilst the market for co-location has been adapting to the impact of Covid-19 on working practices.
5. Significant underspend in Local Risk Supplies and Services is also due to the delay in redesigning and building a new CBT website. This was originally planned to commence in July 2020. The delay is due to COVID-19, as other communications-related activities took priority. However, with the BHE Positioning Project scheduled for the 3rd quarter of 2020-21, it is now expected that the CBT website redesign will flow from that exercise. The spend for the new website is expected to be incurred in the last quarter of 2020-21.

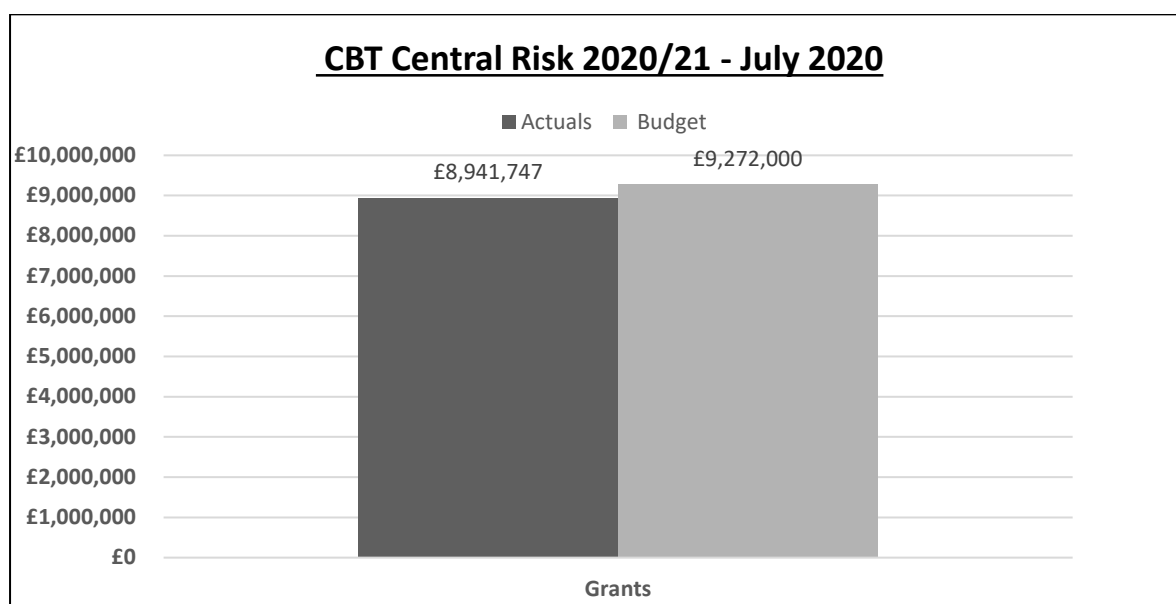
6. Forecasts supplies and services spend for the 2020/21 financial year is £685k and is a net saving of £74k compared to the latest approved budget. This net decrease comprises:
 - a. Costs for communication and learning events, conferences, hospitality and subsistence of £71k which will not be incurred by the end of March 2021.
 - b. Office accommodation costs of £30k and printing and stationery costs of £13k as approved for 2020/21 financial year will now not be incurred as staff continue to work remotely.
 - c. An additional £40k in consultancy fees is estimated to be spent by the end of March 2021 to provide additional capacity for the CBT team.
 - d. There are other minor forecasts increases and decreases across other areas.

Income

7. Income of £17k relates to the Wembley National Stadium Trust (WNST) contract for the first four months of the year and is £22k adrift from the budgeted income for the period. Covid-19 has had a significant impact on the activities of WNST such that lesser management and administration support is now required.
8. The lesser support to WNST has necessitated a £74k downward variation in the contract for the financial year.

Central Risk

The graph 'CBT Central Risk 2020/21 – July 2020' shown below compares the year-to-date (YTD) commitment and approved budget for CBT Grants, excluding LCRF.



Grants

9. Grant expenditure commitments approved at the first two CBT Committees for the financial year was £8.942m against a budget of £9.272m. The commitment represents grants approved for CBT main grants programmes and the Bridge to Work programme. The launch of the second round of Cornerstone Fund (Anniversary Funds/Infrastructure) programme is now planned to take place later in the year.
10. As at the end of July 2020, £11m from the Bridging Divides agreed 5 -year budget, had been approved for transfer to LCRF. The initial £1m transfer was agreed in March 2020, and a further two tranches of £5m with the most recent £5m transfer agreed at the July 2020 CBT Committee. Following these transfers to the LCRF programme, less funds were available to support CBT's existing Bridging Divides grants portfolio and grant application pipeline. CBT committee approved an additional allocation of £5m from the Bridging Divides agreed 5-year budget to the 2020-2021 CBT Bridging Divides budget allocation to partially replenish the transfers to LCRF during 2020/21. A further request for funding of £15m to support CBT's existing Bridging Divides grants portfolio and application pipeline for the remainder of the financial year is made in the paper 'Redesigning the Trust's work for the Covid-19 health crisis and beyond'.
11. At present the regular funding programmes operated by CBT have been 'paused' to enable staff to focus on the LCRF, provide support to the existing portfolio of 600+ grantees and work through the considerable number of applications that were already in the pipeline.
12. A more detailed analysis of the grants budget can be found within the Grants Budget and Applications report.

Voluntary Donations

13. CBT received a £500k pledge from Trust for London (TfL) to support the Cornerstone programme. Should CBT be ready to launch the second round of the Cornerstone Fund programme by the end of this calendar year, entitlement to this pledge will be in place for 2020/21.

Depreciation

14. The charge for depreciation represents a general allocation of depreciation on the Guildhall facility.

Social Investment Fund

15. Income on Social Investments for the 2020/21 financial year is forecast at £289k, being £123k less than the approved budget. Due to market conditions, returns are expected to be significantly less than the original budget.

London Community Response Fund

Table 3: CBT LRCF Budget v Actual Spend, Period Ended 31st July 2020

Table 3 below presents a financial update of LCRF activities, including the £7m received under agreement with the National Lottery Community Fund which is discussed in detail below.

LCRF	Year to Date			Annual		
	Actual	Budget	Variance to Budget	Budget	Forecast	Variance to Forecast
	£'000	£'000	£'000	£'000	£'000	£'000
Employees	(47)	-	(47)	-	(549)	(549)
Supplies and Services	(6)	-	(6)	-	(185)	(185)
Grants	(12,965)	-	(12,965)		(25,125)	(25,125)
Total Expenditure	(13,018)	-	(13,018)	-	(25,859)	(25,859)
Donations ^a	7,559	-	7,559	-	14,859	14,859
CBT/BHE Transfers ^b	11,000	-	11,000		11,000	11,000
BHE LCRF	5,541	-	5,541	-	-	-
a. Includes £1.8m third party donations received in March 2020.						
b. Includes £1m BHE transfer made in March 2020.						

16. Since its inception, LCRF has received donations income from third parties of £14.859m and a transfer of £11m from BHE, making total funds available to the programme of £25.859m. Administrative costs of £0.734m is forecast to be incurred in running the LCRF with £25.125m to be committed as grants by the end of the 2020/21 financial year.

17. Applications were submitted via the London Community Response portal, which is hosted by London Funders and reviewed by the LCRF Advisory Panel. The Advisory Panel comprises of staff members from CBT and donor organisations, as well as independent experts. Grants were awarded in two “waves”. Wave 1 grants of £906k were awarded to 219 applicants between 6 April 2020 and 1 May 2020. Wave 2 grants of £12.059m were awarded to 754 applicants between 20 April 2020 and 12 June 2020. Wave 3 is current.

Nathan Omane
Finance Manager (Charities)
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Appendices

Appendix 1: Summary forecast by committee: 2020/21 financial year

	CBT Committee	CBT Committee (LCRF)	Finance Committee	Community Infrastructure Levy (Committee to be identified)	Policy & Resources Committee	Total
Local Risk						
	£000s	£000s	£000s	£000s	£000s	£000s
Employees	(1,852)	(549)	(251)	(77)	(117)	(2,846)
Transport	(4)	0	-	-	-	(4)
Supplies and Services	(627)	(185)	(10)	(15)	(115)	(952)
Total Expenditure	(2,483)	(734)	(261)	(92)	(233)	(3,802)
Income						
Wembley National Stadium Trust	42					42
Total Local Risk	(2,441)	(734)	(261)	-	(233)	(3,760)
Central Risk						
Grants/ Supplies and Services	(58,944)	(25,125)	-	-	-	(84,069)
Depreciation	(31)		-	-	-	(31)
Income						
Donations	500	14,859				15,359
Transfers	(11,000)	11,000				0
Social Investments Fund	286		-	-	-	286
Total Central Risk	(69,189)	734	-	-	-	(68,455)
Recharges	(90)		-	-	-	(90)
Total Net Expenditure	(71,720)	-	(261)	-	(233)	(72,305)

Appendix 2: Summary forecast by fund: 2020/21 financial year

	BHE				City Fund	City's Cash	CoL Charities	Total
	CBT	CBT LCRF	Non-CBT	BHE Total	CIL	Grants/CoL Charities Review	CoL Charities	
Local Risk								
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Employees	(1,852)	(549)	(201)	(2,602)	(77)	(158)	(8)	(2,846)
Transport	(4)	-	-	(4)	-	-	-	(4)
Supplies and Services	(626)	(185)	-	(812)	(15)	(124)	(2)	(952)
Total Expenditure	(2,483)	(734)	(201)	(3,418)	(92)	(282)	(10)	(3,802)
Income								
Wembley National Stadium Trust	42		-	42				42
Total Local Risk	(2,441)	(734)	(201)	(3,376)	(92)	(282)	(10)	(3,760)
Central Risk								
Grants/ Supplies and Services	(58,944)	(25,125)	-	(84,069)	-	-	-	(84,069)
Depreciation	(31)		-	(31)	-	-	-	(31)
Income								
Donations	500	14,859		15,359				15,359
Transfers	(11,000)	11,000		-				
Social Investments Fund	286		-	286	-	-	-	286
Total Central Risk	(69,189)	734	-	(68,455)	-	-	-	(68,455)
Recharges	(90)		-	(90)	-	-	-	(90)
Total Net Expenditure	(71,720)	-	(201)	(71,921)	(92)	(282)	(10)	(72,305)

Appendix 3: CBT Grants forecast: 2020/21 financial year

Grants Forecast 2020/21	CBT main activities £'000	LCRF £'000	Total CBT £'000
Grants expenditure			
2020/21 Budget	20,000		20,000
2019/20 additional allocation spend	(9,858)		(9,858)
Additional - due to increase to £125m over 5 yrs	8,333		8,333
Cornerstone	870		870
Bridge to Work	262		262
Additional allocation approved- CBT Committee July 20	5,000		5,000
Forecast allocation from the £200m	45,000		45,000
Budget transfer to LCRF	(11,000)	11,000	-
TNLF donation (net admin costs £235k)		6,765	6,765
LCRF 3rd party donations (net of admin costs £500k)*		7,360	7,360
Non-grants expenditure			
Bridge to work- consultancy, events, evaluation	99		99
BD additional capacity building	98		98
Rocket Science	80		80
Training grantees in comms skills	10		10
Corporate volunteering brokerage	50		50
Total grants expenditure forecast 2020/21	58,944	25,125	84,069
LCRF 3rd party donations (net of admin costs £500k)*			
Greater London Authority		5,000	
Paul Hamlyn Foundation		500	
The Clothworkers' Foundation		200	
Bloomberg		100	
Quadrature Capital Limited		800	
Macquarie Group Foundation		500	
Fidelity UK Foundation		300	
Julia and Hans Rausing Trust		200	
Individual donations less than £100k		260	
Admin costs		(500)	
Total LCRF 3rd party donations (net of admin costs £500k)		7,360	

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CBT Committee	Dated:
City Bridge Trust	17 th September 2020
Subject: Grants Budget and Applications Today	Public
Report of: Chief Grants Officer & Director of City Bridge Trust (CGO)	For Information
Report author: Emma Horrigan, Data Analyst and Jemma Grieve Combes, Head of Impact and Learning	

Summary

This paper summarises grant applications recommended for decision at today's meeting, and those that have been considered since your last meeting under your schemes of delegation.

Recommendations

Members are asked to:

- a) Note the report
- b) Consider the grant recommendations in the subsequent annexes

Main report

- 53 Bridging Divides grant recommendations are brought to your September meeting, with 21 grant recommendations for your decision today (see section 14 of today's papers). 32 grants are to be noted as approved by delegated authority since your last meeting under the new temporary thresholds agreed in March to support the business of the Trust through the current period. These approvals do not include grants agreed as part of the London Community Response Fund.

Table 1: Today's recommendations		
Action	Bridging Divides	
	Nº	£
Grant recommendations for today's decision	21	3,664,210
Approved by delegated authority (£0 to £250k)	32	2,689,477
Total	53	6,353,687

- A further 12 applications are either recommended for rejection or have been withdrawn by the applicant (sections 15a and 15c of today's papers).

Table 2: Today's rejections	
Action	Nº
Recommended for rejection	7
Withdrawn & lapsed (to note)	5
Total	12

- There are no new variations to grant awards to report at today's meeting.
- Table 3 (below) shows the implications of today's recommendations against your 2020/21 grants budgets. If you approve all of the grants recommended today you will have overspent your year 3 (2020/21) Bridging Divides budget allocation by £2,882,467 once variations and designated funds are accounted for. Given that £2,689,447 of the total recommendations of £6.4m has already been approved the available balance for grants is £781,743 against recommendations for approval today of £3,664,210. A report elsewhere in your papers requests for additional budget to be made available to support these recommendations and for funds for the remaining three committee meetings.

5. Today's papers include the grants awarded as part of the London Community Response Fund (LCRF). This fund has been established by the City of London Corporation through its charity, Bridge House Estates. City Bridge Trust and the Greater London Authority, among other funders, have contributed to this Fund. The 997 grants for a total of £13,005,253 included in today's paper comprise 225 'wave 1' grants, 763 'wave 2' grants and 5 strategic grants. Further details are in the Chief Grant Officer's report. This is a fast-moving programme and officers will be able to advise of the live grant spend figure at the time of your meeting.
6. As reported at your last meeting, in response to Covid-19 we invited 385 current Bridging Divides grantees to convert a proportion of their current grant funding from specific project funding to core cost funding (e.g. supporting wages, rent and bills) for up to a year. We have now converted 154 grants worth £2,852,267 with 307 responses. Non-respondents are being followed up with.
7. For information Table 3 also shows your Anniversary Infrastructure Programme budget (Cornerstone and Bridge Fund).

	Bridging Divides		Cornerstone and Bridge Fund		LCRF Non-lottery	LCRF TNLF	London Community Response Fund Total		Total	
Budget		£		£				£		£
2019/20 designated fund				1,164,390						1,164,390
2019/20 additional allocation spend ¹		(9,858,356)		0						(9,858,356)
2020/21 budget ²		20,000,000		0	7,859,418	7,000,000		14,859,418		34,859,418
Budget transfer		(11,000,000)			11,000,000			11,000,000		
BD fund allocated to 2020/21		5,000,000								5,000,000
Grants uplift		8,333,333		0						8,333,333
Admin costs					(499,184)	(235,240)		(734,424)		(734,424)
Total budget		12,474,977		1,164,390	18,360,234	6,764,760		25,124,994		38,764,361
Grants awarded in 2020/21	8,843,997		0		13,061,914		13,061,914		21,905,911	
Funds designated but not yet awarded ³	171,010								171,010	
Less 2020/21 variations to date ⁴	(11,250)		0				(111,661)		(122,911)	
Net grant commitments 2020/21 to date		9,003,757		0	13,061,914	0		12,950,253		21,954,010
Remaining budget 2020/21		3,471,220		1,164,390	5,298,320	6,764,760		12,174,741		16,810,351
Today's meeting										
Grant commitments		6,353,687		0	1,872,599	3,625,391		5,497,990		11,851,677
Today's meeting total		6,353,687		0				5,497,990		11,851,677
Less today's variations	0		0						0	
Remaining budget 2020/21 after today's meeting		(2,882,467)		1,164,390				6,676,751		4,958,674

Emma Horrigan, Data Analyst and Jemma Grieve Combes, Head of Impact and Learning

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1. This figure was updated from the March Committee figures with 2 variations and 1 grant made between the meeting and the financial year end (£20k small grant for E17 Puppet Project).

2. £6m of the BD budget was transferred to the London Community Response Fund. The remainder of the LCRF includes contributions from the GLA (£5m), Paul Hamlyn (£500k), other organisations and 1 individual. Please note that the LCRF total sum includes operational costs and other expenditure yet to be deducted so is not all available for grants
3. Remainder of £155,925 agreed at your March 2019 meeting towards the Responding to the Resilience Risk Pilot (£21,010 remaining grant spend) and £180k towards the core funding programme of work approved at your November 2019 meeting
4. Variations are write-backs and revocations to active grants that result in amounts being returned to the Trust.

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Bridging Divides Eligibility Criteria

<ul style="list-style-type: none"> • Registered charity • Registered Community Interest Company • Registered Charitable Incorporated Organisation • Registered charitable industrial and provident society or charitable Bencom • Charitable company • Exempt or excepted charity 	<ul style="list-style-type: none"> • Revenue grants cannot amount to more than 50% of an organisation's turnover/income in any one year • Organisations cannot hold more than one grant at a time, except where the application is for: an eco-audit, an access audit, or is made under one of the Trust's special one-off programmes or is a strategic initiative • Grants must benefit inhabitants of Greater London
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Bridging Divides Programmes

Connecting the Capital

- Capacity building support for civil society organisations
- Supporting Philanthropy
- Voice and leadership
- Place-based giving schemes
- Growing, greening and environmental projects
- Eco-Audits
- Arts, sports, health and/or well-being projects for Deaf and disabled people.
- Arts, sports, health and/or well-being projects for older people
- Access improvements to community buildings

Positive Transitions

- Specialist support services working with children and young people
- Support for migrants and refugees to access mainstream services and widen participation in the community in which they live
- Specialist support services for Deaf and disabled people to increase choice and control in their lives
- Specialist support services for older people, including people with dementia, to increase choice and control in their lives
- Survivors of domestic and sexual abuse; modern day slavery; trafficking; or hate crime
- Ex-offenders leaving custody or serving community sentences
- Services which improve the accessibility and range of mental health support and services for people who are experiencing or at risk of homelessness or are vulnerably housed

Advice and Support

- Provision of advice and support to disadvantaged individuals (from organisations with a recognised management qualification and/or advice quality standard)
- Food poverty (support for the infrastructure needed to support the distribution of food but not the direct purchase of food)

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Committee	Dated:
City Bridge Trust	17th September 2020
Subject: Grants of over £250,000 for Approval	Public
Report of: Chief Grants Officer & Director of City Bridge Trust (CGO)	For Decision
Report author: Scott Nixon, Head of Director's Office	

Summary

This report advises members of funds recommended for approval for amounts of over £250,000. Assessment reports for all grants recommended for approval at Annex 1.

Recommendation

Members are asked to:

- Receive this report and approve the recommended amounts

Main Report

Member approval is requested for all applications of over £250,000, summarised in this report.

The total amount of expenditure and number of items to be approved under are shown in Table 1.

Applications to be considered comprise of Bridging Divides applications.

Scott Nixon
Head of Director's office
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Index of Grant Recommendations (amount recommended: above £250,000)

No.	Ref	Grant Organisation	Original Amount Requested	Programme Area	Funding Manager	Location of Organisation	Amount recommended for approval	Grant duration (months)
<u>Bridging Divides</u>								
1	16002	Inclusion London	£342,190	Connecting the Capital	Gilly Green	Lambeth	£336,110	60
2	15983	Change Grow Live	£321,808	Positive Transitions	Kate Moralee	Outside London	£321,800	60
<i>Total Bridging Divides (2 items)</i>			£663,998				£657,910	
<u>Strategic Initiatives</u>								
3	17734	Consortium LGBT	£292,158		Ciaran Rafferty		£290,000	36
<i>Total Strategic Initiatives (1 item)</i>			£292,158				£290,000	
Grand Totals			£956,156				£947,910	

MEETING: 17/09/2020

Ref: 16002

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital

Inclusion London

Adv: Gilly Green

Base: Lambeth

Amount requested: £342,190

Benefit: London-wide

Amount recommended: £336,110

The Applicant

Inclusion London (IL), a charitable company, is the principal infrastructure organisation in London run and controlled by Deaf/Disabled people (DDPO) which provides policy, campaigns and business development support to 70 plus DDPOs across London (who in turn provide services to over 76,000 Disabled Londoners).

Background to the application

Research shows that approximately 25% of Deaf and Disabled People's Organisations (DDPOs) have closed in the last 5 years. Closure and cuts to these services are taking place at the very time demand for their services is rising. The National Council for Voluntary Organisations (NCVO) evidences an increasing demand for services from small charities and this is compounded for DDPOs by the disproportionate effects of austerity, rates of poverty and inequality amongst disabled people. The onset of COVID 19 has served only to worsen an already challenging situation. There is a clear need for bespoke and accessible business support for DDPOs as they try to strengthen and sustain their organisations. IL's work with London DDPOs found that 75% want more practical and individual support with funding bids; 66% want support to demonstrate their added value and to model and cost services more effectively; and 63% want support with monitoring and evaluation and regular training on core business topics. Additionally, IL plays a key role in representing the needs and promoting the voice of its member agencies to ensure inclusion of disabled people's needs in strategic planning and funding decisions but it does not have adequate capacity itself to gather and analyse the trends and data for its influencing work. In response IL wishes to recruit a Director of Business Support over 5 years to provide bespoke 'business basics' training workshops, advice surgeries, and fundraising and impact measurement support. It also wishes to provide additional hours for two key posts within the organisation to enable better trends and data gathering which will feed the influencing work with strategic commissioners, funders and partners.

The Recommendation

IL is the only pan-London organisation providing specialist capacity building support to the London DDPO sector including designing, developing and delivering a range of bespoke and accessible coaching, training, advice, peer networking, toolkits and resources. IL also plays a critical role in wider partnership working with a focus on supporting pan-equalities working and improving the capacity of civil society organisations to understand and address diversity and inclusion issues. You will be aware that you have already supported IL significantly this year for a differently focused piece of work. However, the strategic importance of this organisation, the demands on the sector, and the disproportionate impact of COVID 19 on disabled people builds a strong case for support. This is a critical piece of work and support

from the Trust could be transformational to the DDPO sector. A grant over 5 years is recommended:

£336,110 over 5 years (£76,570; £75,590; £77,140; £70,130; £36,680) for the salary of a Business Director and associated development and training activities, plus a contribution to staff capacity for shaping programme activities.

Funding History (currently active grants)

Meeting Date	Decision
08/07/2020	LCRF. This purpose of this grant is fund the work outlined in your proposal, to ensure that London Community Response increases its reach in Deaf and Disabled communities
13/05/2020	Stepping Stones. £50,000 to Inclusion London to engage consultants to review current training products, carry out recommendations to upgrade this offer and prepare a detailed business plan, enabling the charity to apply for social investment.
13/05/2020	Bridge to Work: £100,000 over two years (2 x £50,000) to provide follow-on support for young people completing Supported Internships.
11/05/2017	Bridge to Work. £775,000 over five years (£161,000; £150,000; £151,000; £155,000; £158,000) for a Project Manager; other key staff; and operational costs of the Inclusion London/Action on Disability joint Bridge to Work project. The grant in years 4 and 5 is subject to the project achieving satisfactory progress in the first three years.

Background and detail of proposal

There are 3 key elements to the proposal to strengthen the voice and capacity of DDPOs in London. Firstly, the creation of significant 121 business support capacity plus an on-going programme of business basics training; secondly additional capacity to carry out up to date research and needs analysis of the sector and to review the ongoing impact of the current situation on the sector; and thirdly to enable IL to take a more pro-active and extensive role in voice, representation and cross sector partnership working at a pan-London. Since the end of the previous funding for this work in July 2018, there has been a significant impact on IL's ability to reach and work with DDPOs who face additional barriers accessing support including: very small DDPOs; those working on intersectional and cross equalities strands; and Deaf organisations. Each strand of the work is important but taken together in this proposal there is a real opportunity to strengthen a sector currently under huge strain. There are good monitoring frameworks in place and the organisation will take an agile and adaptive approach to the programme of work as needs change.

Financial Information

The organisation is well supported by a small number of key Trusts and Foundations. In 2019/20 its income increased significantly with around £300k of new funding. It also raised £192k from training and consultancy fees. For 2020/21 the organisation forecasts a further increase with £440,000 to date having been raised in emergency funding – although some of this will be onward granted. With earned income being a relatively low proportion (c. 12%) of total income, IL is not anticipating being unduly financially impacted by Covid-19 on the financial front at least. The organisation's reserves policy is to hold 6 months' worth of operating expenditure. Given unrestricted expenditure is very low as a proportion of all expenditure, the table below shows free reserves held in relation to all operating expenditure - hence the reserves held appear low in relation to the policy but are not of concern in relation to turnover on unrestricted expenditure.

Year end as at 31 MARCH	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	611,481	960,172	1,320,392
- % of Income confirmed as at 24th July 2020	N/A	100%	98%
Expenditure	(540,690)	(878,062)	(1,315,970)
Total surplus/(deficit)	70,791	82,110	4,422
Split between:			
- Restricted surplus/(deficit)	29,814	77,318	0
- Unrestricted surplus/(deficit)	40,977	4,792	4,422
	70,791	82,110	4,422
Operating Expenditure (all expenditure)	540,690	878,062	1,315,970
Free unrestricted reserves:			
Free unrestricted reserves held at year end	207,849	212,641	217,063
No of months of operating expenditure	4.6	2.9	2.0
Reserves policy target	270,345	439,497	657,985
No of months of operating expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(62,496)	(226,856)	(440,922)

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MEETING 17/09/2020

Ref: 15983

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions**Change, Grow, Live****Adv: Kate Moralee****Base: Outside London****Amount requested: £321,808.00****Benefit: London-wide****Amount recommended: £322,000****The Applicant**

Change Grow Live (C,G,L) began life as a small charity responding to local need in Sussex in 1977, growing into a national charity with a turnover of £200m+ supporting people who experience addiction issues. It merged with Sova in 2012, changed its name from Crime Reduction Initiative in 2016 and took over some of the services of Lifeline in 2017. It works with people experiencing addiction issues who may also experience homelessness and/or have experience of the criminal justice system.

The Application

C,G,L is seeking your support to employ a volunteer coordinator and associated volunteer and family costs to maintain contact and relationship between imprisoned mothers and their children. 30 volunteers per year will support 30 mothers who have received short term sentences. Maintaining positive family contact is critical for reducing the likelihood of mothers reoffending on release and reduces the impact of adverse childhood experiences by maintaining a secure relationship for the children. C,G,L will work in partnership with PACT to receive referrals for women in Downview Prison.

The Recommendation

C,G,L has been providing services to people within the criminal justice system for over 40 years. It has a track record of delivering a similar project in HMP Highdown which received recognition in Lord Farmers Review for Women 2019. There is currently no statutory requirement to provide support for family contact with many children prevented from maintaining relationships with their mother through costs of travel and lack of adult to escort them. C,G,L has existing relationships with PACT who will be the referral agent and with prison support teams, Probation and Community Rehabilitation Companies and Mental Health Teams. This application meets the criteria of your Positive Transitions ex-offenders leaving custody or serving sentences priority area. Funding is recommended:

£321,800 over 5 years (£62,500, £62,800, £64,600, £65,700, £66,200) to cover the salary of a f/t volunteer coordinator and all associated costs to provide support to mothers receiving short term custodial sentences maintain contact with their families.

Funding History

ID	Type/Status	Meeting Date	Decision
15220	Bridging Divides Withdrawn	28/11/2019	Proposal withdrawn as it was unclear in several parts.

Background and detail of proposal

There is significant evidence of the harm caused by lack of contact between mothers in prison and their children, both for the lifetime outcomes of the children and for the mother's likelihood to re-offend. The Lord Farmer Review for Women 2019 reports that mothers are unable to make progress in addressing other areas of their lives until reassured about their children.

This approach has been tested with the "Visiting Mum" project at HMP Eastwood Park which received recognition for addressing the issue of parental contact with children. This proposal offers support to the mother to maintain relationships with children, whilst also offering support to children and carers during the period of custodial sentence and on release into the community. Support includes reassurance to the family members, preparation for visits, accompaniment and transport to visits, support with emotional reactions and preparations for future visits. CGL will work with student from a local university to evaluate the impact of the project to provide evidence supporting reduction in re-offending rates.

CGL was well placed to respond to some of the challenges of Covid19 as some staff are home based meaning that IT systems were in place for remote working. However not all services are best suited to being delivered from a home base, though in these challenging times CLG benefited from infrastructure investment made pre covid19.

CLG may be interested in the core costs conversion offer – though dependent on start date of the project and external environment at the time.

Financial Information

C,L,G is heavily dependent on statutory income, however mitigates the impact of this holding numerous contracts with a variety of commissioners and rolling end dates. Most contracts due to be renewed in 2020 have been rolled over for 1 year, due to the impact of covid-19. Restricted/unrestricted surplus/deficit for its 2021 budget is estimated based on historical information on the advice of CBT Finance Team with result that the unrestricted reserves for this year is also an estimate. Although free reserves held are above the policy level they equate to less than 1.5 months of expenditure so are not excessive as the policy level is relatively low.

Year end as at 31/03	2019	2020	2021
	Signed Accounts	Draft Accounts	Budget
	£	£	£
Income & expenditure:			
Income	212,573,000	219,120,000	221,100,000
- % of Income confirmed as at n/a	N/A	0	0%
Expenditure	(211,368,000)	(214,097,000)	(219,700,000)
Total surplus/(deficit)	1,205,000	5,023,000	1,400,000
Split between:			
- Restricted surplus/(deficit)	(32,000)	789,000	126,000
- Unrestricted surplus/(deficit)	1,237,000	4,234,000	1,274,000
	1,205,000	5,023,000	1,400,000
Operating Expenditure (unrestricted)	209,707,000	214,562,000	219,700,000
Free unrestricted reserves:			
Free unrestricted reserves held at year end	19,149,000	23,544,000	24,818,000
No of months of operating expenditure	1.1	1.3	1.4
Reserves policy target	15,000,000	15,000,000	15,000,000
No of months of operating expenditure	0.9	0.8	0.8
Free reserves over/(under) target	4,149,000	8,544,000	9,818,000

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MEETING: 17/09/2020

Ref: 17734

ASSESSMENT CATEGORY: Strategic Initiative**Consortium LGBT+**

Adv: Ciaran Rafferty
Base: Outside London
Benefit: London-wide

Amount requested: £292,158**Amount recommended: £290,000****The Applicant**

Consortium LGBT+ (Consortium) is a national infrastructure and membership body. Formed in 1998, in 2003 the desire for greater diversity from members saw Consortium expand its brief to include trans voluntary and community organisations. In 2018, in recognition of the ever-increasing diversity of LGBT+ organisations, it included the plus (+) to proactively highlight its support for those LGBT+ organisations serving diverse parts of the sector. The charity's aim is to develop and maximise the effectiveness of voluntary organisations run by and for lesbians, gay men, bisexual and transgendered people. Much of its work is with and for London based organisations, including the convening of networks, capacity-building, campaigning on specific issues, and delivering some direct services (eg leading a partnership of organisations tackling hate crime). It currently hosts the largest network of LGBT+ groups, projects and organisations in the UK and its importance to the sector in London is shown by the fact that it has been engaged as a sector-specialist organisation to support the work of the London Community Relief. It has also been chosen recently as a specialist partner to distribute Covid-related funding to the LGBT+ sector on behalf of the National Emergencies Trust.

The Application

In June 2017 you agreed strategic funding to three initiatives to support various elements of the LGBT+ sector which was extremely fragile at the time. One of these was a Consortium-led project which aimed to research and create an interactive map of all services across the capital and to offer a programme of networking and support. The map – called *FindOut* – was created and launched in 2019 and has proven to be a valuable resource. This proposal is to build on that initial work over the next three years but within the current context of the pandemic and its effects, now and in the future, on the LGBT+ sector and the people it serves.

Background and detail of proposal

This project, which will be delivered in conjunction with the specialist LGBT+ charity (Health Equality & Rights Organisation - Hero) which was involved in the previous initiative, will be informed by using *FindOut* to assess the initial impact that Covid-19 has had on the LGBT+ Sector and Services in London. The partnership is in a unique position enabling it to produce snapshots of the Covid-19 impact over this multiyear project and the two organisations are agile enough to respond to the changing needs that will unfold over the next few years as well as to deliver on work known to be essential through learning from the previous initiative.

Throughout this project they will deliver practical support to LGBT+ services and organisations to rebuild, sustain and enhance their work. Although we don't know what the 'new normal' will look like in this – or any other - sector, we know that charities must continue to develop thriving, *diverse*, incomes to minimise future

disruption to services. This project will not only focus on supporting the LGBT+ Services and Sector to recover from the Covid-19 impact but will reach beyond that – so that they can develop to be more sustainable and resilient for the future. Consortium will need to work with funders, commissioners, and the wider charity sector to explore what income diversification looks like over the next 3 years.

There will be a number of key milestones and deliverables over the funded period, as outlined below by the organisation:

Phase 1 Research

- Through FindOut (the interactive map), we will re-map LGBT+ London support/services post Covid-19 to identify how existing gaps have increased and where new gaps now exist due to closure
- Create a report which will analyse this data and present a plan for the rebuilding phase.
- Begin to improve the accessibility of FindOut
- Identify and communicate LGBT+ Communities needs to decision makers, commissioners and funders.

Phase 2: Rebuild

- Rebuild/update an accurate FindOut
- Build Resilience through delivering training and 1:1 support to LGBT+ organisations to have diverse incomes, including specialist support around commissioning
- Support new groups to emerge from community need
- Support existing LGBT+ Groups to deliver services and develop
- Explore the strategic position of the sector and develop policy work alongside developing strategic relationships with decision makers, funders and commissioners to ensure that LGBT+ voices do not go unheard.

Phase 3: Sustain

- Explore sustainability of FindOut
- Continue to support LGBT+ to develop diverse incomes, including specialist support around commissioning
- Work with Commissioners to understand LGBT+ Services and explore cross borough commissioning.
- Develop a package of sustainable resources and training around commissioning.

Phase 4: Enhance

- Further develop and implement plans that ensures FindOut's sustainability
- Pilot package of sustainable resources and training around commissioning

Throughout all phases the partnership will deliver 1:1 support and training to LGBT+ organisations whose ever-changing needs will be assessed at regular intervals.

Following guidance from your Committee in July, Consortium has clarified that significant, targeted, work will be undertaken to research and support those groups which serve the Transgender community in London. Many of these are extremely small – often with no paid staff and operating through social media etc – and need to have their voice heard through representation and campaigning, which Consortium

will do. Should you agree to support this application there will be specific, ring-fenced, allocation of time and resource within it to focus on the Transgender sector.

The Recommendation

Although diverse, innovative and passionate, the LGBT+ sector has historically been marginalised, underfunded, and thus isolated and disparate. Many groups operate exclusively through the use of volunteers; and income for the sector remains incredibly low (at 0.06% of national charitable income). This sector has been the poor relation for many years. In 2019 Consortium's membership stood at c.360 organisations 73% of which had income of less than £20,000 per year and the majority of those on less than £5,000 annually. It is in need of specialist and sensitive support and development which harnesses and uses the skills of those with direct experience of the issues faced and also of those with the capacity to provide voice, campaigning and leadership.

The hardships faced by LGBT+ people in London arising from the lockdown have been documented (eg individuals in enforced lockdown with others who are unsupportive and even hostile; others suffering increased isolation and mental health problems). There is a need to take stock now and at regular intervals over the next 1-2 years in particular, to determine both the needs and the capacity of the sector to provide support and for the sector itself to have the support necessary for it to be effective and sustainable.

This is a large-scale and far-reaching project, building on work you have supported previously but also very much focused on current circumstances and planning for post-Covid. It aims to work with an entire sector (most of which is underdeveloped) across all of London - which is reflected in the overall cost. It encompasses two key organisations working in a partnership (although they have worked closely together on other projects and Consortium will be the formal grant-holder). There are several postholders incorporated over the three-year time period as this is the best way of ensuring that the work arising from the learning can be constantly modified and targeted over time. A grant is advised:

£290,000 over three years (£90,000; £100,000; £100,000) to research and meet the needs of the LGBT+ sector in London during and post the Covid-19 pandemic. The work will be delivered in partnership with HERO and will ensure specific support is provided to the Transgender sector.

Funding History

Type/Status	Meeting Date	Decision
COVID19 London Community Response Fund	08/07/2020	This purpose of this grant is to fund the work outlined in your proposal, to ensure that London Community Response increases its reach in LGBTQ+ communities
COVID19 Small Charity Emergency Support Funding	13/05/2020	A one-off, unrestricted grant of £15,000, equivalent to one regular quarterly payment for the organisation's current grant.
Anniversary infrastructure support programme	07/09/2018	Declined as not a close enough fit with the priorities of the Cornerstone Fund.
Strategic Initiatives	15/06/2017	£217,000 over three years (£80,000; £69,000; £68,000) to the LGBT Consortium to create and manage an online directory/mapping tool of services in London and to provide capacity-building and general support to the LGBT third sector.

Financial Information

In current and recent years Consortium, in addition to their work as an infrastructure support organisation, has acted as a grant-maker on behalf of other funders – notably central Government in 2019 and the National Emergencies Trust in the current year, therefore in 2019 the majority (55%) of Consortium LGBT's income was from central government. By 2021 the charity expects to double this (by £500K) which will enable it make grants on behalf of other funders. This explains the significant increases in income and expenditure across the three years shown in the table below and also why the balance between the free reserves held and the reserves policy – which is to hold three months of operating expenditure – appears off target. If these grant pots were removed from the figures the organisation would be seen to hold free reserves more in line with its policy. The charity is working to rebuild its minimum agreed reserves of 3 months operational expenditure. Most of the organisation's income is restricted – less than £15,000 pa comes from membership fees and subscriptions – so its unrestricted income is unlikely to be significantly affected by the impact of Covid-19.

Year end as at 31 March	2019	2020	2021
	Signed Accounts	Draft Accounts	Budget
	£	£	£
Income & expenditure:			
Income	449,523	739,342	944,519
- % of Income confirmed as at 25 August 2020	N/A	100%	99%
Expenditure	(428,623)	(767,018)	(956,406)
Total surplus/(deficit)	20,900	(27,676)	(11,887)
Split between:			
- Restricted surplus/(deficit)	35,548	(69,555)	(44,564)
- Unrestricted surplus/(deficit)	(12,648)	41,879	32,677
	22,900	(27,676)	(11,887)
Operating Expenditure	428,623	767,018	956,406
Free unrestricted reserves:			
Free unrestricted reserves held at year end	82,157	124,036	156,713
No of months of operating expenditure	2.3	1.9	2.0
Reserves policy target	107,156	191,755	239,102
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(24,999)	(67,719)	(82,389)

Committee	Dated:
City Bridge Trust	17 th September 2020
Subject: Funds Ordinarily Approved Under Delegated Authority	Public
Report of: Chief Grants Officer & Director of City Bridge Trust (CGO)	For Decision
Report author: Scott Nixon, Head of Director's Office	

Summary

This report advises Members of funds to be approved that would usually be approved under delegated authority, but are presented instead to the Committee in order to be able to confirm the total grants awarded this financial year. Assessment reports for all grants recommended for approval under delegated authority within this report are provided in Annex 1. Note that these are provided in the standard delegated authority format, which is different to the usual grant assessment reports.

Recommendation

Members are asked to:

- Approve 18 grant recommendations

Main Report

1. This report requests approval for 18 grant recommendations for requests which would usually be approved under delegated authority.
2. It is also worth reminding Members that the thresholds for determining the levels of delegated authority which can be used are on the sum requested and not the sum recommended.

Scott Nixon
Head of Director's office
020 7332 3722, Scott.nixon@cityoflondon.gov.uk

Requests ordinarily approved under delegated authority (£250,000 or less)

No./ID	Name	Project Description	Recommended Amount
4 / 15601	Abbey Community Centre	£250,000 over 5 years (5 x £50,000) to support the salary costs of the Project Coordinator and Community Projects Development Manager and associated project costs to deliver a range of activities for older people in Camden.	£250,000
5 / 15698	Anna Freud Centre	£250,000 over four years (£63,000; £75,000; £77,000; £35,000) for two 'First Steps' group therapy programmes with women who have experienced repeated removals of children from their care. The costs of the programme to be partly funded by Anna Freud Centre and Pause.	£250,000
6 / 15911	Arts For All	£50,000 over five years (5 X £10K) for the costs of delivering The Rainbow Club, including a contribution to the Key Worker's salary; volunteer expenses; day trips; materials and charity governance.	£50,000
7 / 15751	BeFriend (formerly Volunteer Link Scheme)	£130,000 over 5 years (£25,000; £25,500; £26,000; £26,500; £27,000) to contribute to the salary costs of the Befriending Coordinators and associated project costs to deliver a Befriending Service for older people in Ealing.	£130,000
8 / 15615	Deafinitely Theatre	£200,000 over 5 years (5 x £40,000) to contribute to the costs of the Youth Programme for deaf young people in London.	£200,000
9 / 16011	Ethical Property Foundation	£150,000 over three years (3 x £50,000) towards staff, associate and running costs to continue to provide a property advice service to benefit London's voluntary and community organisations.	£150,000
10 / 15612	Ezra Umarpeh	£136,100 over five years (£25,600; £24,400; £24,500; £30,750; £30,850) towards the salary of a Home Equipment Delivery Technician (20 hpw), training, and vehicle operation costs.	£136,100
11 / 17558	The Federation of London Youth Clubs	There are two separate sums recommended for your approval as follows: a) £97,000 towards the costs of a package of support through to January 2022 to organisations funded by the Young Londoners Fund. b) Provision of a fund of £150,000 for individual Awards for organisations achieving the London Youth Quality Mark.	£247,000

No./ID	Name	Project Description	Recommended Amount
12 / 15668	Focus on Labour Exploitation (FLEX)	£104,200 over three years (£36,840; £33,260; £34,100) towards salaries of the 0.8 dpw Networks and LEAG Officer and the 2 dpw Training Officer, and associated project costs of a capacity building programme for organisations supporting London communities at risk of labour exploitation, modern slavery and trafficking. The grant includes a contribution to overheads.	£104,200
13 / 16943	Highgate Newton Community Centre	£74,000 over a further and final two years (£36,700, £37,300) towards the p/t salary of a Project Coordinator and p/t salary of a Meals on Wheels Coordinator and a contribution to association freelance sessional staff costs to deliver a wellbeing programme to older vulnerable community members.	£74,000
14 / 15595	Limehouse Project Ltd.	£117,100 over three years (£37,900; £39,000; £40,200) for the salary of a full time Universal Credit Support Worker and related running costs.	£117,100
15 / 16107	London Bubble	£51,600 over a further and final two years (£24,400, £27,200) towards the salary of a project coordinator and evaluation lead, freelance artists and associated costs, to deliver creative sessions for older people on Southwark.	£51,600
16 / 15947	London Wildlife Trust	£216,000 over five years (£42,200; £42,300; £43,000; £43,850; £44,650) for the salary and project costs towards increasing the participation of under-represented groups at Woodberry Wild. Release of the grant is conditional on the organisation providing a satisfactory year one activity plan for its community engagement work.	£216,000
17 / 16563	Park Theatre	£36,200 over two further and final years (2 x £18,100) for the delivery of accessible performances for disabled audiences, deaf awareness training, and Evac Chair training.	£36,200
18 / 15938	Peter Bedford Housing Association	£125,700 over 2 years (£61,600, £64,100) for a Creative Industries Enterprise Coordinator p/t (25hrs per week) and associated costs to provide a creative industries programme of activities and opportunities for people with a learning disability to develop life and employability skills.	£125,700

No./ID	Name	Project Description	Recommended Amount
19 / 16651	Rethink Mental Illness	£128,300 over two further and final years (£62,800; £65,500) for Project Management; line management; project costs; evaluation and on costs for Step Up University in London. Release of the grant is subject to receipt of a satisfactory monitoring report for the current grant.	£128,300
20 / 15634	Spires Centre	£210,100 over five years (£41,000; £40,400; £41,700; £42,900; £44,100) towards two 0.5 Outreach Workers and associated running costs.	£210,100
21 / 15748	St Luke's Hospice (Harrow and Brent)	£240,000 over four years (£75,000, £65,000, £55,000, £45,000) towards the FT salary of the Wellbeing Manager Lead on a reducing scale from 85% in year one to 50% in year four, and associated project costs.	£240,000

CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital\Arts, sports, health and/or well-being projects for older people

Abbey Community Centre

Ref: 15601

Adv: Jack Joslin

Amount requested: £250,747

Base: Camden

(Revised Budget: £249,961)

Benefit: Camden

Amount recommended: £250,000

Purpose of grant request: Supporting the well-being and independence of multiply disadvantaged older Londoners living in Kilburn by inspiring and enabling their regular active participation in stimulating daily accessible arts, sports, and health activities.

The Applicant

The Abbey Community Centre, a charity, is a multipurpose community centre established in 1976 to serve a diverse and often disadvantaged community. It runs a wide range of activities with a particular emphasis on the under 3s and older people. It has a growing focus on bringing people together through activities such as a Saturday café with arts and crafts activities, a sing along for young children and special events. As well as the centre-organised activities, evening hires provide another programme of activities such as taekwondo, chess and table tennis. Outside the centre, a voluntary befriending project takes local volunteers into the homes of their isolated neighbours. The centre has taken an active role in the local consortium of community centres. It was awarded the Queen's award for volunteering.

Background and detail of proposal

This application is to contribute to the salaries of the Project Coordinator and Community Projects Development Manager to manage a wide range of engagement projects with older people in Camden. The project will carry out the following activities:

- The Community time Camden project which encourages local people to share their interests and skills. This includes a dedicated older men's project which offers activities for men every day and encourages men to get involved in volunteering.
- Neighbours to friends – which provides activities on Saturdays and in the evenings for local older people.
- Good neighbours' scheme – matches volunteers with older people. This is mostly centred on visiting but includes some help with odd jobs. A transport grant helps volunteers bring their friend into the centre to join in centre-based activities.
- Health and well-being – daily walking group; creative activities; games groups.
- Partnerships with Camden adult learning for IT classes and with Age UK for advice including debt advice.

These activities are core to the Centre's purpose of improving the quality of life for local older people – which it sees as achieved through bringing people together to enjoy shared activities. The programme supports some 160 older people per year.

The Centre has had to close since the start of lockdown. The Charity has had to adapt many of its services to support the needs of local people. There has been a telephone and checking-in service offered throughout the period alongside signposting and referral calls. Online weekly activities over video calls have been established with help and support provided to those who have struggled with new technology. As the lockdown begins to lift the charity plans to resume some of its centre-based activities in line with government guidance. Risk assessments are taking place to see what activities can be resumed in person and what will carry on being delivered digitally.

Financial Information

The Centre has an annual core grant from Camden Council of £60,000 and an additional contract income of £40,000 annually to deliver an early year's provision. The Charity seeks funding from trusts and foundations and relies on local donations and sponsorships to maintain an appropriate level of income. The Charity holds a relatively comfortable level of reserves and designated reserves to ensure they can cover the cost of winding up if necessary. Projected Income is going to be impacted by the Coronavirus Pandemic as they will not receive any rental income and reduced donations throughout the lockdown.

Year end as at 31st March	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	297,676	347,631	287,572
- % of Income confirmed as at 24/06/2020	N/A	100%	62%
Expenditure	(285,952)	(316,061)	(302,482)
Total surplus/(deficit)	11,724	31,570	(14,910)
Split between:			
- Restricted surplus/(deficit)	301	24,325	27,243
- Unrestricted surplus/(deficit)	11,423	7,245	(42,153)
	11,724	31,570	(14,910)
Operating Expenditure (unrestricted)	69,102	95,827	134,438
Free unrestricted reserves:			
Free unrestricted reserves held at year end	81,956	89,201	47,048
No of months of operating expenditure	14.2	11.2	4.2
Reserves policy target	17,276	23,957	33,610
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	64,681	65,244	13,439

Recommendation

The Abbey Community Centre is a long established and well used multipurpose community centre in an area of considerable deprivation. The centre has a strong ethos of inclusivity and a track record in developing activities in response to identified need. Your funding will support the ongoing costs of delivering a range of activities for older people in the area. 5-year funding will allow the organisation to offer

security to staff during uncertain times and ensure that the centre has stability going forward. This project fits well with Connecting the Capital Programme outcomes as it will continue to offer a range of health and well-being activities for older people in Camden. Funding is recommended as follows:

£250,000 over 5 years (5 x £50,000) to support the salary costs of the Project Coordinator and Community Projects Development Manager and associated project costs to deliver a range of activities for older people in Camden.

Approved.....
Chief Grants Officer /
Deputy CGO

Date.....

Approved.....
Chair

Date.....

Approved.....
Deputy Chair

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Survivors\Domestic & sexual abuse

Anna Freud Centre

Ref: 15698

Amount requested: £324,623

Adv: Tim Wilson

Base: Islington

Amount recommended: £250,000

**Benefit: Hackney and
Southwark**

Purpose of grant request: To deliver an innovative group therapy programme for women who have experienced repeated removals of children from their care, to empower them to make positive choices through access to specialist support.

The Applicant

Anna Freud is generally regarded as one of the founders of psychoanalytic child psychology. Established in 1967, the Anna Freud Centre (AFC) is a registered charity focused on mental health care. The organisation works to improve the quality, accessibility effectiveness of mental health provision in the UK, and has specialist trauma and maltreatment services. AFC is particularly concerned with mental health support for children and their families, undertaking research, piloting new approaches, training clinicians and researchers, and supporting the development of evidence-based policy.

The organisation has developed a specific Covid strategy, enabling remote service delivery for vulnerable clients as well as mental health support for frontline professionals and provision of relevant research evidence.

Background and detail of proposal

This application is for a group therapy programme for women who have experienced repeated removals of children from their care. The charity notes that the women who are the focus of this application are more likely to have experienced childhood maltreatment and therefore to have greater difficulty in providing safe parenting due to early difficulties in forming safe and secure attachment. The proposed therapy is intended to help clients make positive choices through access to specialist support. The work is expected to lead to outcomes among the client group including improved mental health, increased interpersonal relations and community participation and improved parenting capacity. Each participant will then be psychologically prepared to have another baby (who will not be removed from their care) or will have concluded for themselves that they are not able to safely do so

Participant referrals will come from a specialist charity (Pause) working with women who experience repeat removal of children. Pause runs services in Islington, Hackney, Southwark and Greenwich.

The chosen therapeutic approach (mentalisation-based treatment) is evidence-based and is currently used by AFC's early years programme. It is a long-term therapeutic approach helping participants to relate thoughts, feelings and beliefs to actions and behaviours. AFC has used the approach with vulnerable people to support positive relationships with their children, thereby reducing statutory service use.

If this project is successful, AFC wishes to develop an evidence-based intervention and training model of therapeutic services for marginalised women who have experienced repeat removal of children. The expectation being that Local Authorities and Clinical Commissioning Groups would then commission this service

Financial Information

Figures below include assumptions about service income lost, and expenditure reductions made, as a result of Covid.

2019 accounts state that the free reserve target is £1.6m. This is a relatively tight reserve margin (compared to other organisations) which AFC nevertheless falls below.

In addition to its free reserves, the charity holds designated reserves of £29.6m (not shown in the table below) of which £29.1m is a fixed asset fund and £0.5m for the charity's Evidence Based Practice Unit (which AFC has confirmed does not cover the work included in this application. The designated reserves will be used to cover deficits on restricted funds seen in 2020 and 2021 in the table below.

Year end as at 31st August	2019	2020	2021
	Audited Accounts £	Forecast £	Budget £
Income & expenditure:			
Income	16,186,071	16,376,410	15,591,410
- % of Income confirmed as at 23rd June	n/a	84%	29%
Expenditure	(15,714,459)	(16,533,505)	(16,274,061)
Total surplus/(deficit)	471,612	(157,095)	(682,651)
Split between:			
- Restricted surplus/(deficit)	(197,126)	(232,095)	(652,967)
- Unrestricted surplus/(deficit)	668,738	75,000	(29,684)
	471,612	(157,095)	(682,651)
Operating expenditure (unrestricted funds)	8,742,016	11,780,126	11,865,063
Free unrestricted reserves:			
Free unrestricted reserves held at year end	1,400,000	1,475,000	1,445,316
No of months of operating expenditure	1.9	1.5	1.5
Reserves policy target	1,600,000	1,600,000	1,600,000
No of months of operating expenditure	2.2	1.6	1.6
Free reserves over/(under) target	(200,000)	(125,000)	(154,684)

Funding History

Meeting Date	Decision
30/01/2020	£2,200 to provide an eco-audit
22/01/2009	£90,000 over 3 years to develop and evaluate an intervention for young people to prevent them from becoming involved in violence and to support those already involved or victimised in London.

Recommendation

The original request was for funds covering up to 9 full time staff posts, which is far in excess of the Trust's funding practice. Following discussion with AFC, the applicant has revised its proposal and seeks support for two therapy groups, delivered on a staggered basis and with some costs underwritten by both AFC and Pause. The applicant believes this approach will generate enough data to present to commissioners in the future. Funding is recommended as follows:

£250,000 over four years (£63,000; £75,000; £77,000; £35,000) for two 'First Steps' group therapy programmes with women who have experienced repeated removals of children from their care. The costs of the programme to be partly funded by Anna Freud Centre and Pause.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £50k)

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital

Arts For All

Ref: 15911

Amount requested: £50,000.00

Adv: Julia Mirkin

Base: Tower Hamlets

Benefit: Hackney

Amount recommended: £50,000

Purpose of grant request: The Rainbow Club is an inclusive and creative club for adults with learning disabilities, where they are cared for, supported and encouraged.

The Applicant

Arts for All (AfA) was set-up by its founding CEO in 2002 to offer arts opportunities to disadvantaged communities in Tower Hamlets and Hackney. From its base in Shoreditch, AfA delivers three core strands of work: Kaleidoscope Club, an after school club for children and young people; the Junior Club, which is for disadvantaged primary-aged children, and The Rainbow Club, the subject of this application, which caters for adults with learning disabilities and older people. AfA aims to build confidence through facilitated engagement with creative activities. It specialises in engaging vulnerable people who face disadvantage through poverty; broken families; low levels of spoken English or educational attainment; disabilities or low aspirations. AfA is run by a small team, comprising one full-time and one part-time member of staff, and its work is delivered by a host of free-lance art tutors.

Assessment Summary

The Rainbow Club caters for 12-15 adults, who are either elderly or learning disabled. The club meets weekly from 10am – 3pm on Wednesdays and introduces creative activities, which may include painting, drawing, 3D modelling, ceramics or mosaic work. Many participants are socially isolated due to having limited communication skills or because of the bullying they frequently experience in the community. Use of Makaton sign language to communicate within the group and with Workers and family is encouraged, to relieve loneliness, frustration and learned habits of compliance. The proposal is to continue delivery of the weekly Rainbow Club; to deliver two annual exhibitions; to engage Rainbow Club members as Committee members, contributing to the programming of group activities; and for four club members to be supported to take on greater responsibility for club operations. Group activities will be split into two smaller groups that will meet outside during Covid. During bad weather, groups will be provided with pre-prepared activity packs that participants will engage with online as a group.

Recommendation

AfA was awarded an emergency grant by LCRF in May 2020 of £7.2K. At the time of writing, AfA had raised 78% of budgeted income for 2020 (year end 31.12.20) and 37% of budgeted income for 2021. AfA has focussed its fundraising on Corporate supporters, during Covid, securing funding from ACOM, Salesforce, the Bank of England, St James' Place and Burberry. It has contacted past funders and has recruited a new Trustee with experience of private philanthropy. The last set of Independently Examined accounts for 2019, showed unrestricted reserves of 17K and a turnover of £111.4K.

Approved.....
Chief Grants Officer

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Older people (choice and control)

BeFriend (formerly Volunteer Link Scheme)

Ref: 15751

Adv: Jack Joslin

Amount requested: £130,100

Base: Ealing

Benefit: Ealing

Amount recommended: £130,000

Purpose of grant request: To support our essential work to combat isolation and loneliness for older people and those with mental health problems, helping them to flourish and grow in the local community.

The Applicant

Befriend was originally set up in 1994 by Ealing council and became an independent charity in 1998. The charity aims to relieve isolation amongst adults in the London Borough of Ealing, especially those who are housebound, by providing a weekly visit from a volunteer. Although the charity initially focused on older people, its case load has become more diverse over recent years. It is their view that this is a response to cuts in local authority funding which has meant that only those in severest need are able to access statutory services. As a result, they have been receiving referrals of people with more complex needs including dementia, learning disabilities and mental health problems. Many of their clients additionally face other issues in their lives such as housing problems, problems with carers and immigration issues. Some do not speak English. The charity currently supports around 130 matched pairs of volunteers and clients, drawing on the contribution of around 100 volunteers.

Background and detail of proposal

This application is for additional funds to support the implementation of the charity's five-year strategy. The key elements of this strategy involve a broadening of the concept of befriending and the role of the befriender. The Charity sees befrienders becoming facilitators as well as visitors, supporting their clients to access a wider range of local social connections whether through helping them to access other local activities or by bringing small groups of clients together. In recognition of the extent to which many clients struggle with resolving other practical issues in their lives (such as housing, benefits etc), they want to introduce a support and advice service delivered from the office. They also recognise that some of the most isolated people in the borough operate "under the radar" and they want to extend their reach to bring their service to this group by a range of means including using pharmacists as referral points and recruiting volunteer interpreters to assist the assessment process with potential clients who do not speak English. In addition (but separately funded) they want to increase the capacity of the mental health project and introduce a specialist bereavement service.

All this will require additional support and training for volunteers. Staff currently support a larger number of matches than the National umbrella body for befriending projects recommends. They are proposing an innovative pilot to address this, developing a group of lead volunteers who would be trained to provide front line

support to a team of 10 befriending volunteers. Lead volunteers would then be supervised by paid staff. They want to introduce regular dementia training for all volunteers and ensure that all volunteers and clients have a formal six-monthly review.

Since the lockdown was implemented the Charity's face-to-face befriending has been suspended. Befriending Coordinators are working hard coordinating an emergency shopping and prescription delivery service for older people in the Borough. They currently provide shopping and prescription help for 45-50 people each week, and since the start have supported over 200 people through this emergency service. The charity is also coordinating telephone befriending for all its existing clients (123) plus an additional 41 who have been referred for Telephone Befriending since the start of the lockdown. Funding to support the crucial befriending roles is crucial as the service continues to support individuals as the lockdown begins to be lifted.

Financial Information

The charity expects unrestricted free reserves to be impacted by the Coronavirus Pandemic, the table below outlines this decline. The charity holds £60,000 of designated reserves as a 'Closedown Reserve' as security. Although total unrestricted reserves are expected to be impacted the organisation still holds a 4-month buffer in line with their policy. They will concentrate on securing funding for future years to ensure they can maintain this position and increase free reserves.

Year end as at 31st March	2019 Signed Accounts £	2020 Forecast £	2021 Budget £
Income & expenditure:			
Income	65,779	152,518	170,566
- % of Income confirmed as at 05/05/2020	N/A	100%	94%
Expenditure	(114,435)	(167,647)	(194,235)
Total surplus/(deficit)	(41,180)	(15,129)	(23,669)
Split between:			
- Restricted surplus/(deficit)	(801)	0	0
- Unrestricted surplus/(deficit)	(41,009)	(15,129)	(23,669)
	(41,810)	(15,129)	(23,669)
Operating Expenditure (unrestricted)	88,894	146,173	187,035
Free unrestricted reserves:			
Free unrestricted reserves held at year end	41,398	26,269	2,600
No of months of operating expenditure	5.6	2.2	0.2
Reserves policy target	60,000	60,000	60,000
No of months of operating expenditure	4.0	4.0	4.0
Free reserves over/(under) target	(18,602)	(33,731)	(57,400)

Funding History

Meeting Date	Decision
08/07/2020	(LCRF) £9,550 to fund the essential and urgent costs outlined in the application, so that the organisation can carry on providing support to Londoners.
31/01/2019	Application declined due to level of free reserves held.
23/11/2017	Application declined due to level of free reserves held.

Recommendation

The organisation provides a distinct service which is both needed and valued. They have an ethos which is friendly, efficient and professional and a set of services which are responsive to the needs of clients and volunteers. The Charity's five-year strategy is client focused and ambitious but also creative in its approach to addressing the management issues associated with expansion.

At the time of applying this funding would support the delivery of the befriending service as the Charity looks to expand its services. Since the impact of the Coronavirus Pandemic this funding will be utilised to ensure that all the Befriending Coordinators salaries are secure as they continue to offer support to the community they work with in unprecedented times. This application clearly aligns to the Positive Transitions programme as it will provide specialist services for older people. Funding is recommended as follows:

£130,000 over 5 years (£25,000; £25,500; £26,000; £26,500; £27,000) to contribute to the salary costs of the Befriending Coordinators and associated project costs to deliver a Befriending Service for older people in Ealing.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Disabled people (choice and control)

Deafinitely Theatre

Ref: 15615

Adv: Jack Joslin

Amount requested: £200,000

Base: Camden

Benefit: Waltham Forest

Amount recommended: £200,000

Purpose of grant request: To provide 5-years of consistent funding for Deafinitely Youth Company, London's only accessible arts provision for deaf young people, benefiting over 400 deaf people aged 14 - 21 each year.

The Applicant

The Charity was established in 2002 by the current Artistic Director, herself a deaf artist. Its aim is to bring bilingual (BSL and English) theatre to a mixed hearing and deaf audience, providing a platform for professional deaf actors. Each year, it produces a main show which premieres in London and every other year it also produces a family show which is toured nationally. Alongside the programme of performance it runs a training programme for emerging deaf artists in partnership with RADA and the Royal Court; and a youth programme using drama to build confidence and communication skills in young people aged 14 – 25. It is the only such company producing bilingual theatre and supporting young people in this way.

Background and detail of proposal

This application is for support for a specialist youth group working with Deaf Young People. The youth group meets fortnightly and comprises of groups of up to 20 young deaf people aged 14 – 25. Participants are recruited from across London and all are auditioned although in practice none are turned away. Recruitment is through the deaf community including special schools and units and through social media. The project also recruits at a couple of major deaf events each year.

The 6-month programme offers a range of workshops led by deaf artists, together with visits to theatres and theatre companies. A range of external organisations including the Royal Shakespeare Company and National Theatre offer guest workshops, visits to shows with backstage tours and special Q and A sessions. Every other year, the group participates in the National Theatre Connexions programme for youth theatre groups. Alongside the youth group activities, the charity offers at least 2 work placement opportunities per year. They also have an admin post designated for a young deaf person aged 18 – 21 on an annual contract.

The overarching aims of the group are to improve confidence, communication skills and enhance personal development. The charity stays in touch with youth group alumni, supporting them into the next stages in their life for example by helping them to apply for access to work funding. The group does not specifically aim to prepare members for a career in the arts or to move them on to the adult training programme (although there is some overlap). There is a residential part to this project (which you do not fund) but they will not be seeking your funding to cover this aspect of the work.

The project will work with 200 young people over 5 years to increase their confidence, communication skills and support them in taking more responsibility for their own creative and personal development.

Deafinitely has functioned fully throughout the lockdown period with staff continuing to work remotely from home. Whilst administrative expansion plans are currently on hold to save on costs, an interim producer has been engaged to cover crucial tasks, and one new staff member, the youth project co-ordinator, joined the team in July after a three-month independent furlough period. This project was due to start in 2020 but the Charity has decided to postpone it until April 2021 when they hope to be able to deliver the programme in full. Your funding if approved will be for an April 2021 start date.

Financial Information

The reserves policy is for 3 – 6 months expenditure. Rising costs on a largely stable income from the NPO Arts Council funding is impacting their overall reserves together with the impact of a recent move of premises.

The impact of the Coronavirus is set to further impact the Charity, but they have updated income projections to reflect a worse case scenario which will impact overall income. They have put several projects and staff recruitment on hold to keep costs down in the short-term. The Arts Council funding is secure, and the Charity has been successful in receiving some interim funding in the meantime.

	31-Mar	2019 Signed Accounts £	2020 Forecast £	2021 Budget £
Income & expenditure:				
Income		476,935	463,692	342,562
- % of Income confirmed as at 06/07/2020		N/A	100%	81%
Expenditure		(402,261)	(436,562)	(320,770)
Total surplus/(deficit)		74,674	27,130	21,792
Split between:				
- Restricted surplus/(deficit)		159	12,759	30,897
- Unrestricted surplus/(deficit)		74,515	14,371	(9,105)
		74,674	27,130	21,792
Operating Expenditure (unrestricted)		145,982	208,388	211,030
Free unrestricted reserves:				
Free unrestricted reserves held at year end		107,395	121,766	112,661
No of months of operating expenditure		8.8	7.0	6.4
Reserves policy target		72,991	104,194	105,515
No of months of operating expenditure		6.0	6.0	6.0
Free reserves over/(under) target		34,404	17,572	7,146

Funding History

Meeting Date	Decision
29/11/2012	£150,000 over three years (3 x £50,000) towards the costs of a programme developing the talents of deaf people within the theatre.

Recommendation

The charity is an Arts Council NPO which provides a stable financial underpinning for its core artistic work as well as offering an indicator of the quality of its mainstream work and its special place within the national arts ecology. The Youth Programme has been funded by Children in Need until the end of the financial year 2019/2020. It has an established and successful model for working with young deaf people who are often socially excluded which has been further exacerbated by the Coronavirus Pandemic. The programme uses visual and physical activities to support participation and a sense both of community and success – both of which can be transformational for young people who now rarely have access to specialist education or leisure provision. The programme does not aspire to make them artists but to bring out their creativity, provide them with positive role models in the workshop leaders and find their own voice. The opportunity to do this within a professional deaf artistic environment is unique and funding is recommended as follows:

£200,000 over 5 years (5 x £40,000) to contribute to the costs of the Youth Programme for deaf young people in London.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital\Capacity building support

Ethical Property Foundation

Ref: 16011

Amount requested: £250,000

Adv: Kate Moralee

Base: Islington

Benefit: London-wide

Amount recommended: £150,000

Purpose of grant request: Reducing inequality within London's communities through expert, accessible property advice, education & research, building knowledge, resilience and capacity within local voluntary organisations.

The Applicant

The Ethical Property Foundation (EPF), a charity, was set up in 2004 in response to the voluntary and community sector's need for advice and information on property related matters and has been continuously supported by the Trust since 2009 due to its unique and strategic role. It delivers free telephone and face to face advice, affordable consultancy, workshops and has a suite of online resources.

Background and detail of proposal

This application is for EPF to continue to provide a property advice service to benefit London voluntary and community organisations (VCS). The current three-year grant concludes in September 2020; a further five-year grant has been sought, however following discussion amongst the CBT funding team it was considered appropriate to recommend a three-year grant whilst supporting EPF to diversify income sources.

This application is being considered under the Connecting the Capital strand with the continuation of this work being of strategic importance to London. Continuing support for organisations such as EPF, which provide vital infrastructure services to the sector, helps to add value to your other grant-making by ensuring that organisations have recourse to good quality, professional, advice and training. There is both a continuing and increasing need within London's VCS for access to good quality support on all aspects of property management.

Covid 19 has presented challenges for EPF with The Charity Property Matters Survey being a Covid19 casualty, as additional charity capacity has been limited whilst responding to the Covid crisis. EPF transferred all its training to webinars, delivering complex property knowledge in a different way. It has developed a suite of resources accessible online including "Planning your way back to the office post lockdown". Covid has changed the nature of enquiries to EPF with water damage, vermin infestation and landlord negotiations comprising the main enquiries during lockdown, with evictions for non-payment of rent comprising the bulk of queries recently. EPF has been able to respond to this change in nature of demand by increasing the number and knowledge of associates. Potential evictions are identified as a huge area of concern for charities contacting EPF presently.

EPF has introduced new Affordable Consultancy services including the Back2work Risk assessment helping CEOs chart a way back to work, most used by charities in

the social care sector, and the Energy Performance Maximiser , which enables charities to reduce their carbon footprint, save money and earn an enhanced Energy Performance Certificate from a Level 4 assessor, both a response to the current environment.

Financial Information

EPF has demonstrated stable income levels however income from commercial sponsorship and consultancy has been and will remain challenged by Covid 19. EPF has secured funding from Tudor Trust and Garfield Weston Foundation to deliver property advice outside of London; it is promoting its affordable consultancy services and has partnered with Lloyds Bank Foundation to deliver capacity building support eg energy performance maximiser; and is in negotiation with John Lyons Charity as part of its new funder plus programme. EPF continues to explore new sources of income, yet this remains challenging, particularly in the current climate.

The free unrestricted reserves for years 2020 and 2021 are estimated, with the Charities Finance Team advising adding the full surplus(deficit) predicted to reserves reported in the signed 2019 accounts.

Year end as at 30/09	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	177,195	178,435	186,185
- % of Income confirmed as at 10/08/2020	N/A	0	0%
Expenditure	(174,427)	(184,526)	(186,185)
Total surplus/(deficit)	2,768	(6,091)	0
Split between:			
- Restricted surplus/(deficit)	9,160		
- Unrestricted surplus/(deficit)	(6,392)		
	2,768	(6,091)	0
Total Expenditure	174,427	184,526	186,185
Free unrestricted reserves:			
Free reserves held at year end	51,592	45,501	45,501
No of months of operating expenditure	3.5	3.0	2.9
Reserves policy target	40,000	40,000	40,000
No of months of operating expenditure	2.8	2.6	2.6
Free reserves over/(under) target	11,592	5,501	5,501

Funding History

ID	Type/Status	Meeting Date	Decision
16270	COVID19 Small Charity Emergency Support Funding	13/05/2020	A one-off, unrestricted grant of £12,500, equivalent to one regular quarterly payment for the organisation's current grant.
14118	Investing in Londoners Active Grant	20/09/2017	£150,000 (£60,000; £50,000; £40,000) over three years as below
12231	Investing in Londoners Archived	25/09/2014	£147,500 over three years (£49,700; £49,300; £48,500) as below
10527	Working with Londoners Archived	17/02/2011	£110,000 over three years (£35,000; £37,000; £38,000) towards the salary and associated running costs of the London Property Advice Service.

Recommendation

£150,000 over three years (3 x £50,000) towards staff, associate and running costs to continue to provide a property advice service to benefit London's voluntary and community organisations.

Approved.....

Chief Grants Officer /
Deputy CGO

Date.....

Approved.....

Chair

Date.....

Approved.....

Deputy Chair

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Disabled people (choice and control)

Ezra Umarpeh

Ref: 15612

Amount requested: £146,649

Adv: Natalie Jordan

Amount recommended: £136,100

Base: Hackney

Benefit: Hackney, Haringey, Barnet, Redbridge

Purpose of grant request: To establish a Home Equipment Delivery Service for older people and those with disabilities.

The Applicant

Ezra Umarpeh was established within the Orthodox Jewish (Charedi) community in 1999 to provide help to those who are sick, elderly or disabled. It provides Kosher respite rooms and accommodation in and near to 8 London hospitals, and its fleet of 5 volunteer-driven, wheelchair adapted vehicles provide transport for disabled users to attend medical appointments and social occasions. Its remaining core service, which it seeks to develop in this application, is the offer a short-term loan service of a huge inventory of medical and mobility equipment from its warehouses in Barnet and Hackney. The service has a focus on transitional care and crisis support, bridging the gap in wait times for necessary equipment for independent home living for people with a range of disabilities, including older people. It is open to all, but many service users are Orthodox Jewish and face cultural barriers to mainstream care.

Background and detail of proposal

Currently, the cost and responsibility for the transport of the equipment is borne by service users, who are largely required to collect or arrange delivery from Ezra Umarpeh's warehouses to their home. However, with many users isolated, frail, home-bound, and living in poverty, the current system is limited in benefit. There has been some reliance on volunteers delivering equipment locally but without an appropriate vehicle, restrictions on available hours, and a lack of appropriate training in installation, this is neither a suitable nor sustainable solution.

To address this, Ezra Umarpeh propose a new post of Home Equipment Delivery Technician (HDET). The HDET will receive professional training from the Disability Living Foundation and Level 2 accreditation as a Trusted Assessor, alongside bespoke training in the installation of specialist equipment, and safeguarding training for where issues in the home may be identified.

The service does not duplicate the statutory provision of medical equipment but aims to bridge the gap where waiting times are prohibitive of independence, choice and control, as those disabled face transitional moments including moves from hospital to home. The recommendation excludes ineligible capital costs for the purchase of a delivery van, alternative funding for which has been sourced from Jewish Child's Day since this application was made.

Financial Information

Operationally, Covid-19 has led to the furlough of staff relating Ezra Umarpeh's respite rooms in hospitals as use of them has been prohibited under related

restrictions. The equipment loan service, however, has seen a significant increase in demand, necessitating more purchases for the collection, as well as the increased cleaning and sterilising and use of PPE, staggering of staff hours, and the suspension of face-to-face over-the-counter loans. Members of staff and the board have also been affected by illness. However, financially, funding was secured to cover the majority of additional costs resulting (including from the Maurice Wohl Foundation), alongside a small use of reserves. It does not intend to make use of the Trust's offer to convert up to 12 months of the grant for use towards its core costs.

Year end as at 31st March	2019 Signed Accounts £	2020 Budget £	2021 Budget £
Income & expenditure:			
Income	692,098	392,664	544,393
- % of Income confirmed as at 30/6/2020	N/A	N/A	23%
Expenditure	(615,178)	(394,558)	(531,326)
Total surplus/(deficit)	76,920	(1,894)	13,067
Split between:			
- Restricted surplus/(deficit)	(3,943)	18,855	(18,855)
- Unrestricted surplus/(deficit)	80,863	(20,749)	31,922
	76,920	(1,894)	13,067
Cost of Raising Funds	152,386	24,094	20,000
% Income	22%	6%	4%
Operating Expenditure (unrestricted)	596,947	368,178	357,116
Free unrestricted reserves:			
Free unrestricted reserves held at year end	156,613	135,864	167,786
No of months of operating expenditure	3.1	4.4	5.6
Reserves policy target	153,795	92,045	89,279
No of months of operating expenditure	3.1	3.0	3.0
Free reserves over/(under) target	2,818	43,820	78,507

Funding History

Meeting Date	Decision
08/07/2020	(LCRF) A grant of £10,000 to fund the essential and urgent costs outlined in the application, so that the organisation can carry on providing support to Londoners.
20/03/2017	Declined as was for the same purpose as before.
15/03/2012	£48,000 over three years (3 x £16,000) towards the salary and related costs of part-time Volunteer and Transport Co-ordinators, providing services to those with a long-term disability.

Recommendation

£136,100 over five years (£25,600; £24,400; £24,500; £30,750; £30,850) towards the salary of a Home Equipment Delivery Technician (20 hpw), training, and vehicle operation costs.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Strategic Initiative

Federation of London Youth Clubs

Ref: 17558

Amount requested: £96,936

Adv: Ciaran Rafferty

Base: Hackney

Benefit: London-wide

Amount recommended: £247,000

Purpose of grant request: Training, Development & Quality Mark provision for YLF funded organisations.

The Applicant

The Federation of London Youth Clubs, commonly known as London Youth, is the membership body for voluntary managed youth organisations in the capital and provides a range of support and capacity-building programmes to its 450 strong network of groups as well as some specific front-line projects for young people. Its origins date back to the Ragged Schools Movement of the 1880s. The organisation has been at the forefront of support for the capital's voluntary-managed youth services during the current pandemic.

Background and detail of proposal

The Trust has actively and financially supported the Mayor of London's Young Londoners Fund (YLF) from its launch in 2018. This funding comprised an investment of £1m for a package of support to a range of youth organisations across London providing activities for young people throughout Phase 1 of the YLF covering 2018 and some of 2019, including programmes to reduce the level of youth violence. Aspects of your financial support included the training of youth workers; enabling the networking and collaboration of funded groups; and supporting funded organisations to achieve the City & Guilds accredited London Youth Quality Mark. These aspects were delivered through specialist external partners, including London Youth, who have focused on:

- Delivering flexible training to accommodate all YLF grantees preparing for the Quality Mark. This covers areas where they need additional support to pass the Assessment e.g. safeguarding, health and safety, current best practice for frontline youth work
- Supporting YLF grantees through the Quality Mark journey and assessment
- One to one account management to ensure each organisation has appropriate support

The engagement of London Youth was based on there being a total of 90 organisations funded by the YLF estimated to need support to achieve the Quality Mark. Now that all the YLF funding has been allocated and a full inventory of funded organisations achieved through Phases 1 and 2 it transpires that, in fact, 170 organisations require that support at an average cost per organisation of £2,909. (This does not include the £3,000 Award made to each organisation which successfully achieves the Quality Mark.)

Of your original allocation of £320,000 for this particular programme there is a balance of c£58,000 which can be used towards providing for the additional organisations funded under Phase 2 of the YLF, whilst some other funding has been achieved through other partners. The remaining shortfall, for the support package to be made available to groups in 2020 and 2021, however, is c.£96,936.

In addition, it is timely for you to consider topping up the fund available for the Quality Mark Awards. As mentioned earlier, the Trust has been running a Quality Mark support scheme for several years, part of which comprises a scale of Awards in the form of small, unrestricted grants made to organisations which achieve the QM. The award system was designed both to encourage groups to seek the quality mark and to recognise and offset some of the costs incurred in their taking part in the assessment process – which is done over time and is very thorough. The most recent allocation for these Awards – £100,000 in January 2019 – is almost finished (£8,000 remains at the time of writing) and so it is recommended that as part of this overall package of support you agree an additional sum of £150,000 to be available to support the Quality Mark Awards.

During the pandemic London Youth has been busier than ever to meet the new and additional needs of its members and although some of their core support projects (such as training) have been comparatively easy to move online, others have had to be stopped – notably the residential/adventure activities at their two sites outside London. The pandemic has also generated a significant increase in new types of advice and guidance being sought by youth workers and their organisations – such as on how to support more young people with mental health needs, or how to provide detached youth work. Some of this additional and new work has been supported by the LCRF but the additional demand from 400+ member organisations has been significant nonetheless.

Financial Information

LY's financial year ends on 31st August so the table below gives a fair reflection of how Covid-19 has impacted the organisation's finances to date, with free reserves being reduced due to a fall in unrestricted income arising from its 2 activity centres being closed. The charity has a diverse mix of income which includes sales income from these centres. The target minimum reserves is 3-6 months operational expenditure. Actual unrestricted reserves in 2019 exceed this. However the target reserves are not expected to be achieved by 2021 as a result of the significant increase expected in expenditure due to significant funding being awarded by the GLA/Violence Reduction Unit. The free reserves shown do not include unrestricted reserves (£4.2m in 2018/19) which have been designated for specific purposes but which could be repurposed if necessary to meet shortfalls in their operational costs. Expenditure is forecast to increase in the financial year ahead.

Year end as at 31 August	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	6,384,606	5,140,267	6,593,642
- % of Income confirmed as at July 2020	N/A	98%	49%
Expenditure	(6,715,078)	(6,061,427)	(7,645,659)
Total surplus/(deficit)	(330,472)	(921,160)	(1,052,017)
Split between:			
- Restricted surplus/(deficit)	(180,558)	(9,842)	912
- Unrestricted surplus/(deficit)	(149,914)	(911,318)	(1,052,929)
	(330,472)	(921,160)	(1,052,017)
Operating Expenditure	6,715,078	6,061,427	7,645,659
Free unrestricted reserves:			
Free unrestricted reserves held at year end	2,784,235	1,872,917	819,988
No of months of operating expenditure	5.0	3.7	1.3
Reserves policy target	1,678,770	1,515,357	1,911,415
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	1,105,466	357,560	(1,091,427)

Funding History (currently active grants)

Meeting Date	Decision
08/07/2020	(LCRF) A grant of £49,962 to fund the essential and urgent costs outlined in the application, so that the organisation can carry on providing support to Londoners.
30/01/2020	£50,000 over one year for the salary costs of a Membership Development Manager and related costs for a programme to support the development and capacity of youth organisations in several outer London boroughs.
21/03/2019	£390,000 over three years (3 x £130,000) towards the costs of the City Leaders project.
31/01/2019	£320,000 over three years (£120,000; £130,000; £70,000) to London Youth to deliver a programme of training and support to enable eligible organisations in receipt of Young Londoners Fund grants to achieve the London Youth Quality Mark.

Recommendations

There are two separate sums recommended for your approval as follows:

- a) £97,000 towards the costs of a package of support through to January 2022 to organisations funded by the Young Londoners Fund.**
- b) Provision of a fund of £150,000 for individual Awards for organisations achieving the London Youth Quality Mark.**

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions - Survivors of domestic and sexual abuse; modern day slavery; trafficking; or hate crime

Focus on Labour Exploitation (FLEX)

Ref: 15668

Adv: Lily Brandhorst

Amount requested: £104,194

Base: Lambeth

Benefit: London-wide

Amount recommended: £104,200

Purpose of grant request: Build capacity of community organisations to identify and support Londoners experiencing or at risk of labour exploitation, modern slavery and trafficking.

The Applicant

FLEX is a UK registered charity working to prevent severe forms of labour exploitation such as human trafficking, forced labour and modern slavery. Its activities cover three main areas: research into the issues around labour exploitation; knowledge building, to promote information sharing and advocacy among organisations serving at-risk communities; and advocacy. In 2015 FLEX established the Labour Exploitation Advisory Group (LEAG). LEAG connects organisations working with underrepresented communities vulnerable to labour exploitation to policy makers. Decision-makers engaged by FLEX include the Independent Anti-Slavery Commissioner, the Mayor's Office for Policing and Crime and the UK labour inspectorates. FLEX's work is both preventative and reactive

Background and detail of proposal

Funding is requested towards FLEX's capacity building programme. This initiative provides training for organisations working with communities at risk of labour exploitation, trafficking and modern slavery. It will target organisations that support London communities working in high risk sectors – for example, construction and nail salons. Twelve organisations will learn how to identify and support individuals affected by the above abuses. FLEX will work individually with each organisation to build its capacity in this area in a bespoke and sustainable way. It will collect data from the groups to better understand their needs and continuously improve the programme, as well as identifying any gaps in public policy and provision which may suggest areas for further research or advocacy. Participating organisations will be supported to work together and engage in advocacy activities as appropriate.

FLEX has run earlier versions of this programme, which led to the foundation of LEAG in 2015. Advocacy, research and knowledge-sharing among its existing networks have taken priority in recent years but it is aware that there are many more organisations that would benefit from this training. As a result of the programme, participating organisations and their staff will be better able to understand and identify trafficking, labour abuses and modern slavery and to assist affected workers to get support and justice.

FLEX's work has gone on largely uninterrupted by the Covid-19 pandemic; much of it can be done remotely. Training sessions for this programme can be held online instead of in-person while pandemic measures still apply.

Financial Information

The organisation is prudently managed. At the end of 2020 reserves were slightly below target, however they are projected to recover by 31/3/2021. The organisation is implementing a new five-year fundraising strategy, targeting multi-year grants and diversification of income streams to ensure future sustainability. It is fully funded (excluding this project) until 31/3/2021, with much of that funding continuing into 2021/22, allowing it to focus on fundraising for future years. FLEX has just secured a grant of £120,000 over three years from Trust for London and is seeking funding from a wide range of new and existing sources. As FLEX's work has easily adapted to the Covid-19 pandemic it does not expect its finances to be negatively impacted.

Year end as at 31st March	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	291,621	272,628	331,330
- % of Income confirmed as at 7/8/2020	N/A	N/A	100%
Expenditure	(212,380)	(274,899)	(336,496)
Total surplus/(deficit)	79,241	(2,271)	(5,166)
Split between:			
- Restricted surplus/(deficit)	52,680	16,208	(25,778)
- Unrestricted surplus/(deficit)	26,561	(18,479)	20,612
	79,241	(2,271)	(5,166)
Operating Expenditure (unrestricted)	194,552	232,685	249,052
Free unrestricted reserves:			
Free unrestricted reserves held at year end	61,868	43,389	64,001
No of months of operating expenditure	3.8	2.2	3.1
Reserves policy target	48,638	58,171	62,263
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	13,230	(14,782)	1,738

Funding History

None

Recommendation

As recent reports show, work to combat modern slavery and trafficking for labour exploitation is timely as the scale of the issue across the UK - and globally - becomes ever clearer. This is a tried and tested programme that benefits from FLEX's unique expertise and extensive networks, both within the voluntary and community sector and among decision makers. A grant is recommended:

£104,200 over three years (£36,840; £33,260; £34,100) towards salaries of the 0.8 dpw Networks and LEAG Officer and the 2 dpw Training Officer, and associated project costs of a capacity building programme for organisations supporting London communities at risk of labour exploitation, modern slavery and trafficking. The grant includes a contribution to overheads.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

CITY BRIDGE TRUST – Delegated Authority (Requests £50,001 to £100k)

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital\Arts, sports, health and/or well-being projects for older people

Highgate Newtown Community Centre

Ref: 16943

Adv: Kate Moralee

Amount requested: £74,058

Base: Camden

Benefit: Camden

Amount recommended: £74,000

Purpose of grant request: To increase wellbeing and reduce the isolation of older vulnerable Londoners through access to healthy, affordable food, arts, sports and wellbeing activities.

The Applicant

Highgate Newtown Community Centre (HNCC) is the largest community hub in the area providing activities for local residents, with a focus on activities for under 5's, young people and older people (over 75). It is over 40 years old and since the original grant was awarded in 2017 it has dispersed its activities across the borough due to the rebuilding of the Community Centre.

Background and detail of proposal

In 2017 you awarded HNCC £68,434 over 3 years towards the p/t salary of a 75+ coordinator and tutors to deliver a programme of varied activities for older members of the community. HNCC has provided excellent and timely monitoring reports, been proactive in communication with your officer and responded effectively to changes during the last three years.

This programme has been incredibly successful with demand and activities increasing throughout the period. The programme of activities has been dispersed throughout several community settings due to the rebuild of the original community centre, which is due to re-open in 2022. This has resulted in a more in depth understanding of the local community and the needs of local residents, increased partnership with local community organisations, increased demand for services and increased trust in services.

HNCC responded positively and immediately to the changing demand and nature of service provision due to the restraints and challenges of Covid-19. Whilst experiencing serious challenges this period has resulted in an array of unintended benefits including: securing a volunteer co-ordinator and operations manager which has contributed to the smooth, full and effective response to the needs of the local community; an expansion of services; an increase in number of local volunteers; increased income, including donations from local community members; increased partnership working and improved coordination of service delivery.

Although it is unusual for a continuation request to include new and different service costs this request does that. HNCC have developed a Meals on Wheels service since the original project for older people. During Covid 19 in particular this service has proved a lifeline for local people, particularly vulnerable older people. An electric van has been secured from Morrisons Foundation, with HNCC exploring opportunities for a second van such is demand. HNCC is working in partnership with

LB Camden and DEFRA to ensure the service is integrated with NHS and Social Care in addition to meeting current need identified through the provision of the older people's project. HNCC is requesting 50% of the salary of the Meals on Wheels Co-ordinator to ensure oversight of practical aspects of the service and development of strategic relationships across the borough.

Whilst the continuation request has been written with the assumption that Covid 19 restrictions will be lifted soon and that some face to face activities might be resumed, the majority of the service will continue to be delivered through food and essential drop offs, meal deliveries, digital sessions, phone calls, activity packs and socially distanced contact until such time as the service users are confident to return to face to face contact. It may be that the service is provided in a hybrid format moving forward.

Financial Information

HNCC has a stable and growing income, from £268,377 y/e 31/3/2019 to £352,167 predicted for y/e31/3/2021. Managing growth, both financial and service delivery, is challenging however HNCC has excellent relationships with LB Camden, local businesses and the local community which provide it with support. It has secured funding for posts which ensure structured growth and management of increased staff, volunteers and services. It has also secured an increase in volunteers during covid, with differing skills sets, providing expertise in monitoring and evaluation and transferring to digital service provision. Although unrestricted reserves appear high at £234,757, approximately 12 months operating costs, HNCC has the ambition to allocate £150k to a designated fund to furnish the new centre when complete.

Recommendation

£74,000 over a further and final two years (£36,700, £37,300) towards the p/t salary of a Project Coordinator and p/t/ salary of a Meals on Wheels Coordinator and a contribution to association freelance sessional staff costs to deliver a wellbeing programme to older vulnerable community members.

Approved.....

Chief Grants Officer

Date.....

DELEGATED AUTHORITY

Ref: 15595

ASSESSMENT CATEGORY: Bridging Divides - Advice and Support**Limehouse Project****Adv: Sandra Jones****Base: Tower Hamlets****Amount requested: £117,089****Benefit: Tower Hamlets****Amount recommended: £117,100****The Applicant**

The Limehouse Project (LP) was set up in 1990 with a general community development function for the areas of Limehouse, Stepney, Wapping, and Poplar in east London. It focuses its activities on supporting the most disadvantaged members of local communities and especially women from a minority ethnic background. It provides a range of advice, information, training and educational services in clients' own languages. LHP is well-networked with other providers, including Island Advice Centre, Bromley-By-Bow Centre, and Toynbee Hall. The charity holds quality standards appropriate for advice providers.

The Application

LP is requesting funding for a full-time Universal Credit Support Worker and associated running costs to help meet the increase in demand for advice that the transition from legacy benefits to Universal Credit (UC) has made of their advice services. There is a disproportionate number of women eligible or in receipt of UC with a lack of understanding about how to apply for UC.

The Recommendation

The charity has strong links locally, with a good track record of delivering a range of high-quality services for local people. Despite funding challenges, the organisation is well run and made shrewd decisions that help them mitigate reduction in funding. It purchased its own premises, part of which are sublet to Tower Hamlets Law Centre. The organisation serves a very diverse and deprived community – and has continued to do so, online, throughout the pandemic - and funding will enable to service to have much needed additional capacity at a time of unprecedented demand for its services.

£117,100 over three years (£37,900; £39,000; £40,200) for the salary of a full time Universal Credit Support Worker and related running costs.

Funding History

Meeting Date	Decision
09/07/2015	Stepping Stones. Funding declined as it was felt that the proposed plans were too ambitious.
25/09/2014	£70,800 over three years (£23,200; £23,450; £24,150) for the salary and related costs of a part-time (21hpw) Money and Debt Advisor.

Background and detail of proposal

The Support worker will address barriers to making a claim, such as lack of English, literacy and/or IT skills. Of LP's clients, 90% have little or no digital skills, which makes claiming very time consuming. IT training will be on offer by the

organisation's IT project. Often there is a lack of understanding about UC, with a number of claimants going into debt as it takes 5-6 weeks to come through.

The UC Support Worker will work closely with Limehouse Project team leads and key stakeholders to identify people requiring additional support with managing UC claims and budgeting. Ongoing casework support will be given to vulnerable clients until they are confident dealing with their benefit claim and managing their finances.

Financial Information

LP is forecasting a deficit on unrestricted income and expenditure for 2021 of £52,988. These figures are based on a conservative estimate due to the way they present their budgets. This might change, particularly in the current crisis, however they do receive rental income from other voluntary organisations and have been assured by their tenants that they will be able to continue paying as their grants have been confirmed despite Covid-19. Even with this level of deficit in 2021, LP has excess unrestricted reserves against their policy.

Year end as at 31 March	2019	2020	2021
	Audited accounts	Forecast	Forecast
	£	£	£
Income & expenditure:			
Income	866,158	797,915	695,272
- % of Income confirmed as at 18/02/2020	n/a	n/a	68%
Expenditure	(861,464)	(796,876)	(743,871)
Total surplus/(deficit)	4,694	1,039	(48,599)
Split between:			
- Restricted surplus/(deficit)	0	631	4,389
- Unrestricted surplus/(deficit)	4,694	408	(52,988)
	4,694	1,039	(48,599)
Total expenditure	861,464	796,876	743,871
Free unrestricted reserves:			
Free unrestricted reserves held at year end	294,575	294,983	241,995
No of months of totalled expenditure	4.1	4.4	3.9
Reserves policy target	215,366	199,219	185,968
No of months of total expenditure	3.0	3.0	3.0
Free reserves over/(under) target	79,209	95,764	56,027

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

CITY BRIDGE TRUST – Delegated Authority (Requests £50,001 to £100k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Older people (choice and control)

London Bubble

Ref: 16107

Amount requested: £51,588

Adv: Kate Moralee

Base: Southwark

Benefit: Southwark

Amount recommended: £51,600

Purpose of grant request: To continue delivery of two distinct projects: 'Creative Homes' and 'Rotherhithe Shed' to engage older people in activities that develop sensory skills and encourage social interaction.

The Applicant

London Bubble Theatre Company (LBTC) was established in 1972 to bring professional theatre to outer London boroughs. Now, it is a community theatre company with a focus on enabling participation by those on low-incomes or who are hard-to-reach. Its programmes include a number of established projects, including 'Young Theatre Makers' (YTM), 'Speech bubbles' and 'The Creative Elders Programme'.

Background and detail of proposal

In 2017 you awarded LBTC £66,000 over three years to deliver creative activities for older people in Bermondsey and Rotherhithe. Both strands of the project have been delivered successfully and all reporting has been completed and submitted in a timely and thorough manner.

This proposal has been informed by learning from previous delivery, changing its model to include two facilitators per session with one facilitator moving on to a new group every six months. This has addressed concerns about inappropriate attachments by participants reducing dependence whilst maintaining a level of continuity. It has created unintended outcomes of increased creativity, new relationships and supported clear boundaries.

The budget is slightly higher than previously due to the role of worker changing to include an increased focus on coordination and evaluation across both services. LBTC awaits the outcome of two additional funding applications which will contribute to this project.

LBTC has responded to the challenges of Covid-19 with staff and facilitators delivering existing projects using digital media and sending resources to participants by post. The creative sessions for care homes have focussed on colours and NHS Rainbows with everyone individually making something then combined to make a mural. Artist facilitators are now delivering activities in gardens (socially distanced) and through windows – reading poems etc created by participants to increase face to face interaction and address social isolation.

Participants of The Shed are keen to return to face to face contact, missing connections with other people and experiencing isolation fatigue. Whilst LBTC has provided activities through the post for participants it is now considering how it can

restart face to face activities, either through having smaller groups or possibly hiring a larger space, to ensure effective social distancing. The Shed has helped establish similar projects in Peckham and Walworth a testament to the success of the project.

Financial Information

LBTC reported free unrestricted reserves of £95,355 equivalent to 5 months unrestricted operating expenditure at 31/3/2019. It reports a 2020 deficit of £47,416 across both restricted and unrestricted reserves due to LBTC mis-timing two applications for unrestricted funds, however these are currently being considered. One of its programmes “Speech Bubbles” which was due to be funded by Education Endowment Foundation has been delayed due to Covid-19. However, LBTC is in discussion with Paul Hamlyn Foundation and the Communications Trust to fund the gap and is hopeful for multi-year funding. Currently LBTC is experiencing reduced income from hire of space and schools and young people’s programmes. It has made an application to the small business rates relief, has furloughed staff and is working with skeleton staff. It has secured 85% of its income for y/e 31/3/2021, though is projecting a decrease in income (and associated expenditure) of £70,000 this year.

Recommendation

This programme has delivered effectively over the last three years and this proposal builds on that delivery.

£51,600 over a further and final two years (£24,400, £27,200) towards the salary of a project coordinator and evaluation lead, freelance artists and associated costs, to deliver creative sessions for older people on Southwark.

Approved.....
Chief Grants Officer

Date.....

CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital Growing, greening and environmental projects

London Wildlife Trust

Ref: 15947

Amount requested: £235,264

Adv: Gilly Green

Base: Westminster

Benefit: Hackney, Haringey

Amount recommended: £216,000

Purpose of grant request: Wild Woodberry will deliver 3 activity strands at Woodberry Wetlands in Hackney, centred around outdoor volunteering and community learning, engaging people living near the reserve, especially those from under-represented groups.

The Applicant

The vision of the London Wildlife Trust (LWT) is 'a London alive with nature, where everyone can experience and enjoy wildlife'. A charity, it looks after 37 nature reserves across London, engages 1500 volunteers, and supports 14,000 school children and young Londoners to enjoy engaging with nature.

Background and detail of proposal

In 2014 LWT was awarded a National Lottery Heritage grant in order to provide a much needed nature reserve in the densely populated London borough of Hackney and in 2016 opened the Woodberry Wetlands, attracting 60,000 visitors a year, becoming part of the much wider and longer term regeneration of the area. Three years later, in 2019, the LWT commissioned an independent evaluation of the strengths and weaknesses of delivery at the Wetlands. Recommendations from this report showed that more needed to be done by LWT to ensure that it is genuinely used by the local community and in particular, people living in social housing, those from BAME communities, disabled people and young people aged between 18-24.

This application responds to the recommendations made in the report and aims to increase take-up from under-represented groups to participate in outdoor nature activities and use the Wetlands (as well local green spaces) more regularly. The reserve is fully wheelchair accessible and free for all to visit. The application is part of an LWT-wide initiative to increase the diversity of participation across London, and this specific project is highlighted as one development within LWT's Diversity and Inclusion plan. The organisation recognises it will need to be proactive to successfully increase participation, build relationships with local community organisations and take activities out to communities before it can expect local people to develop trust and see the Wetlands as a welcoming space. On the back of some (albeit limited) consultation the work will begin with 200 people involved in community food growing and build outwards into two further strands: walks and talks; and conservation volunteering opportunities within the Wetlands. The work will be delivered by two existing staff members who will dedicate part of their roles to this work. Despite the closure of all sites during lockdown, Woodberry Wetlands re-opened on July 15th and the organisation is adapting plans for the work, including the

much-needed outreach to kick-start the project. LWT has an advantage in that most activities take place outside.

Financial Information

The organisation has a good diversity of income streams from membership fees, legacies, grants and donations, government grants and contracts from LB Hackney. Pre COVID income had been rising and the organisation received a large capital grant in 2019 (800K) for a new development in Camden. In response to COVID LWT reduced outgoings by furloughing 28% of staff in April, all senior managers took a 20% pay cut for the first quarter of the year, and it paused non-essential spend. It also communicated early to members and raised £13,000 in donations in response and in June launched an emergency appeal to support the costs of re-opening the Woodberry Wetlands site as a COVID-safe environment. It also worked closely with key funders to repurpose project funding to help cover core costs. The organisation states it is reasonably confident of securing the remaining 55% of its income for this year which includes projections of £1.2m from membership fees.

The board approved a new reserves policy in 2018 with a minimum level of £175,000 in unrestricted funds and an optimum level which it aims to reach of £475K. Draft figures for 2020 show unrestricted reserves of £178,000 – just above the minimum requirement. It should be noted however that this level represents only around one month's unrestricted expenditure but Trustees felt that maintaining 3+ months was not justified by the scenario planning they carried out at the time. Given the organisation has done well in raising emergency funding, it appears to be currently weathering the storm, but the level of reserves is low so there is little cushion if the income is not forthcoming. Cuts will be made to this year's budget through regular reforecasting exercises if the need arises. Following assessment, the project budget has been revised downwards on some items – hence the reduced recommendation.

Year end as at 31 MARCH	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	3,547,000	4,676,264	4,965,847
- % of Income confirmed as at 3 June 2020	N/A	100%	44%
Expenditure	(3,403,000)	(4,781,544)	(5,253,179)
Gains on endowment	0	0	0
Total surplus/(deficit)	144,000	(105,280)	(287,332)
Split between:			
- Restricted surplus/(deficit)	143,000	(192,280)	(292,332)
- Unrestricted surplus/(deficit)	1,000	87,000	5,000
	144,000	(105,280)	(287,332)
Operating Expenditure (unrestricted)	1,587,000	2,040,132	2,647,467
Free unrestricted reserves:			
Free unrestricted reserves held at year end	91,000	178,000	183,000
No of months of operating expenditure	0.7	1.0	0.8
Reserves policy target	175,000	175,000	175,000
No of months of operating expenditure	1.3	1.0	0.8
Free reserves over/(under) target	(84,000)	3,000	8,000

Funding History)

Meeting Date	Decision
09/05/2013	£50,670 over three years (£16,300; £16,880; £17,490) towards the salary of a part-time Coordinator (2 days/week) and related costs of the LEEF project to increase the value and effectiveness of environmental education in London.
15/03/2012	£169,000 over three years (£70,000, £54,000, £45,000) towards the design and delivery of landscape-scale conservation initiatives across London.

Recommendation

This application responds to an independent review of LWT's services which called for increased efforts to reach a more diverse section of the population. The Woodberry Wetlands is situated alongside a large social housing estate now surrounded by private, new developments. Its attempt to engage residents from the established local community should be welcomed but the success of this work will depend on successful outreach and the building of relationships. Given the work will be performed by existing staff and due to the changes to the approach required by COVID, it is advised to add a condition to the grant for the release of funds to require provision of a detailed programme of work for year 1 outlining the approach to community engagement. On this basis a grant over 5 years is recommended:

£216,000 over five years (£42,200; £42,300; £43,000; £43,850; £44,650) for the salary and project costs towards increasing the participation of under-represented groups at Woodberry Wild. Release of the grant is conditional on the organisation providing a satisfactory year one activity plan for its community engagement work.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests £50,001 to £100k)

ASSESSMENT CATEGORY: Bridging Divides - Connecting the Capital\Arts, sports, health and/or well-being projects for disabled people

Park Theatre

Ref: 16563

Adv: Natalie Jordan

Amount requested: £58,005

Base: Islington

{Revised request: £36,208}

Benefit: Islington

Amount recommended: £36,200

Purpose of grant request: Continuation funding for an accessible performance programme and access audience development.

The Applicant

The Park Theatre (PT) opened in May 2013 in a converted vacant office block next to Finsbury Park station. It is based at the meeting point of the three boroughs of Islington, Haringey and Hackney. The venue is purpose-built with two performance spaces—one with 200 seats and the other accommodating an audience of 90—workshop space, plus an all-day café bar. It welcomes 100,000 visitors to its 25 productions a year which include a mix of new writing and modern revivals.

Background and detail of proposal

Since July 2017, a three-year grant from the Trust has funded a year-round programme of accessible performances at PT, offering audiences who are deaf, disabled, visually impaired, on the autistic spectrum, or those who have conditions that mean a regular audience environment can cause anxiety, the opportunity to enjoy theatre. The programme ensures that all productions showcased at the theatre are adapted, both those developed internally and supporting external production companies to improve the accessibility of their shows; this can include supporting to deliver a relaxed performance, making sound and lighting less extreme, providing pre-show notes, providing “touch tours” of the set, and some staff members have been trained such that captioning and audio description can now be sourced internally.

PT seeks two further years of continuation funding to support the costs of adapting productions as described. With this, a greater proportion of the budget than previously will support the continued employment of the Access Co-Ordinator, assisted by an Access Duty Manager role created last year. The Access Co-Ordinator connects with local disability organisations and networks to develop the accessible offer and promote the programme, and both roles work across the organisation ensuring that access is included as an essential requirement in all developing work streams.

All access users are tagged in the box office system such that they can receive tailored support depending on requirements. There were, at the time of application, over 800 access users on the theatre’s database. Caption users have recently made up 15% of the audience of recent productions.

PT is currently in the midst its third year of funding from the Trust; reporting on its first two years has been of a good quality and has shaped this proposal for continuation, with realistic targets for numbers of accessible performances. PT have noted the sectors' growing access offer, which, whilst introducing some competition for audience, also provides a rich opportunity to share learning: PT have standing relationships with the nearby Almeida in Islington and the Arcola in Hackney, for instance, with whom resources have been shared. PT have done advisory work and engaged other arts organisations in these issues through its networks.

A revised budget was advised and submitted during assessment, as it was identified that the level of funding sought was not in proportion with the annual amount offered in the existing grant. The application also included some accessible facilities improvements; whilst an exception had been made in its original grant for some funding towards capital equipment relating to access, as it is not your usual policy to offer simultaneous capital and revenue funding and these elements have not been supported by an independent access audit, they too have been removed from the budget for this request. PT intend to separately fundraise for this and have otherwise identified internal capacity to deliver some training originally included in the request.

Financial Information

With the closure of venues under Covid-19 lockdown, PT have seen income from performances and the café-bar cease entirely. In response to the crisis, £300,000 in donations has been secured from supporters and a wider public campaign is ongoing. The majority of staff have been furloughed and will be brought back as the scheme ends in October, with a view to a February/March 2021 reopening to the public. The form under which PT will be able to operate is currently unclear, with the viability of socially distanced theatre still to be tested. PT are also aware that access users will be some of the last to return to theatres.

A conversion to core of a small proportion of the existing grant (£2,500) has already been agreed, and the offer to convert more (to no more than a 12 month equivalent including costs already converted) will be made to the organisation for further consideration, should you agree this grant.

In its most recent signed accounts for the year ending March 2019, PT saw an overall deficit due to losses in its café-bar and a drop in fundraising (due in part to no large-scale event having been delivered as in the prior year) and less income from rent due to more productions moving in-house. Free reserves held (excluding fixed assets and stock) of £229,210 exceeded the policy target of £200,000.

Recommendation

£36,200 over two further and final years (2 x £18,100) for the delivery of accessible performances for disabled audiences, deaf awareness training, and Evac Chair training.

Approved.....
Chief Grants Officer

Date.....

CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Disabled people (choice and control)

Peter Bedford Housing Association

Ref: 15938

Adv: Kate Moralee

Amount requested: £125,688

Base: Hackney

Benefit: Hackney

Amount recommended: £125,700

Purpose of grant request: To expand its Creative Industries programme to support learning disabled people in Hackney and Islington develop their creative abilities, as a route towards greater independence, including soft employment skills.

The Applicant

Peter Bedford HA (PBHA) is a Community Benefit Society and registered social housing provider established in 1969. It works with vulnerable people including those experiencing homelessness, poor mental health, learning disabilities and substance misuse. It provides supported accommodation, advice and learning opportunities with several social enterprises providing opportunities for people who use its services. Its vision is a society where everyone is valued as having something to contribute.

Background and detail of proposal

People with learning difficulties are likely to experience barriers to employment caused by lack of skills arising from exclusion from mainstream training and education. The Equalities and Human Rights Commission found that disabled children are around six times more likely to be excluded from school contributing to poverty in adulthood.

This proposal has been informed by learning from a Reaching Communities project working across all its service users to develop employability skills through its social enterprises. PBHA recognised that people with learning disabilities responded specifically to the creative industry opportunities, however they required more intensive support to engage effectively. This proposal will provide specific support to people with learning disabilities to access creative opportunities as an entry point to develop social, life and pre-employability skills. It will also provide access to a stretch pathway “Supporting Makers Programme” to develop skillsets for creative entrepreneurship and encourage participation in PBHA Timebank sharing new skills with the wider PBHA community.

The proposal includes group activities including trips to museums, art galleries, theatre etc alongside workshop sessions in art, drawing, textiles, print making etc. These sessions will provide opportunity for participation in creative activities to develop skills in maths, money management, independent travel, IT etc. whilst also increasing confidence levels, social networks and communication skills. Artists will be able to display work through exhibitions etc using the workshop spaces of PBHA.

PDHA provides a Psychologically Informed Environment, structuring environments to facilitate a calm person-centred approach. Each participant in this programme will

co-develop their own programme of activity and development with support to achieve goals through a community of mutual support. PBHA creates space for both staff and tenants to reflect, converse and review practice to improve work. It has implemented an organisational approach to creating this environment by introducing mandatory training in Trauma Informed care; Solution Focussed Brief Therapy; Restorative Justice and Motivational Interviewing.

PDHA has been working on a digital inclusion programme “Power Up” for 18 months which placed it in an advantageous position entering lockdown due to Covid-19. It has been able to rapidly respond and adapt services, providing Champions with digital equipment, purchased wi-fi packages for vulnerable people and provided online learning facility platforms through zoom etc. There have been significant challenges as not everyone has digital literacy skills or access to internet or digital device.

Following discussion with your officer the applicant has identified it would benefit from being able to convert year 1 of the project into core costs to support the core and staffing costs of its Enterprise and Training Team to engage with beneficiaries remotely either through providing telephone befriending and support, or online social groups and activities. The prevailing issues identified to date are loneliness and isolation, likely to have longer term detrimental impact on people’s mental health and wellbeing, as well as motivation. This proposal is also in line with its Psychologically Informed Environment (PIE) principles and in particular with Key Element 1 Building Relationships in that 1) relationships are recognised as the principle tool for change; 2) the impact of positive peer relationships is harnessed; 3) clients with complex needs are not excluded. It will review needs across the year in response to Covid-19 developments.

Financial Information

PBHA has a stable income from rents and service charges, alongside large service contracts worth £400,000 with LB Islington. Whilst income is currently stable PBHA does foresee potential challenges around income from tenants whose circumstances have changed through furlough, job losses and Universal Credit delays. Free reserves shown in the table below include fixed assets as that is the organisation’s stock in trade. However, the organisation has reported free unrestricted reserves (without including fixed assets) of £234,740. PBHA does not specify a monetary amount for its reserves rather aims to maintain a level of reserves to ensure day to day running and allow for investment in improving and increasing its housing stock. PBHA recently sold a property, with the capital from the sale designated to refurbishment and development of existing properties and would not be available to fund the proposal before you.

Year end as at 31/03	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	3,238,321	3,383,015	3,447,212
- % of Income confirmed as at 22/6/2020	N/A	N/A	86%
Expenditure	(1,168,597)	(3,200,609)	(3,258,820)
Total surplus/(deficit)	2,069,724	182,406	188,392
Split between:			
- Restricted surplus/(deficit)	0	0	0
- Unrestricted surplus/(deficit)	0	0	0
	0	0	0
Operating Expenditure	3,060,036	3,200,609	3,258,820
Free unrestricted reserves:			
Reserves held at year end	6,958,505	7,140,911	7,329,303
No of months of operating expenditure	27.3	26.8	27.0
Reserves policy target	0	0	0
No of months of operating expenditure	0.0	0.0	0.0
Free reserves over/(under) target	6,958,505	7,140,911	7,329,303

Funding History

Meeting Date	Decision
08/07/2020	LCRF: A grant of £9,615 to fund the essential and urgent costs outlined in the application, so that the organisation can carry on providing support to Londoners.
14/11/2018	£3,500 to meet the cost of the Access Audit.
22/09/2016	Rejected Stepping Stones application: The role of social investment in the proposed work is insufficiently clear, and it appears possible for the organisation to grow the enterprise services by reinvesting surplus.

Recommendation

£125,700 over 2 years (£61,600, £64,100) for a Creative Industries Enterprise Coordinator p/t (25hrs per week) and associated costs to provide a creative industries programme of activities and opportunities for people with a learning disability to develop life and employability skills.

Approved.....
Chief Grants Officer /
Deputy CGO

Date.....

Approved.....
Chair

Date.....

Approved.....
Deputy Chair

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Children & young people\With mental health needs

Rethink Mental Illness

Ref: 16651

Amount requested: £128,319

Adv: Julia Mirkin

Base: Lambeth

Amount recommended: £128,300

Benefit: London-wide

Purpose of grant request: Continuation funding of Step Up University, a specialist young people's mental health project in universities across London.

The Applicant

Rethink Mental Illness (RMI), formerly called The National Schizophrenia Fellowship, was founded in 1972. RMI's mission is to lead the way to a better quality of life for everyone affected by mental illness. It offers a range of services including housing, crisis accommodation, residential care, advocacy, carers' support, employment, psychological support and some criminal justice services.

Background and detail of proposal

For the last two years, you have been the sole funder of Step Up University, which upskills and supports Champions to co-design and deliver workshops for their fellow students, who are seeking support with the management of their mental health during their transition to university life.

Working with universities and navigating their systems was new for RMI and during the first year of delivery, the Project Manager struggled to embed the programme; recruit and train Champions and engage with student beneficiaries. This was not due to low demand: the mental health needs of university students are well documented, for example, the Higher Education Statistics Agency (2017), reports that the number of students who have dropped out of university due to mental ill-health has trebled since 2009; and research by IPPR in 2017, found that university students have lower levels of wellbeing than the general population.

The issue RMI faced is that routes into each university are obscure and impenetrable. Valuable time was wasted trying to identify and engage staff who have access to students and the seniority to authorise delivery of Step Up University. These delays caused the programme's launch to miss freshers' weeks. Students were, therefore, already enlisted in societies and extra-curricular activities when the opportunities were promoted, leading to scaled-back delivery and an underspend.

Despite this, 90% of participants surveyed during year one either agreed or strongly agreed that their understanding of their mental health had improved through engagement with the programme; 100% responded that they had learned new skills to manage periods of transition; and 83% felt they would use what had been learned to find the medical services they need. The second year of Step Up University was led by a new Project Manager, a recent graduate, who at the age of 16, set up the award-winning "It's OK" campaign to tackle stigma around teenage depression; she was elected Sussex Students' Union Welfare Officer in 2018, representing the needs of 18,000 students; and has been a Young People's Champion for Time to Change. As a LGBTQ+ and BAME graduate with lived experience of mental ill-health, the

Step Up University Project Manager is well positioned to address underrepresentation of minority groups in mental health services through this programme.

RMI utilised the year one underspend to enhance and upscale the Step Up University programme during your second year of funding. The Grantee has reported on the revised programme's success anecdotally; however, attendees' evaluation forms are currently locked away in universities that remain inaccessible due to Covid-19. As RMI requests continuation funding to deliver Step Up University at the enhanced level, it proposes to deliver the programme in four instead of six universities, resulting in the funding requested remaining consistent with the first grant. If awarded, your grant will fund delivery of Step Up University in University College London; University of West London; the School of Oriental and African Studies and Middlesex University. RMI proposes to deliver 65 two-hour workshops in year one and 75 in year two, each of which will have been co-produced with 50 Champions, recruited across the four sites, who will each have received eight training sessions (totalling 32 hours) of mental health and peer support training. Take up of Step Up University workshops will be determined locally, but RMI is aiming to recruit 390 workshop attendees in year one and 450 in year two across the four sites. Preparation has taken place for online workshop delivery in response to Covid-19, including work around safeguarding when working with young people online. Outcomes remain the same as for your first grant; targets for workshop attendees include 80% of 390 students demonstrating increased knowledge of how to maintain mental health and wellbeing and enhanced ability to communicate about their mental health following engagement with the programme.

RMI has approached the Rayne Foundation for funding to extend the programme to two further universities. Any grant awarded today will be conditional on submission of a satisfactory final monitoring report of your last grant, currently scheduled for September 2020.

Financial Information

In addition to the sum held as reserves, RMI has designated funds of £1,152,000 for expenditure on repairs, refurbishment, ICT developments, capital purchases and pension payments. RMI's 2019 accounts show £3,433,000 in grant debtors. Expenditure that corresponds to this income, which was received after the year end, has been accounted for in 2019. RMI has creditors due within one year in 2019 amounting to £6,046,000, comprising payments due for trade, pension deficit, tax and sums related to undertakings.

Unrestricted income from fundraising events, training, investment income and legacies has been affected by Covid-19. This is due to falling estate and investment values, delays with probate and the time required to redesign training to be delivered online. As RMI delivers residential care services, it has also experienced increased staffing costs and the requirement to provide PPE. To mitigate against the impact of Covid-19 on RMI's finances, it has furloughed some staff and reduced non-staffing related expenditure for staff training, recruitment, ITC upgrades and governance costs (now online). RMI has released some designated funds to invest in a new CRM to support future fundraising. Financial management and reprioritisation in response to Covid has been overseen by a Recovery Group. This group, alongside RMI's Emergency Planning and Contingency Group and Finance Committee, report to the Board every two weeks.

Year end as at 31 March	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	32,699,000	31,566,000	30,510,861
- % of Income confirmed as at	-	-	94%
Expenditure	(33,149,000)	(32,195,000)	(30,247,271)
Total surplus/(deficit)	(450,000)	(629,000)	263,590
Split between:			
- Restricted surplus/(deficit)	(1,289,000)	(518,000)	-
- Unrestricted surplus/(deficit)	839,000	(112,000)	-
	(450,000)	(630,000)	263,590
Cost of Raising Funds	1,251,000	1,299,000	-
% Income	4%	4%	-
Total Expenditure (unrestricted)	33,149,000	32,195,000	30,247,271
Free unrestricted reserves:			
Free reserves held at year end	2,835,000	2,206,000	2,469,590
No of months of operating expenditure	1.0	0.8	1.0
Reserves policy target	3,500,000	3,500,000	3,500,000
No of months of operating expenditure	1.3	1.3	1.4
Free reserves over/(under) target	(665,000)	(1,294,000)	(1,030,410)

Funding History

Meeting	Decision
14/03/2018	£113,000 over two years (£53,000; £60,000) towards the Step Up into University (SUU) Project Manager salary, SUU project costs, evaluation and on-costs.
10/01/2013	£39,000 for a third and final year's support of a p/t (3dpw) Young People's Officer plus related activity costs for the Uthink London project, subject to the receipt of a satisfactory report for year 2 of the current grant.
18/02/2010	£70,000 over two years (2 x £35,000) for the salary and associated costs of a p/t (22.5 hrs) Recovery Officer to support the mental health of young Londoners from BME communities.

Recommendation

This proposal does not seek to offer or replace clinical treatment; it adopts an early intervention approach to prevent the escalation of illness and interruptions to education. Students will be upskilled to support each other, and social networks will be established, supporting the management of health and instilling the confidence to seek help when required. The proposed model draws on lived experience of mental ill-health to empower young people to help themselves and their peers. By valuing the experience of mental ill-health and harnessing it as a source of knowledge, RMI is being asset-based in its approach, transforming the experience of people who, historically, have been disadvantaged and stigmatised.

£128,300 over two further and final years (£62,800; £65,500) for Project Management; line management; project costs; evaluation and on costs for Step Up University In London. Release of the grant is subject to receipt of a satisfactory monitoring report for the current grant.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

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DELEGATED AUTHORITY

Ref: 15634

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions**Spires Centre****Adv: Sandra Jones****Base: Lambeth****Amount requested: £210,166****Benefit: Lambeth, Southwark,
Lewisham****Amount recommended: £210,100****The Applicant**

The Spires Centre (SC), a registered charity, has been providing services for 30 years to people who are homeless, or have insecure accommodation, many of whom are facing complex issues such as long-term unemployment, problems with poor mental and physical health, addiction and substance abuse, or who are imprisoned by sex work and suffering from sexual violence and trauma. As well as providing rough sleepers space at their centre, the organisation has a Streetlink service which aims to improve sex workers' personal and sexual safety and empower them to make lasting and positive life choices.

The Application

Funding is sought for SC's Streetlink Project supporting vulnerable women and sex workers with multiple, complex support needs, many of whom are repeat victims of physical, domestic, sexual and financial violence from partners, pimps, drug dealers, traffickers, gangs etc. The work supports vulnerable, mainly women to enable them to make informed choice changes. This will be achieved by funding two half time support and outreach workers, a specialist drop-in session and independent sexual/domestic violence advocacy training for the project workers.

The Recommendation

Spires has a deserved reputation for providing quality services to homeless people and sex workers across Southwark, Lewisham and Lambeth. Working mainly with street-based sex workers, 95% have substance misuse issues, 75% have experienced multiple counts of domestic and sexual abuse and 95% has mental health issues including complex PTSD. This is the only agency working specifically with street and indoor outreach work in South London. A grant is advised:

£210,100 over five years (£41,000; £40,400; £41,700; £42,900; £44,100) towards two 0.5 Outreach Workers and associated running costs.

Funding History

None

Background and detail of proposal

The focus of SC's project is to support extremely vulnerable sex workers with multiple and complex support needs to make changes in their lives, including exiting sex work if they are ready and able to do so. There is also an element which is preventative. Approximately 40% of the organisation's clients are vulnerable women not currently sex working but at risk of entering prostitution by virtue of their current life circumstances e.g. homeless and exchanging sex for somewhere to stay, drug users exchanging sex for drugs, women with no recourse to public funds who may sell sex to survive, women with mental health problems who may be exploited by others. We work with these groups to try and divert them from prostitution.

The work involves three elements. The first element is outreach. As sex workers don't readily access services, the project actively seeks them out by delivering four outreach night shifts weekly with street-based sex workers, and one shift weekly to sex workers working indoors. The support offered is condoms, needle exchange, advice on working safely and within the law, support to report crime and information about SCs services and other services locally.

The second element is engagement and support. This involves two women-only drop-ins each week where clients access food, showers, clothing and toiletries. Those that are ready to engage have a one-to-one holistic assessment and receive long term non-judgemental support from one of the support workers, and where appropriate have advice, advocacy and referrals to other specialist agencies. The final element is well-being activities which includes creative writing, yoga and social activities as well as the option of working with one of the organisation's counsellors.

Despite the challenges faced by the Covid19 crisis, Spires' frontline teams continue to reach out to support women. Some of the women have presented with greater risks, due to the many issues that the crisis presents. Throughout lockdown, Streetlink has continued to support women through online outreach and through regular communication via telephone if women are unable to meet in person. As most of the services started closing down, women said they were totally isolated and those who were homeless took shelter in crack houses, squats, etc. Women also said that their mental health took a serious knock down as the day centre services closed and they remained outside. Further, no one was able to give clear information about Covid19, so they suffered from loneliness and fear, compounded by a lack of food. Additionally, they were using more drugs and alcohol to cope and, as a consequence, they were getting into debt with drug dealers. They also reported increased vulnerability to more sexual and emotional abuse. Women said they were taking riskier decisions about clients and working in riskier locations. Exchanging food and accommodation for sex has become a big topic for women fleeing DV, as well as those who are already vulnerable and living on the streets.

Spires Streetlink Workers have had longer and more in-depth telephone conversations with women. They have used a solutions-focused approach to keeping the women motivated, focusing on their goals, and helping them to recognise and rely on their own inner strengths. Stronger relationships have been built through weekly welfare checks.

Financial Information

2018/19 was a year where the organisation worked to re-establish a more secure operating structure and there have been costs associated with this which lead to a deficit. The new structure is now in place and going forward the organisation will be building back its unrestricted reserves. That said, for 2020 SC is only slightly below their unrestricted reserves target. The organisation is not reliant on earned income therefore the current situation with Covid-19 should not adversely affect them financially.

Year end as at 30 September	2018	2019	2020
	Independently Examined Accounts	Draft Independently Examined Accounts	Forecast
	£	£	£
Income & expenditure:			
Income	579,763	661,239	821,808
- % of Income confirmed as at 08/01/2020	n/a	n/a	83%
Expenditure	(589,530)	(684,799)	(818,798)
Total surplus/(deficit)	(9,767)	(23,560)	3,010
Split between:			
- Restricted surplus/(deficit)	(10,274)	768	3,010
- Unrestricted surplus/(deficit)	507	(24,328)	0
	(9,767)	(23,560)	3,010
Total expenditure	589,530	684,799	818,798
Free unrestricted reserves:			
Free unrestricted reserves held at year end	226,930	180,261	180,261
No of months of totalled expenditure	4.6	3.2	2.6
Reserves policy target	147,383	171,200	204,700
No of months of total expenditure	3.0	3.0	3.0
Free reserves over/(under) target	79,548	9,061	(24,439)

Approved.....

Chief Grants Officer /

Deputy CGO

Date.....

Approved.....

Chair

Date.....

Approved.....

Deputy Chair

Date.....

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CITY BRIDGE TRUST – Delegated Authority (Requests up to £250k)

ASSESSMENT CATEGORY: Bridging Divides - Positive Transitions\Older people (choice and control)

St Luke's Hospice (Harrow and Brent)

Ref: 15748

Amount requested: £240,000

Adv: Shegufta Slawther

Base: Brent

Benefit: Brent and Harrow

Amount recommended: £240,000

Purpose of grant request: Development of St Luke's Hospice's Wellbeing Centre which will increase quality of life of older people, enabling them to access specialist holistic palliative care and rehabilitative services earlier in their diagnosis.

The Applicant

Registered as a charity in 1987 St Luke's Hospice (SLH) provides specialist palliative care services to people living with a terminal illness in the London Boroughs of Harrow and Brent and provides support to their families and carers. Services include: support for people in their own homes through its Community Specialist Palliative Care and Hospice at Home Teams; a single point of access service to support people in the last year of life enabling care in the place of their choice; a wide range of outpatient sessions and day hospice services through its Woodgrange Day Centre; intensive support for patients in the 12-bedded In Patient Unit; support for families and carers including bereavement support and, education of health and social care professionals including GP and Nursing Education programmes.

Background and detail of proposal

Reports by the Harrow Health and Wellbeing Strategy Board and Brent Clinical Commissioning Group indicate Harrow has one of the highest older people populations in London and this is set to rise by around 12% by 2021. Its older population (65+) is two thirds White British (66%), under one third Asian/Asian British (27%) and Black/Black British (4%). Over the next 30 years these figures will change and as the population ages, the Asian/Asian British population will become the largest ethnic group in Harrow for older people. The growth of this specific demographic will provide unique challenges for Harrow and Brent in terms of dementia and tailored approaches to improving wellbeing. In Brent people aged 65+ make up 11.5% of the population. Over 66% of the population is BAME. In both boroughs many more people will be dying at an older age and therefore more likely to have complex needs and multiple co-morbidities as they near the end of their lives. A Report from the BBC¹ suggested black and Asian patients are 20% less likely to seek palliative help; there is concern they feel excluded from services.

The application is to support the relaunch of the charity's Woodgrange Day Centre as a dedicated Wellbeing Centre which will amalgamate the activities of its Patient and Family Support Service which provides social work support, emotional support and bereavement counselling. The project will enable people to access specialist holistic palliative care and rehabilitation services earlier in their diagnosis to enhance

¹ <https://www.bbc.co.uk/news/health-48358492>

their wellbeing. The Centre will deliver patient-centred care which promotes rehabilitation, maximises patient independence, choice and control (such as through delivery of weekly Advanced Care Planning sessions); enabling more patients to live well in their preferred place of care and improve quality of life with better symptom management. It will provide a caring environment where time is available for patients to talk about concerns and socialise with others. A key strategic goal of SLH is to reach more people at an earlier stage in their terminal illness diagnosis. This is a strategic priority due to an increased awareness of the unnecessary physical, emotional and psychological distress many older people and their carers experience before accessing that charity's services. The project will support SLH to increase the number of appropriate referrals to the Hospice by approximately 25-30% over the four years. No other palliative care wellbeing centres are available locally and the recent closures of both Michael Sobell House and the inpatient units at Pembridge Palliative Care Unit will mean an increase in demand for SLH. The Hospice has demonstrated the strength of its offer to the local community in Brent and Harrow; developing this project based on evidence of need from its own surveys and 30+ years' experience, as well as the external context of palliative care wellbeing centres.

Financial Information

The charity reports that while it has a history of overspending, expenditure is monitored closely and always within budget. It states that volatility is around revenue stream rather than costs but it has been able to keep income at a steady level.

SLH has significant funds held as tangible fixed assets. It has grown substantial funds designated against the value of fixed assets. It also holds significant funds in Risk Management reserves of £1,615m to cover any deficits and can be transferred into free unrestricted reserves, which would put its reserves position within its policy target. The charity does not include fundraising costs, costs for its charity shops or investment management accounts in its operating costs. The operating cost figures in the table below reflect this.

The impact of Covid-19 has been felt predominantly in the charity's voluntary income. 58% of staff were furloughed under the Government's Job Retention Scheme, however they are now slowly returning to work. Approximately £253k has been raised from its Covid Emergency Fundraising Appeal at the end of June 2020.

Year end as at 31 December	2019	2020	2021
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	7,815,000	7,489,000	7,795,000
- % of Income confirmed as at 14/05/2020	N/A	94%	92%
Expenditure	(8,164,000)	(7,780,000)	(7,745,000)
Total surplus/(deficit)	(349,000)	(291,000)	50,000
Split between:			
- Restricted surplus/(deficit)	(12,000)	(4,000)	0
- Unrestricted surplus/(deficit)	(337,000)	(287,000)	50,000
	(349,000)	(291,000)	50,000
Cost of Raising Funds	673,000	740,000	725,000
% Income	9%	10%	9%
Operating Expenditure	4,942,000	4,708,000	4,728,000
Free unrestricted reserves:			
Free unrestricted reserves held at year end	1,115,000	828,000	878,000
No of months of operating expenditure	2.7	2.1	2.2
Reserves policy target	2,471,000	2,354,000	2,364,000
No of months of operating expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(1,356,000)	(1,526,000)	(1,486,000)

Funding History

Meeting Date	Decision
25/09/2014	PROJECT DESCRIPTION £124,000 (£47,000; £43,000; £34,000) over three years towards the salary and project costs of extending support to carers 65+, including the development of Community Support and Community Link Volunteers.

Recommendation

£240,000 over four years (£75,000, £65,000, £55,000, £45,000) towards the FT salary of the Wellbeing Manager Lead on a reducing scale from 85% in year one to 50% in year four, and associated project costs.

Approved.....
Chief Grants Officer /
Deputy CGO

Approved.....
Chair

Approved.....
Deputy Chair

Date.....

Date.....

Date.....

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Committee	Dated:
City Bridge Trust	17 th September 2020
Subject: Applications Recommended for Rejection	Public
Report of: Chief Grants Officer & Director of City Bridge Trust (CGO)	For Decision
Report author: Scott Nixon, Head of Director's Office	

Summary

This report and the accompanying schedule outlines a total of **7** grant applications that, for the reasons identified, are recommended for rejection. All of these applications were under Bridging Divides criteria.

Recommendation

Members are asked to:

- Reject the grant applications detailed in the accompanying schedule

Main Report

1. There are 9 applications recommended for rejection at this meeting. They are listed within categories in the accompanying schedule. In each case the "purpose" that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance.
2. Copies of these application forms are available electronically. If any Committee Member wishes to query any of the recommendations, this can either be done at the meeting, in which case the decision may be deferred while full details are provided to the Member concerned, or by contacting the Trust office in advance of the meeting so that an explanation can be provided prior to or at the meeting.

Scott Nixon
Head of Director's office
020 7332 3722
Scott.nixon@cityoflondon.gov.uk

Grants Recommended for Rejection

Request Date	Ref	Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Funding Manager	Area
<u>Bridging Divides</u>							
<u>Advice and Support</u>							
April 2020	16113	Shelter National Campaign for Homeless People Limited	To fund a Senior Advice, Support and Guidance (ASG) Worker and help to deliver Shelter's London Advice Service, which provides expert assistance to London residents facing bad housing and homelessness.	The organisation's policy is to hold £9.5m in free reserves but they held £16m in their most recent accounts and the forecast provided for the most recent period is that this will increase to £19m. They also have significant designated reserves. With this in mind funding cannot be a priority at this point in time.	£269,546	Ciaran Rafferty	Islington
<i>Total Advice and Support (1 item)</i>					£269,546		
<u>Connecting the Capital</u>							
February 2020	16015	Baluji Music Foundation	A robust infrastructure for management, promotion, fundraising and research, to improve the capacity of our Foundation to maximise opportunities for Blind and Visually Impaired People in the UK music industry.	This request is to support the increase of capacity of the organisation through recruitment of key staff, therefore essentially a request for core funding. However, total requested significantly exceeds the maximum 10% of turnover available for core requests. The outcomes articulated primarily focus on increasing employment opportunities in the music industry for those with visual impairments, which is outside your funding priorities.	£127,311	Natalie Jordan	Islington

Request Date	Ref	Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Funding Manager	Area
October 2019	15862	Headway West London	Working with Chelsea FC Foundation, we are planning a holistic health and well- being programme specifically devised for brain injury survivors whereby exercise, physical activity and sport underpin all elements.	Aspects of the organisation's governance and management were unsatisfactory, whilst the programme as presented was focused on providing only very short term benefit.	£77,000	Clare Payne	Westminster
April 2020	16571	High Trees Community Development Trust	To support the development of the Building Young Brixton (BYB) partnership to improve outcomes for disadvantaged young-people in Lambeth and ensure youth voice is listened to and acted on.	The organisation holds an active grant at present and is therefore ineligible to apply for another one.	£124,261	Ciaran Rafferty	Lambeth
February 2020	16017	London School of Mosaic	To ensure access to our (formerly derelict) site for people with different abilities, including people who are blind and deaf.	The organisation has negative free reserves due to a significant loan liability which raises concerns about financial sustainability.	£94,812	Geraldine Page	Camden

Request Date	Ref	Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Funding Manager	Area
December 2019	15906	Rosetta Art Centre	Giving disabled adults living in Newham access to fun, creative and transformative visual arts activities that support their mental health and wellbeing.	A weak, inflated and over-confident application that proposes investment in Mindful Arts provision without providing much detail about this practice or any evidence of its effectiveness. The outcomes proposed are weak and include ineligible targets around staff training (and development i.e. general capacity) in Mindful Arts; Safeguarding and Inclusion training, some of which should already be offered to staff, given the organisation's history of working with vulnerable groups. The application is ambiguous about whether the proposed activity is general provision or specific activity for people with disabilities, which is crucial to assess if the proposal meets CBT's funding priorities, and does not detail how the proposed activities will be specifically tailored to this specific user group. The proposal mentions the need to work outside of its building to reach disabled people housed outside the borough but doesn't mention any specific locations for this activity or any evidence of planning or preparation. This reads like an application for a core grant because it includes costs for transport, staff training, line management and overheads in addition to direct costs of art tutors, materials and marketing – and because it lacks clear and basic detail about how many sessions would be delivered for people with disabilities with this funding; where the sessions would be delivered and what a Mindful Arts session looks like.	£66,334	Julia Mirkin	Newham

Request Date	Ref	Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Funding Manager	Area
<i>Total Connecting the Capital (5 items)</i>					£489,718		
<u>Positive Transitions</u>							
April 2020	16562	London Accessible Psychotherapy Independent Service (LAPIS)	LAPIS aims to expand our service provision to an increasing number of referrals, in response to the ongoing severe isolation of disabled people, family members and carers/NHS health workers .	Company with only 2 directors and not registered as a charity so is not eligible.	£75,000	Ciaran Rafferty	Barnet
<i>Total Positive Transitions (1 item)</i>					£75,000		
Grand Totals					£834,264		

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Committee	Dated:
City Bridge Trust	17 th September 2020
Subject: Funds Approved or Declined under Delegated Authority	Public
Report of: Chief Grants Officer & Director of City Bridge Trust (CGO)	For Information
Report author: Scott Nixon, Head of Director's Office	

Summary

This report advises Members of funds approved under delegated authority since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Following the approval of the Court of Common Council on 12th September 2019, the CGO may make decisions on applications up to £50,000.

Decisions on applications of between £50,001 and £100,000 may be made by the CGO in consultation with the Chair and Deputy Chair, with reference to the Chamberlain.

The total amount of expenditure and number of items approved under delegated authority this financial year (inclusive of those below) are shown in Table 1.

Applications considered comprise Investing in Londoners, Bridging Divides, Small Grants and Stepping Stones programmes.

Scott Nixon
Head of Director's office
020 7332 3722, Scott.nixon@cityoflondon.gov.uk

Requests approved under delegated authority (£250,000 or less)

Ref	Organisation	Disposition Date	Grant Recommendation	Recommended Amount
15898	3 Pillars Project C.I.O.	22/07/2020	£55,773 over three years (£18,966, £18,591, 18,216) for the coach and operations managers' part time salaries (1 dpw, respectively) and other running costs of the post-release mentoring programme.	£55,773
15700	Access Sport CIO	17/09/2020	£110,000 over 3 years (£36,600; £36,700; £36,700) towards a programme of inclusive sporting opportunities for disabled young people in the boroughs of Lewisham, Greenwich and Southwark.	£110,000
16559	Arts 4 Dementia	22/07/2020	£54,300 over 2 further and final years (£29,300, £25,000) towards core costs of A4D's London Arts Programme delivering arts workshops to those living with early stage dementia and their Carers.	£54,300
15975	Autograph ABP	17/07/2020	£40,000 over two years (£20,000 x 2) towards artist-led creative workshops for families with a child or children with SEND and in London.	£40,000
15937	CASPA	22/07/2020	£60,000 over 3 years (3 x £20,000) towards a multi-skill programme to help young people's transition into adulthood, work and society through the development of life skills focusing on independence, personal and practical skills-taught placements in CASPAs Community Café.	£60,000
15687	Centre for ADHD & Autism Support	17/09/2020	£139,300 over 5 years (£26,800; £27,300; £27,800; £28,400; 29,000) to support the salary of the Youth Services Manager and associated project costs to deliver a specialist service for young people with ADHD and Autism in Hillingdon and Harrow.	£139,300
17300	Centre for London	17/07/2020	£50,000 towards London's Futures, a strategic review of how London should/might look by 2050.	£50,000

Ref	Organisation	Disposition Date	Grant Recommendation	Recommended Amount
15949	London Citizens (Citizens UK)	28/07/2020	£238,400 over 3 years (£86,100; £77,800; £74,500) towards a F/T/E Community Organiser Salary and project costs to develop community organising in five of London's outer boroughs; strengthening civic institutions, giving voice and agency to underrepresented groups and tackling inequality.	£238,400
16047	Fat Macy's	25/08/2020	£33,300 to Fat Macy's Foundation for additional staff time from the CEO and marketing and press lead to review its business development plan, increase the customer base and corporate contracts, and undertake financial modelling, to enable the organisation to apply for social investment.	£33,300
17733	Greater London Volunteering	27/08/2020	A one-off, unrestricted grant of £15,000, equivalent to one regular quarterly payment under the organisation's current grant (ref:15379).	£15,000
15755	The Health Forum	17/07/2020	£27,400 over twelve months to enable The Health Forum to deliver training in community-based research, to five BME member organisations. Funding will cover a proportion of salary costs of two part-time staff members, volunteer expenses, contribution to running costs and rent, publication costs and venue hire.	£27,400
17380	Institute for Voluntary Action Research	22/07/2020	£10,000 towards a learning review in order to capture and distil the key features and aspects of funder responses to the Covid-19 crisis, in collaboration with London Funders and other funders, including CBT.	£10,000
16022	InterAct Stroke Support	22/07/2020	£56,400 over two further and final years three years (2 x £28,200) towards a live reading service for elderly stroke survivors while in hospital in London and upon discharge.	£56,400

Ref	Organisation	Disposition Date	Grant Recommendation	Recommended Amount
15772	Intoart Projects	28/07/2020	£158,000 over four years (£9,080; 51,600; £48,760; 48,560) towards 0.2 Public Programme Manager's salary; 0.4 Programme Co-ordinator – Ambitious Bodies salary; freelance programme staff; exhibition costs and a contribution to studio hire and on costs.	£158,000
16048	Kingston Voluntary Action	01/07/2020	£46,500 to Kingston Voluntary Action for its Superhighways project to backfill staff time and engage with external consultants to review its current services, streamline processes and undertake financial modelling, to enable the organisation to apply for social investment.	£46,500
15942	The Maya Centre	17/09/2020	£134,700 over three years (£42,300, £45,520, £46,880) to expand its counselling service to BAMER women. Costs include sessional counsellors' salaries, administration, clinical supervision and monitoring costs.	£134,700
15577	The Mulberry Centre	28/07/2020	£175,000 over 5 years (£45,000; £40,000; £35,000; £30,000; £25,000) to support the Core running costs of the Mulberry Centre.	£175,000
16036	My Life Films	17/07/2020	£48,000 for a final 2 years (£24,000 x 2) to create a further 32 personalised life story film packages for people living with dementia.	£48,000
15675	National Gallery	22/07/2020	£75,300 for the installation of a Changing Places facility and ground floor accessible toilet in the National Gallery Education Centre.	£75,300
15900	Octopus Community Network	28/07/2020	£186,400 over 5 years (£55,400, £44,700, £35,400, £28,300, £22,600) for the salaries of a Community Cultivator (3 days/week) and a Plants Cultivator (2 days/week) plus running costs to establish Octopus Community Network's Community Plant Nursery as a catalyst for developing a network of urban food growing plots that are developed and maintained by neighbourhood-based communities to improve food security.	£186,400

Ref	Organisation	Disposition Date	Grant Recommendation	Recommended Amount
15677	The Parochial Church Council of the Ecclesiastical Parish of St Gabriel, Warwick Square, Pimlico.	04/08/2020	£90,000 towards the costs of providing disabled access and toilet facilities.	£90,000
17301	Shift Foundation	17/07/2020	£36,000 over 12 months towards the development of the Relationships Observatory, as part of the post-Covid recovery.	£36,000
15904	Community Southwark	22/07/2020	£95,000 over two further years (£47,600; £47,400) for the salary of a full-time (35hpw) Evaluation and Impact Support Officer and associated running costs to deliver a monitoring evaluation programme in Southwark	£95,000
16114	St Peters Community Wellbeing Projects	04/08/2020	£20,000 over two years (2 x £10,000) towards the project of "My health matters" providing support particularly to Bangladeshi women experiencing isolation and mental health issues.	£20,000
15867	Tender Education and Arts	22/07/2020	£82,500 over two further and final years (£41,100; £41,400) for 0.7FTE salary costs of a Youth Engagement Manager, running costs and overheads. to support young Londoners in care and care leavers in avoiding or escaping abusive relationships.	£82,500
15596	Thames21	04/08/2020	£52,480 over one year for the Thames Connections research and consultation project.	£52,480
15762	Upper Room (St Saviour's with St Mary's)	17/09/2020	£74,700 over two further and final years (£36,800, £37,900) for 30 hpw of the Project Co-ordinator's salary plus project costs of the UR4Driving Project.	£74,700
15987	Wapping Bangladesh Association	04/08/2020	£92,500 over five years (£17,500; £18,000; £18,500; £19,000; £19,500) to employ a bilingual Welfare Rights Adviser (21 hours per week)	£92,500

Ref	Organisation	Disposition Date	Grant Recommendation	Recommended Amount
15218	West London Action for Children	28/07/2020	£133,700 over 5 years (£25,800; £26,200; £26,700; £27,200; £27,800) towards the Counsellor salary and associated project costs to deliver a counselling service to Children and Young People in West London.	£133,700
15759	WestPoint-Sustainable Community Development	04/08/2020	£58,824 over three years (£19,412; £19,476; £19,936) to employ a p/t (14 hpw) Advice Co-ordinator and to cover the running and equipment costs of the Advice4Life programme, with a contribution to overheads.	£58,824
16947	Wipers Youth CIC	26/08/2020	£40,000 to Wipers Youth for additional staff time from the programme coordinator and operations manager to review current operations, produce a 3-year strategic business plan, hold external consultations and refine social impact measurement, to enable the organisation to apply for social investment.	£40,000
16005	Woman's Trust	17/09/2020	£200,000 over five years (£50,000, £45,000, £40,000, £35,000, £30,000) towards the core costs of the organisation.	£200,000
Grand Totals				£2,689,477

Committee	Dated:
City Bridge Trust	17 th September 2020
Subject: Withdrawn & Lapsed Applications	Public
Report of: Chief Grants Officer & Director of City Bridge Trust (CGO)	For Information
Report author: Scott Nixon, Head of Director's Office	

Summary

This report informs Members of applications received which subsequently have been withdrawn by the applicant or lapsed due to the absence of the information required to undertake a full assessment.

Recommendation

Members are asked to:

- Receive this report and note its contents

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Withdrawn or Lapsed Applications

ID	Organisation	Purpose of Request	Withdrawn / Lapsed Reason
15930	Versus Arthritis	Support young people living with arthritis in London as they transition into adulthood, to empower them to manage their own conditions and grow their aspirations for the future.	Applicant has reserves in excess of £180M and has a plan to spend down some of these reserves, so is in a position to self fund. This is not a priority for funding.
15872	Duke of Edinburgh's Award, The - London Regional Office	To improve access to our programme for young people with special educational needs and disabilities (SEND) throughout all the boroughs of Greater London.	Organisation decided to withdraw its bid and submit a new application when the grants programme reopens.
16055	Nickel Support Community Interest Company	We move to a new building we will be moving to later this year, we urgently need funding to make the building fit for purpose.	The applicant has decided to withdraw this capital grant application after being made aware that it is ineligible as they haven't undertaken an independent access audit. They have secured some other funding (loans etc) to begin the build already and so, by the time they undertake an access audit, they believe the build will be finished.
16040	Macmillan Cancer Support	To develop a community-led model of cancer information and support to better engage with harder to reach BAME communities and ensure more people receive the cancer support they need.	Application withdrawn as the project is not going ahead.
15948	Hackney Sparrows Wheelchair Basketball Club	Wheeling To Integrate: Identifying most isolated disabled people from excluded communities and offer a healthy competitive lifestyle through wheelchair basketball.	Application withdrawn due to current financial position. An application for a small grant likely to be made once budget to progress project proposal has been reviewed.

Grand Totals (5 items)

Committee	Dated:
City Bridge Trust Committee	17th September 2020
Subject: City Bridge Trust Communications & Events Attended	Public
Report of: The Chief Grants Officer & Director of City Bridge Trust (CGO)	For Information
Report author: Catherine Mahoney - Communications Manager, Charity and Philanthropy	

Summary

This paper provides Members with an update on the communications work of City Bridge Trust (CBT).

Recommendation

Members are asked to:

- Receive the report and note its contents.

Main Report

Key Audience Group Reporting

1. Appendix 1 reports communications activity between 01/07/2020 and 31/08/2020 against some of the audiences identified in the communications vision. This shows continued levels of engagement against our audiences.
2. Appendix 2 provides a detailed breakdown of the media activity supporting delivery of your Communications Strategy during this period, led by Tim Fletcher.
3. Some of the grants awarded during this unusual period were covered in several media outlets. This includes grants awarded under Bridging Divides and the London Community Response Fund as well as the City Corporation's International Disaster's Fund to both Beirut and COVID-19. Coverage includes grants to: Islington Chinese Association, Havering Woman's Aid, Action on Disability and Jewish Woman's Aid.
4. Several articles about CBT's adaptability and collaborative response to COVID were covered in specialist and London media including City Matters, UK Fundraising, Civil Society, MyLondon and Third Sector.
5. In total, we achieved 58 items of media coverage, 42 of them generated from news releases. 11 news releases were issued.
6. Members and Officers were able to virtually attend several seminars and events and some details are outlined in Appendix 3.

Appendix 1: Key Audience Groups

Appendix 1: Key Audience Groups

Audience	Face to face	Online and Printed Media channels	Online content
Londoners	All recent events were attended by Londoners. A full list can be found in the External Events table report (Appendix 3).	<i>London Post</i> <i>Ham & High</i> <i>City Matters</i> <i>Romford Recorder</i>	CBT Twitter: <ul style="list-style-type: none"> • 8388 followers • 52.1K impressions* CBT Website: <ul style="list-style-type: none"> • 4612 users • 6311 sessions • 1 mins and 42 s average time spent, mainly on the 'What We Fund' page
Regulators & politicians	<ul style="list-style-type: none"> • Danny Kruger MP 	<i>Guardian</i>	n/a

Audience	Face to face	Online and Printed Media channels	Online content
Immediate stakeholders**	<ul style="list-style-type: none"> • London Funders • Trust for London • GLA • London Councils • London Plus • Clothworkers Association 	<ul style="list-style-type: none"> • <i>Charity Today</i> • <i>UK Fundraising</i> • <i>Civil Society</i> • <i>Disability News</i> • <i>Third Sector</i> 	<ul style="list-style-type: none"> • News items on the CoL intranet and e-bulletin. • Regular updates in the Members' Briefing.
Other funders, policy makers & key commentators	<p>Meetings & events with various funders including:</p> <ul style="list-style-type: none"> • Beacon Collective • Paul Hamlyn • National Lottery • Baring Foundation • Metropolitan Migration Foundation • NFP Synergy • New Philanthropy Capital • Young Foundation 	<ul style="list-style-type: none"> • <i>Jewish News</i> • <i>Pioneers Post</i> • <i>CCTV</i> 	n/a

* An Impression is the number of times CBT tweets have been delivered to other accounts and potentially viewed. ** Includes CBT & CoL Officers & Members; key infrastructure bodies; grantees; potential grantees; City leaders, workers, Human Resource and Corporate Social Responsibility professionals.

Media Coverage

June – August 31st 2020

Media Coverage – 20 June to 28 August 2020					
Fund	Date	Story link	Subject	Audience	From news release
City Bridge Trust	21/06	City Matters	City Bridge Trust has relaxed conditions for the use of its funding to help charities facing an 'existential threat' as a result of the coronavirus pandemic. City Bridge Trust Committee chairman Dhruv Patel is quoted.	City	Funding lifeline for coronavirus-hit charities battling for survival (Jun 18)
	24/06	UK Fundraising		Specialist	
	24/06	Third Sector		Specialist	
City Bridge Trust	26/06	London-TV	A new London Funders report shows how place-based giving schemes can help shape positive recovery for communities in the wake of the pandemic. Dhruv Patel is quoted.	London	
City Bridge Trust	24/06	City AM	A £200,000 City Bridge Trust grant to west London-based charity Maggie's will help people cope with the 'bombshell' financial impact of cancer. Dhruv Patel is quoted.	London	£200k funding to help 'bombshell' financial impact of cancer (Jun 25)
	24/06	MSN News		International	
	25/06	London Post		London	
	25/06	Charity Today		Specialist	
	26/06	Radio Jackie		Local	
	27/06	City Matters		City	

City Bridge Trust	29/06	Pioneers Post	In an article on diversity in the third sector by social entrepreneur Yvonne Field, City Bridge Trust is mentioned as a partner in Civil Society Roots, a programme set up to promote equality across London.	Specialist	
City Bridge Trust	01/07	Jewish News	Coverage of a City Bridge Trust grant to Jewish Women's Aid, a charity facing a surge in demand from domestic abuse victims during the pandemic, including quotes from Dhruv Patel.	Specialist	£250k boost for Jewish women's charity facing COVID-19 surge (Jun 30)
	02/07	Jewish News (blog)		Specialist	
	02/07	Jewish News (print) *		Specialist	
	02/07	City Matters		City	
City Bridge Trust	02/07	Cobseo	Dhruv Patel is quoted following a £71,600 City Bridge Trust grant made to the armed forces charity SSAFA for its Stepping Stone Home, to support domestic abuse victims.	Specialist	
Featured story:					
City Bridge Trust LCRF	06/07	City Matters	The latest 'City Natters' podcast features Alison Gowman, Deputy Chair of the City Bridge Trust Committee, who talks about how the trust is adapting to support as many organisations as possible through the pandemic and how the sector as a whole might adapt in future.	City	
City Bridge Trust	08/07	London Post	Coverage of a £260,400 City Bridge Trust grant for the Graeae theatre company,	London	
	09/07	City Matters		City	

	09/07	Disability News Service	which helps deaf and disabled actors break into the arts. Dhruv Patel is quoted.	Specialist	Grant for theatre company breaking down barriers for disabled youth (Jul 8)
	09/07	DPAC		Specialist	
	16/07	Ham & High *		Local	
	16/07	Islington Gazette *		Local	
Featured story:					
City Bridge Trust LCRF	July	Charity Times *	The July edition of the magazine carries a two-page Q&A with Dhruv Patel, who talks about equality, issuing funding during the pandemic and the need for a more streamlined grants process.	Specialist	
	15/07	Charity Times (web)		Specialist	
International Disasters Fund	16/07	London Post	Finance Committee Chairman Jeremy Mayhew is quoted in a story about a £20,000 grant from the City Corporation's International Disasters Fund to the Disasters Emergency Committee to help people in the world's most disadvantaged communities fight COVID-19.	London	Call for City firms to back DEC COVID-19 appeal (Jul 16)
	19/07	City Matters		City	
City Bridge Trust	20/07	City Matters	Coverage of a £220,000 City Bridge Trust grant to west London charity Action On Disability for a project helping young people become more independent. Dhruv Patel is quoted.	City	Disabled youth charity's £220k boost helps tackle isolation (Jul 17)
	20/07	Charity Today		Specialist	
	23/07	Disability News Service		Specialist	
	23/07	DPAC		Specialist	
	04/08	Hammersmith Today		Local	

	05/08	MyLondon		London	
City Bridge Trust LCRF	22/07	Civil Society	City Bridge Trust is mentioned in a piece about the London Community Response, which has allocated more than £22 million in grants to help charities cope with the impact of coronavirus.	Specialist	
City Bridge Trust	24/07	London Post	A £127,500 City Bridge Trust grant for Havering Women's Aid will offer 'life-changing' support for the increasing number of girls trapped in abusive relationships with gang members. Dhruv Patel is quoted.	London	'Life-changing' support for girls in abusive relationships with gang members (Jul 24)
	25/07	City Matters		City	
	27/07	Charity Today		Specialist	
	30/07	Romford Recorder		Local	
City Bridge Trust LCRF	01/08	City Matters	Coverage of a £12 million cash boost for the London Community Response Fund, including £5 million from City Bridge Trust and £7 million from the National Lottery Community Fund – as one organisation to benefit hailed the 'game-changing' support it offers. Dhruv Patel is quoted.	City	£12m cash boost for 'game-changing' coronavirus fund (Jul 31)
	04/08	UK Fundraising		Specialist	
	17/08	Ethical Marketing News		Specialist	
City Bridge Trust	05/08	The Stage	City Bridge Trust is mentioned in a piece referring to the support it has given for the play '15 Heroines'	Specialist	
	06/08	Act Drop		Specialist	
City Bridge Trust LCRF	10/08	The Voice	Coverage of a £5,000 grant awarded to The Jason Roberts Foundation from the London Community Response Fund.	Specialist	
Featured story:					
City Bridge Trust	12/08	wn.com		International	

	13/08	City Matters	Over 12,000 Chinese people facing 'self-enforced segregation' and a coronavirus-fuelled surge in racism will benefit from a £250,000 City Bridge Trust grant to Islington Chinese Association. Dhruv Patel is quoted while the CCTV story includes a video interview with Cathy Mahoney.	City	'Bridging the gap' between London Chinese communities facing racism surge (Aug 12)
	13/08	London Post		London	
	21/08	CCTV [Chinese]		International	
	26/08	China Daily		International	
	26/08	weixin.qq.com [Chinese]		International	
City Bridge Trust	13/08	Agility PR Solutions	Coverage of a City Bridge Trust-funded event – The London Harvest Festival.	Specialist	
	14/08	London Post		London	
Featured Story:					
City Bridge Trust	17/08	City AM	Policy Chair Catherine McGuinness talks about how organisations including City Bridge Trust stepped up to respond to the coronavirus pandemic, and how she hopes the 'unsung heroes' who give up their time to volunteer will get greater recognition post-COVID.	London	
Bridge House Estates	19/08	Know Your London	Bridge House Estates is mentioned in an article in about Guildable Manor.	London	
City Bridge Trust	20/08	Ham & High	City Bridge Trust is mentioned in an article about virtual exhibitions at Kentish Town Health Centre on autism and mindfulness.	Local	
International Disasters Fund	21/08	City Matters	Jeremy Mayhew, Chairman of the Finance Committee, is quoted in a story on the City of London Corporation's donation to the British Red Cross Beirut Emergency Appeal	City	Beirut Appeal: City Corporation sends emergency aid funds and calls for firms to follow suit (Aug 20)

City Bridge Trust	24/08	Guardian	City Bridge Trust is referenced in an article about the rise in popularity of community food growing during the COVID-19 pandemic.	National	
City Bridge Trust	25/08	One Dance UK	Mention of City Bridge Trust in a piece about a dance group performance for the elderly tenants of Greenwood Sheltered Housing in Camden.	Specialist	
City Bridge Trust	25/08	City Matters	Deptford-based food redistribution charity FareShare London has been awarded a £376,000 grant from City Bridge Trust to support its work to send surplus supermarket food to charities and community groups. Dhruv Patel is quoted.	City	'Inspirational' food charity battling COVID-19 surge gets £376k boost (Aug 24)
* = viewable internally only					

CITY BRIDGE TRUST

External Events attended July – August 2020

Date	Host Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
02/07/20	Metropolitan Migration Foundation	Committee Meeting	Tim Wilson	Zoom	A regular Committee meeting for this grant-making organisation. Your officer is a member.
02/07/20	International Institute for Environment and Development (IIED)	Webinar	Lily Brandhorst	Zoom	Covid-19 and Inequality: how grassroots communities are taking action
02/07/20	Community Action and Giving Social Action and Loneliness Team, Office for Civil Society, Miriam Levin	VCS EP/LRF workshop	Fiona Rawes	Google Meet	Voluntary and Community Sector Emergency Partnership (VCS EP) can best support LRFs work to meet local needs during the COVID19 crisis and recovery.

Date	Host Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
03/07/20	Ministry of Justice	Roundtable	Tim Wilson	Zoom	A roundtable for funders on disproportionality in the criminal justice system.
07/07/20	London Funders	Seminar	Tim Wilson	Zoom	A briefing on London's Poverty Profile from Trust for London.
14/07/20	Paul Hamlyn Foundation	Webinar	Lily Brandhorst	Zoom	Poverty to Solutions: Exploring barriers to funding at grassroots level
20/07/20	Young Foundation	Seminar	Tim Wilson	Zoom	A roundtable looking at improving equalities practice in the social investment sector.
20/07/20	Institute of Voluntary Action Research	Meeting	Jemma Grieve Combes	Zoom	First meeting of IVAR's Covid-19 learning review with small group of funders

Date	Host Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
22/07/20	Institute of Voluntary Action Research	Community of practice	Jemma Grieve Combes	Zoom	Space for foundation learning and evaluation leads to share learning and challenges on learning in Covid-19.
23/07/20	New Philanthropy Capital	Roundtable	Tim Wilson	Zoom	A meeting to discuss findings from NPC's "Better Way" report on power-sharing in grant making.
23/07/20	NFP Synergy	Seminar	Jemma Grieve Combes	Zoom	Meeting to share insights and case studies of NFP's grant makers benchmarking tool.
27/07/20	Merchant Taylors Company	Seminar	Tim Wilson	Zoom	Your officer was invited to speak to Members of the Merchant Taylors' Livery about our approach to programme strategy.
27/07/20	New Philanthropy Capital	Seminar	Tim Wilson, Catherine Mahoney	Zoom	A meeting hosted by NPC with a presentation from Danny Kruger MP about the Government's engagement with the charity sector.

Date	Host Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
12/07/20	Baring Foundation	Webinar	Ciaran Rafferty, Sandra Jones	Zoom	A webinar to highlight the PAP approach to provide legal support to vol sector advice agencies.
Fridays	CoL (DCCS)	Meeting	Ciaran Rafferty	Teams	Weekly meeting of the Silver Recovery Group – CBT is attending the DCCS Group.
23/07/20	ACF	Meeting	Dinah Cox	Zoom	Monitoring & Evaluation network meeting: Data on the emerging needs of communities and the voluntary sector during Covid-19
30/07/20	Future Foundations	Learning Meeting	Dinah Cox	Zoom	Discussion on good practice around race and funding.
31/07/20	Various: BAME Foundation	Meeting	Dinah Cox	Zoom	Potential of creating a BAME Foundation.

Date	Host Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
17/08/20	CoL	Webinar	Kate Halahan, Dinah Cox, Lily Brandhorst	Teams	The City & the Transatlantic Slave Trade: A Virtual Tour by Dominic Burris-North, London Blue Badge Guide.
26/08/20	Pro Bono Economics	Webinar	Catherine Mahoney, Fiona Rawes	Zoom	Lord Gus O'Donnell in conversation with Danny Kruger about the future role and recognition of civil society

Catherine Mahoney

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Committee:	Date:
City Bridge Trust Committee	17 September 2020
Subject: Report of Action Taken	Public
Report of: Town Clerk	For Information
Report author: Joseph Anstee, Town Clerk's Department	

Summary

This report advises Members of an action taken by the Town Clerk since the last meeting of the Committee, in consultation with the Chairman and Deputy Chair, in accordance with Standing Order Nos. 41(a). These actions related to:

AWARD OF RESTRICTED GRANT FROM TRUST FOR LONDON FOR THE CORNERSTONE FUND

Recommendation

Members are asked to note the report.

Main report

21 July 2020

1. The Chief Grants Officer and Director of City Bridge Trust (CGO) sought the CBT Committee's approval to accept a restricted grant from Trust for London (TFL) of £500,000 over three years towards Round 2 of CBT's Cornerstone Fund (CF) and to enter into a grant agreement with TFL.
2. TFL's grant was approved at their Trustees' Board meeting on 20 March 2020 and their offer letter dated 17 April 2020 was received by us on that same date. Work on developing Round 2 of the CF collaborative programme has been delayed due to the impact of Covid-19 but it is anticipated it will be launched by the end of 2020.
3. To enable this work to progress, the TFL grant needed to be accepted by Bridge House Estates and a grant agreement entered into. The City Bridge Trust Committee does not meet again until September and a decision was therefore sought under Urgency procedures, to enable further preparations to be undertaken for the development of the programme to meet the planned timetable for launch.
4. As the Deputy Chair of the Committee had a declared standing interest by virtue of being a Trustee of Trust for London, a Past Chairman of the Committee was consulted on the decision alongside the Chairman of the Committee, prior to approval by the Town Clerk.

Action Taken

The Town Clerk, in consultation with the Chairman and a Past Chairman of the Committee, agreed to:

- a) Authorise the acceptance of a restricted grant from Trust for London of £500,000 over three years, towards Round 2 of CBT's Cornerstone Fund; and
- b) Authorise officers to enter into a grant agreement with Trust for London with respect to this restricted grant.

Contact:

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020 7332 1480

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